



## **CBFPD FIRE PREVENTION PLAN Review AND FIRE INSPECTION CHECKLISTS**

### **PLAN REVIEW:**

- ❑ Proponent goes to CBFPD.org, under CB Fire Prevention tab, and submits a plan review application
- ❑ CBFPD will invoice the applicant for “Plan Review and Inspection Fees”.
- ❑ Applicant submits payment to CBFPD for their “Plan Review and Inspection Fees”.
- ❑ Upon receipt of payment CBFPD will perform the applicants Plan Review.
- ❑ Upon approval of the Plan Review, CBFPD will forward an approval letter to the applicant and copy the appropriate building department.
- ❑ Appropriate building department issues Building Permit to proponent

**If at any time you have any questions concerning CBFPD regulations or requirements from the Plan Review, please contact the CBFPD Fire Prevention Division.**

**\*\*All required “alternate” water supplies, (cisterns, dry hydrant, etc.) be installed, tested and approved prior to starting the construction phase of the project. \*\***

### **AT ROUGH-IN INSPECTION (to include but not limited to):**

- ❑ If this project requires a monitored fire suppression system and/or monitored fire alarm system, the contractor shall obtain their State of Colorado “Electrical Rough-in” inspection PRIOR to contacting CBFPD Fire Prevention and requesting to schedule a CBFPD “Rough-in” inspection.
- ❑ CBFPD, when required, verifies all required fire access roads, cistern locations, turnarounds are “roughed in” per plan approval.
- ❑ CBFPD verifies that proponent has placed temporary premises identification
- ❑ CBFPD, while on-site and per plan approval, will verify the location of natural gas meters and/or propane tanks/risers, and electrical panels/ solar array’s emergency disconnects.
- ❑ CBFPD, when required, verifies the location of all smoke detectors, carbon monoxide detectors, heat detectors, explosive gas detectors/annunciators, fire suppression flow switches, interior/exterior horns & strobes and any other early-warning devices
- ❑ CBFPD, if installed, verifies that exhaust venting has been properly installed for all gas-fired appliances
- ❑ CBFPD, when required, verifies that applicable fire suppression system installations are compliant with the approved Fire Suppression Plan approval.

- ❑ CBFPD verifies code compliance with any other on-site inspection, corrections or field changes.

**AT FINAL INSPECTION (to include but not limited to):**

- ❑ The contractor shall obtain their State of Colorado “Electrical Final” inspection PRIOR to contacting CBFPD Fire Prevention and requesting to schedule a CBFPD “Fire Final” inspection.
- ❑ CBFPD will not schedule your request for a “Fire Final” inspection unless the project’s construction has been completed and is “move-in” ready.
- ❑ CBFPD verifies that proponent has placed approved permanent/contrasting premises identification in the proper location(s).
- ❑ CBFPD verifies all natural gas meters and/or propane tank/risers, and electrical/PV panels locations and installations are compliant.
- ❑ CBFPD, when required, verify the use of compliant devices and test the operability of all smoke detectors (photo electric required), carbon monoxide detectors, heat detectors, explosive gas detectors/annunciators, fire suppression flow switches, interior/exterior horns & strobes, monitoring and any other early-warning devices
- ❑ CBFPD, if installed, verifies that all gas-fired fireplaces have “shut offs” and/or “shut off” devices in place and compliant.
- ❑ CBFPD verifies that all appliances are properly vented to the outside of the structure, as required
- ❑ CBFPD verifies that there’s access to gas shut-off valves on each gas-fired appliance.
- ❑ CBFPD performs a final fire suppression system operational inspection. (if applicable)
- ❑ CBFPD verifies that the fire suppression monitoring system is operable and that it notifies all proper agencies in a timely manner
- ❑ CBFPD verifies that all fire-resistive construction penetrations have been properly/permanently sealed.
- ❑ CBFPD verifies that all self-closing fire doors are complete and operable
- ❑ CBFPD, when required, verifies all required fire access roads, cistern locations, turnarounds are completed and compliant per plan approval.
- ❑ CBFPD verifies all fire access roads, final grade and driving surfaces are compliant.
- ❑ CBFPD, when required, verifies all required Fire Signage and Knox Boxes (key access) is installed in an approval location.
- ❑ CBFPD verifies the operability of any access gates as per plan approval.

**CBFPD Fire Prevention Office can be reached at (970) 349-5333, to answer any questions you may have, or to schedule your required fire inspections.**