

CRESTED BUTTE FIRE PROTECTION DISTRICT
MINUTES OF REGULAR MEETING
Mt. Crested Butte Fire Station 2
Tuesday, November 12, 2024
Approved: December 10, 2024

Attendance

Board Members Present: Jack Dietrich, Ken Lodovico, Matt Halvorson, Chris McCann
Board Members Excused: Eric Tunkey
Guests: Todd Goulding- Goulding Development Advisors
Staff, Volunteers and Public: Sean Caffrey, Annie Tunkey, Rob Weisbaum, Jeff Duke, Ric Ems, Randy Felix

Changes to the Agenda

Meeting called to order at 5:15 pm by Board Vice Chairman Ken Lodovico.
No changes to the agenda.

Consent Agenda

Approval of minutes October Regular Meeting
Approval of minutes Budget Work Session
Approval of the 2023 Audit
Approval of Monthly Financial Reports for October
Motion to approve the consent agenda Lodovico seconded by McCann. Motion passes unanimously.

Fire Prevention Report

Fire Marshal Ems presented his written report and thanks Joe Wonnacott for lining out First Due software for the operations company level inspections and pre-incident planning. Lodovico asks about the problematic county projects. Ems reports that the Whetstone project has already been approved by the County Commissioners without submission to the fire district and he has not heard from the Starview proponents. The board asked some clarifying questions about these projects and next steps for the fire district. Chairman McCann requests that Ems send an official letter to Cathy Pagano regarding these projects and seek compliance with the fire district.

EMS & Fire Chief Report

Chief Weisbaum presented his written report with no questions from the board of directors. He additionally presented the job announcement and job description for the training officer. The Board approved the job description and announcement as presented. Weisbaum reports he will likely post the position in March 2025.

Chief Executive Report

CEO Caffrey provided his written report in the packet. In budgeting, the Medicare reporting is complete and that reimbursement along with two wildfire reimbursements are outstanding.

Public Comments

No public comments

Public hearing

Motion by McCann to open the 2025 Budget Hearing, seconded by Lodovico. Motion passes unanimously. CEO Caffrey provided an update to the proposed 2025 budget with increases in the capital reserve and downpayment assistance fund and slight adjustments to the salary schedule. Board member Dietrich asks if extended sick bank and increased vacation time was added to the budget. Caffrey explains that these items carried

as a liability on the balance sheet and will be noted in the annual audit but will not change operating costs. Motion to close the public hearing at 5:33 by McCann seconded by Halvorson. Motion passes unanimously.

Motion by Chairman McCann to pass Resolution 2024-11-1 to adopt the 2025 Budget, seconded by Lodovico. Motion passes unanimously.

New Business

Time off policy update was presented by Caffrey. After the employee survey and employee meetings it was identified that the district could make some adjustments to current PTO policies. Caffrey presented the proposed changes. Sick and vacation time will remain separate policies, however; the roll over bank for both will increase to 288 hours. Additionally, there will be an extended sick bank (ESB) to specifically address the gap that could occur between FMLI and LTD. Vacation time will see changes as well. 80 hours of vacation time will be issued upon hire and up to 48 hours of vacation time can be converted to pay annually, for members with at least 10 years of service. If new members leave the district prior to reaching a year of service, the initial 80 hours will not be payable upon leave. Considerable board discussion on the administration of vacation time for operations. Motion to approve the new PTO policy as a trial program for 2025 by McCann, seconded by Halvorson. Motion passes unanimously.

CEO Caffrey presented the EHOP update. Moving forward financing will either be an equity share payable upon refinance or sale or a 2% loan on a fixed repayment schedule with the primary lenders loan (30 or 15 year). Caffrey proposed an increase in both loan amounts and distance from the district. Caffrey proposed increasing the eligibility to property within 150 miles of the district. Additionally, loan amounts are proposed to increase up to \$100,000 in district and \$50,000 outside the district. Board member Dietrich suggests keeping the 100 mile eligibility requirement. The remainder of the board was in favor of the 150 mile requirement. All members were in favor of the increased loan amounts. CEO Caffrey will present the final version of the EHOP program at the December meeting.

CEO Caffrey reminded the board that in May 2025 3 board seats will be up for election. McCann and Lodovico for 4-year terms Halvorson for a 2-year term. Caffrey was seeking guidance on whether the board would like a polling place or mail-ballot election. The board favors a polling place election.

Old Business

Todd Goudling reports that from a production the HQ project is on schedule and BG is communicating well with FCI. Enclosing the both buildings will be a milestone. Low voltage plans and furniture plans are being finalized, the well permit is in hand and the sewer permit is in the pipeline. In the next 45 days Todd will have a strong sense of the contingency budget.

Unscheduled Business

Lodovico asks about the 65 Paradise rental stating that it appears to have new renters and asks if our lease has been terminated. Caffrey responds in the affirmative.

Executive Session

Motion to enter executive session pursuant to Section 24-6-402(4)(f) to discuss annual reviews for Fire Marshal Ems and EMS, Assistant Chief Duke and Fire Chief Weisbaum by McCann, seconded by Lodovico. Motion passes unanimously. Board entered executive session at 6:41 pm. Motion to exit executive session by Lodovico, seconded by McCann. Motion passes unanimously at 7:11 pm.

Motion to adjourn at 7:11 pm by McCann, seconded by Lodovico. Motion passes unanimously.