

CRESTED BUTTE FIRE PROTECTION DISTRICT  
MINUTES OF REGULAR MEETING  
Mt. Crested Butte Fire Station 2  
Tuesday, March 11, 2025  
Approved: April 8, 2025

Attendance

Board Members Present: Jack Dietrich, Matt Halvorson, Chris McCann, Eric Tunkey  
Board Members Excused: Ken Lodovico  
Guests: Todd Goulding- Goulding Development Advisors  
Staff, Volunteers and Public: Sean Caffrey, Annie Tunkey, Rob Weisbaum, Joe Wonnacott, Ric Ems, Jeff Duke, Veronica Jarolimek, Jeremy McDonnell, Taylor Reeves, Mark Voegeli, Randy Felix, Tony Jakino, Dale Hoots, Corey Tibljas, Jordan Iraola

Changes to the Agenda

Meeting called to order at 5:15 pm by Board Chairman Chris McCann.  
No changes to the agenda.

Consent Agenda

Approval of the February Regular Meeting Minutes  
Approval of Monthly Financial Reports for February  
Motion to approve the consent agenda by Dietrich, seconded by McCann. Motion passes unanimously.

Fire Prevention Report

Fire Marshal Ems presented his written report, emphasizing the ongoing Whetstone approval process and provided additional information regarding the Mineral Point red tag.

EMS & Fire Chief Report

Chief Weisbaum presented his written report, highlighting that February was the busiest month on record for the department. While overall skier numbers at CBMR were lower, the decrease did not affect the department's response times or run numbers. Company-level inspections and pre-incident planning will be increased, now that the First Due software is fully operational, and inspections have been assigned. Captains will focus on CBFPD duties, training, operational, and administrative responsibilities. SOGs are under review and will be updated as needed. The department will be adding 4 part-time members to its roster in the coming months. The Training Officer position has been posted with one applicant so far. Interviews are scheduled for May 9th, with a start date in October. Finally, Engine 3 parts are expected soon, and the engine should be back in service by Wednesday afternoon. In board comments, McCann expressed interest in seeing more company-level inspections (one per shift every 48 hours) and one pre-incident plan per month for each shift. He emphasized the need for standardized SOGs and pre-incident planning for crew safety. There was considerable discussion regarding the use of First Due software for inspections and pre-incident planning. McCann asked for clarification on the FTO positions, which Chief Weisbaum provided. Finally, a suggestion was made for officers to wear differently colored shirts to distinguish their positions from other crew members.

Chief Executive Report

CEO Caffrey provided his written report. Caffrey stated that the May 6<sup>th</sup> election has been cancelled as there were no more candidates than open positions. The new board members will be sworn in during the May board meeting, with the next election cycle set for May 2027. The 51st Annual Pancake Breakfast is scheduled for July 4th and is likely to be the final one. Board members were encouraged to volunteer for open positions. Caffrey and Assistant Chief Duke evaluated a potential housing unit on Castle Road but determined it was unsuitable for CBFPD's

housing needs. The district has purchased software to house EMS protocols, SOGs, and policy manuals.

### Public Comments

No public comments.

### Old Business

Todd Goulding provided a construction update stating overall, the project is on budget and schedule and FCI is performing well. The low voltage design is complete, the lift station approval has been sent to the State and is waiting on a signature from the County. The dry hydrant must be installed before spring high water, and a second domestic water well will be drilled in the courtyard. Currently the budget has 25% left in contingency after utilizing proposed funds on the training building.

- **CBSAR Building:** Dried in, slab  $\frac{3}{4}$  poured final next week, garage doors expected at the end of the week.
- **HQ Building:** Dried in, masonry has begun,  $\frac{1}{3}$  of concrete is poured, first floor framing has begun, second floor framing is complete, 90% completion on MEP, awaiting electrical inspection, after which insulation and drywall will begin.
- **Training Building:** The final cost to complete the construction of the training building is \$1.225 million. With over \$1 million remaining in contingency funds, Goulding and staff recommended allocating the full amount to complete the building.  
Motion to allocate \$1.225 million in contingency fund to the training building by McCann, seconded by Tunkey. Motion passes unanimously.
- **Larkspur-** there is no update

### New Business

In new business, Caffrey reports that the board has received the impact fee study. CBFPD impact fees have not changed since 1996. Currently there are no asks of the board members but he would like to take their input at the next board meeting. Finally, the bi-annual strategic planning session is scheduled for this year. Caffrey suggests holding it onsite at the new station in October or November. He is currently interviewing facilitators.

No new or unscheduled business.

Motion to adjourn at 6:27pm by McCann, seconded by Dietrich. Motion passes unanimously.