CRESTED BUTTE FIRE PROTECTION DISTRICT
MINUTES OF REGULAR MEETING
Fire Station 1
300 CR 317 Crested Butte, CO 81224
Tuesday, August 11, 2026 - 5:15 PM
Approved: September 8, 2026

Attendance

Board Members Present: Matt Halvorson, Brittany Perkins, Jeff Isaac (via zoom), Ryland Bradley
Board Members Excused: Jack Dietrich
Guests: Chris Stryker -Western Slope Towers LLC; John Chmil-Lyons Gaddis
Staff, Volunteers and Public: Sean Caffrey, Annie Tunkey, Robert Weisbaum, Jeff Duke, Dale Hoots, Michael Miller, Taylor Reeves, Beth Shaner, Corey Tibljas
Meeting called to order at 5:17 pm by Chairman Halvorson

Changes to the Agenda

No changes to the agenda

Badging Ceremony

Eric Roberts took his oath and was badged.

Consent Agenda

The following items were presented for approval:
- Approval of minutes July 14, 2026 regular meeting
- Approval of August 4, 2026 work session minutes
- Approval of monthly financial reports

Halvorson moved to approve the consent agenda; seconded by Bradley. Motion carries 4-0.

Fire Prevention Report

Fire Marshal Dale Hoots presented the written Fire Prevention report. Approximately 200 address signs have been installed community-wide, with installation ongoing. The final inspection for the Community School is scheduled for Wednesday, August 12. The Whetstone domestic water system is now functional, and most completed buildings are expected to have residents moving in by February 2027. The Forest Queen project is hoping to open in December. Annual hotel inspections are scheduled for this fall.

EMS & Fire Chief Report

Chief Weisbaum presented his written report. In addition, he noted local community children held a lemonade stand and donated the proceeds to the Explorer Program. In wildland deployments, Lieutenant Reeves helped coordinate member deployments to the Aspen Acres and Elk Mountain fires, and Captain Felix has returned from a Helitack deployment. Chief Weisbaum thanked the members who backfilled shifts for the district during these deployments. In personnel updates, Brad Farson successfully completed the first Acting Officer Assessment. Matt Evans was nominated for the Lead Field Training Officer position; a job description has been created to establish clear accountability for the role. In finance, part-time pay rates are currently tracking high; a plan is in place to normalize rates by the end of 2026. The EMS Training Officer grant has been submitted, with Sean playing an instrumental role in the grant process. Finally in training, WRETAC has hired a CQI coordinator for the region who will work with members on a monthly committee over the next year to evaluate charts and improve District processes. The Gunnison Fire Fall Academy (FF1) will run September through November in collaboration with CBFPD.

Chief Executive Report

CEO Caffrey presented his written report.

Public Comment

No public comment.

Old Business

Crested Butte South Communications Tower- Chris Stryker provided the latest update, reporting that the tower foundation was poured last Friday, with excavation for the shelter next. All utilities have been relocated. Tower delivery is expected in mid-to-late September or early October, with the tower expected to be standing in October. The internal shelter will be completed on the same timeline.

New Business

John Chmil was invited to provide board training in connection with the arrival of two new board members. Mr. Chmil's presentation covered statutory requirements, best practices, and board accountability, with particular emphasis on fiduciary duty. Key points included:

- The importance of clear delegation of authority to the CEO, paired with clear reporting back to the Board of Directors.
- The principle of assigning authority to the CEO while holding the CEO accountable for results.
- The Board's role in relying on staff expertise, with staff recommendations typically guiding Board decisions.
- Establishing a periodic self-evaluation process for the CEO/Chief with Board members.
- Conducting biannual strategic planning sessions.
- Documenting and following Board policies.
- Ensuring Board vision and policy align with the strategic plan and capital improvement policy, so that decision-making is governed by policy rather than subjectivity.

Unscheduled Business and Board Member Comments

Director Ryland noted that, in the Chief hiring process, it would be effective to include Chiefs from neighboring areas. Director Halvorson suggested holding a discussion regarding the interview panel at a later stage.

Director Bradley moved to adjourn the meeting at 6:37 p.m.; seconded by Director Perkins. The motion passed unanimously.