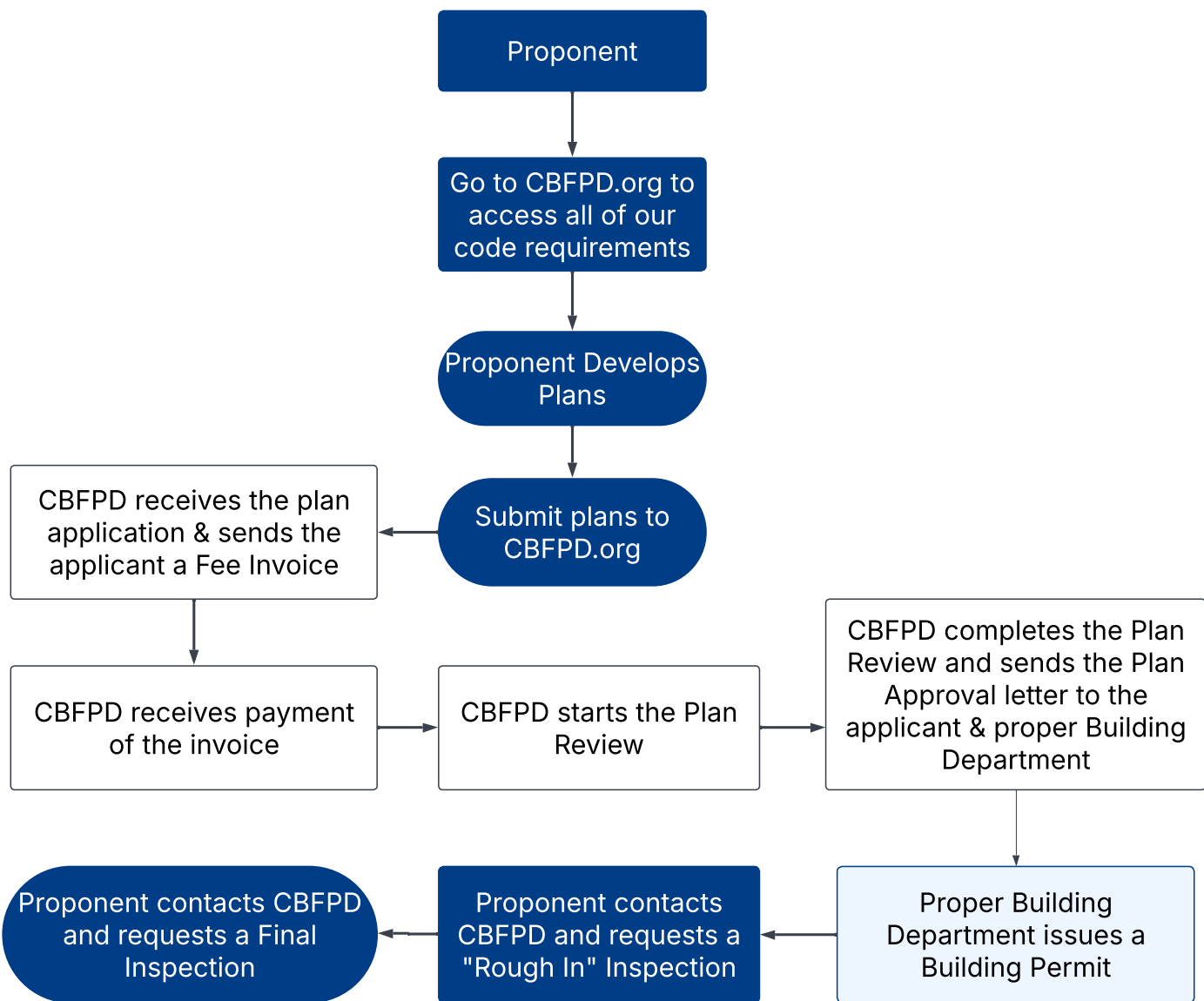




CBFPD Plan Submittal Process





CBFPD FIRE PREVENTION PLAN Review AND FIRE INSPECTION CHECKLISTS

PLAN REVIEW:

- ❑ Proponent goes to CBFPD.org, under CB Fire Prevention tab, and submits a plan review application
- ❑ CBFPD will invoice the applicant for “Plan Review and Inspection Fees”.
- ❑ Applicant submits payment to CBFPD for their “Plan Review and Inspection Fees”.
- ❑ Upon receipt of payment CBFPD will perform the applicants Plan Review.
- ❑ Upon approval of the Plan Review, CBFPD will forward an approval letter to the applicant and copy the appropriate building department.
- ❑ Appropriate building department issues Building Permit to proponent

If at any time you have any questions concerning CBFPD regulations or requirements from the Plan Review, please contact the CBFPD Fire Prevention Division.

****All required “alternate” water supplies, (cisterns, dry hydrant, etc.) be installed, tested and approved prior to starting the construction phase of the project. ****

AT ROUGH-IN INSPECTION (to include but not limited to):

- ❑ If this project requires a monitored fire suppression system and/or monitored fire alarm system, the contractor shall obtain their State of Colorado “Electrical Rough-in” inspection PRIOR to contacting CBFPD Fire Prevention and requesting to schedule a CBFPD “Rough-in” inspection.
- ❑ CBFPD, when required, verifies all required fire access roads, cistern locations, turnarounds are “roughed in” per plan approval.
- ❑ CBFPD verifies that proponent has placed temporary premises identification
- ❑ CBFPD, while on-site and per plan approval, will verify the location of natural gas meters and/or propane tanks/risers, and electrical panels/ solar array’s emergency disconnects.
- ❑ CBFPD, when required, verifies the location of all smoke detectors, carbon monoxide detectors, heat detectors, explosive gas detectors/annunciators, fire suppression flow switches, interior/exterior horns & strobes and any other early-warning devices
- ❑ CBFPD, if installed, verifies that exhaust venting has been properly installed for all gas-fired appliances
- ❑ CBFPD, when required, verifies that applicable fire suppression system installations are compliant with the approved Fire Suppression Plan approval.

- ❑ CBFPD verifies code compliance with any other on-site inspection, corrections or field changes.

AT FINAL INSPECTION (to include but not limited to):

- ❑ The contractor shall obtain their State of Colorado “Electrical Final” inspection PRIOR to contacting CBFPD Fire Prevention and requesting to schedule a CBFPD “Fire Final” inspection.
- ❑ CBFPD will not schedule your request for a “Fire Final” inspection unless the project’s construction has been completed and is “move-in” ready.
- ❑ CBFPD verifies that proponent has placed approved permanent/contrasting premises identification in the proper location(s).
- ❑ CBFPD verifies all natural gas meters and/or propane tank/risers, and electrical/PV panels locations and installations are compliant.
- ❑ CBFPD, when required, verify the use of compliant devices and test the operability of all smoke detectors (photo electric required), carbon monoxide detectors, heat detectors, explosive gas detectors/annunciators, fire suppression flow switches, interior/exterior horns & strobes, monitoring and any other early-warning devices
- ❑ CBFPD, if installed, verifies that all gas-fired fireplaces have “shut offs” and/or “shut off” devices in place and compliant.
- ❑ CBFPD verifies that all appliances are properly vented to the outside of the structure, as required
- ❑ CBFPD verifies that there’s access to gas shut-off valves on each gas-fired appliance.
- ❑ CBFPD performs a final fire suppression system operational inspection. (if applicable)
- ❑ CBFPD verifies that the fire suppression monitoring system is operable and that it notifies all proper agencies in a timely manner
- ❑ CBFPD verifies that all fire-resistive construction penetrations have been properly/permanently sealed.
- ❑ CBFPD verifies that all self-closing fire doors are complete and operable
- ❑ CBFPD, when required, verifies all required fire access roads, cistern locations, turnarounds are completed and compliant per plan approval.
- ❑ CBFPD verifies all fire access roads, final grade and driving surfaces are compliant.
- ❑ CBFPD, when required, verifies all required Fire Signage and Knox Boxes (key access) is installed in an approval location.
- ❑ CBFPD verifies the operability of any access gates as per plan approval.

CBFPD Fire Prevention Office can be reached at (970) 349-5333, to answer any questions you may have, or to schedule your required fire inspections.

1001. New Construction and Alterations– (To include: Type I, II & III)

A. Plan Review Fees

Fees are based on 0.001 - 0.003 of valuation based on \$350 per square foot cost

<u>Gross Floor Area (New or Added)</u>	<u>Fee</u>
0 – 2,500	\$700
2,501 - 3,600	\$2,520
3,601 – 5,000	\$5,250
5,001 – 10,000	\$10,500
Greater than 10,001	\$10,500 + \$1.05 per sq. ft.

Includes up to:

- 30 minutes of pre-plan submittal consultation
- One initial plan review
- One rough-in inspection
- One fire final inspection
- One residential fire suppression underground inspection
- Alternate water supply (if required)
- Includes plan reviews or inspections for automatic fire suppression systems and/or monitored fire alarm systems (if required)

****NOT INCLUDED**** Commercial fire underground plan review and scheduling of inspections need to be submitted to the Colorado Division of Fire Prevention and Control

B. Impact Fees (where applicable)

Residential per dwelling unit (New Only)	\$388.79
Commercial	\$0.138 per sq. ft.

C. Independent Review and/or Inspection Fees

Site plan and access review only	\$350
Water supply / Alternate water supply review only	\$250
New gas utility review only	\$100
Photovoltaic plan review	\$150
Outside agency plan review or consulting	Actual cost plus 10%
Additional plan review or consultation for changes made after initial submission	\$200 per hour
Re-Inspection fee for residential	
First occurrence	\$250
Additional occurrences	\$500

Re-Inspection fee for commercial

First occurrence	\$500
Additional occurrences	\$1,000
Inspections outside of normal business hours	\$200 per hour
Required fire code inspections not otherwise specified	\$200 per hour
New Subdivision / PUD Review - Initial	\$2,500 initial
Additional review after initial submission	\$100 per hour
Wildland Urban Interface (WUI) plan review inspection	
In District	No charge
Out-Of-District	\$200

ALL PLAN FEES PAID INCLUDES ONE COMPLIANT FIELD INSPECTION
(Non-compliant Re-inspections not included)

Minimum fee for additional hourly work	\$100
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D. Special Fees or Inspections

Waiver request to Board of Directors	\$1,500
Additional outside review or inspection of special purpose or complex occupancies	Actual cost plus 10%

1002. Annual Inspections

Commercial fire and life safety inspections	No charge
Courtesy home fire and life safety inspection	No charge

1003. Administrative Penalties and Fines

Cancellation of a scheduled inspection within 24 hours	
First occurrence	No charge
Additional occurrences	\$250
No Contractor or representative on site for a scheduled inspection (per occurrence)	\$250
Work initiated without plan review or inspection	Applicable fees x 2
Failure to correct a Notice of Violation or removal of Stop Work Order	\$500 per violation