

CRESTED BUTTE FIRE PROTECTION DISTRICT BOARD  
OF DIRECTORS REGULAR MEETING

Station 2

751 Gothic Road, Mt. Crested Butte, CO 81225

Tuesday December 10, 2024

5:15 PM

- 5:15 CALL REGULAR MEETING TO ORDER
1. Introduction of Guests
  2. Review / Changes to Agenda
- 5:20 RECOGNITIONS
1. Scott Wimmer Retirement
- 5:30 CONSENT AGENDA
1. Approval of minutes November 12, 2024 regular meeting
  2. Approval of monthly financial reports
- 5:35 FIRE PREVENTION REPORT
- 5:45 EMS & FIRE CHIEF REPORT
1. Operations Report
- 5:55 CHIEF EXECUTIVE REPORT
- 6:00 PUBLIC COMMENT
- 6:05 OLD / UNFINISHED BUSINESS
1. Emergency Services Campus Update – Goulding
  2. Use of Project Contingency Funds for Training Building - Weisbaum
  3. 2025 Election Update – A. Tunkey
  4. Final Versions Employee Home Ownership Program - Caffrey
- 6:30 NEW BUSINESS
1. Approve Appropriations for 2025
  2. Certify Mill Levy for 2025
- 6:35 UNSCHEDULED BUSINESS AND BOARD MEMBER COMMENTS
- 6:40 EXECUTIVE SESSION
- Per Section 24-6-402(4)(f) Personnel Matters to discuss annual review for CEO & Commissioner Sean Caffrey
- 7:00 ADJOURNMENT

Online Meeting Information

<https://zoom.us/j/9703495333?pwd=ZUINRFBCL253UzlxSGNhQ0laS29TQT09>

One Tap Mobile +16699009128,,9703495333# US (San Jose)

+1 312 626 6799 US (Chicago) - Meeting ID: 970 349 5333

Password: 5333

## **Scott Wimmer short Bio**

**Career timeline:** Scott started his career August 1985 as an EMT driving for Atlantic Ambulance Service in South Florida. When he moved to Colorado in August 1986, he became a member of the Crested Butte Fire Protection District serving as a Volunteer Firefighter and EMT retiring from volunteer service after 22 years as a Captain in March 2008. In June 2001, he was hired by the District as a Fire Inspector and Plans Examiner and eventually became the Deputy Fire Marshal until August 2017 when he was hired by the Westminster Fire Department as a Lieutenant and Fire Plans Analyst in the Fire Prevention Bureau, until he retired on July 31, 2024.

**Career highlights:** He was awarded a grant and worked closely with Ross Orten mapping rural water sources in over 220 square miles of federal and state lands surrounding Crested Butte; assisted in adoption of the Fire Code and developing the Guidelines and Standards for the Fire Protection District; and coordinated fire code review and inspections with Gunnison County, Crested Butte and Mt. Crested Butte building departments and six water districts.

**Career accomplishments include:** During his career, Scott and six other members helped reinstate and became Charter Members of Crested Butte Search & Rescue, serving as Training and Equipment Officer for 11 years; attained certifications for Hazardous Materials Operations, Fire and Emergency Services Instructor, Fire Investigator, Fire Inspector, Plans analyst and Fire Marshal; he coordinated Fire Prevention Week activities for the local school district and numerous private pre-schools; received firefighter of the year award in 2007; served as the president of the Volunteer Firefighter's association for several years; attained an associate degree in Fire Science Technology from Red Rocks Community College; and is currently pursuing a Bachelor's Degree in Fire Administration.

**Personal highlights:** When off duty, he enjoys hiking and camping in the mountains, skiing, traveling, sailing, racing slot cars and spending time with wife Glo, family and friends.

CRESTED BUTTE FIRE PROTECTION DISTRICT  
MINUTES OF REGULAR MEETING  
Mt. Crested Butte Fire Station 2  
Tuesday, November 12, 2024  
Approved \_\_\_\_\_

Attendance

Board Members Present: Jack Dietrich, Ken Lodovico, Matt Halvorson, Chris McCann  
Board Members Excused: Eric Tunkey  
Guests: Todd Goulding- Goulding Development Advisors  
Staff, Volunteers and Public: Sean Caffrey, Annie Tunkey, Rob Weisbaum, Jeff Duke, Ric Ems, Randy Felix

Changes to the Agenda

Meeting called to order at 5:15 pm by Board Vice Chairman Ken Lodovico.  
No changes to the agenda.

Consent Agenda

Approval of minutes October Regular Meeting  
Approval of minutes Budget Work Session  
Approval of the 2023 Audit  
Approval of Monthly Financial Reports for October  
Motion to approve the consent agenda Lodovico seconded by McCann. Motion passes unanimously.

Fire Prevention Report

Fire Marshal Ems presented his written report and thanks Joe Wonnacott for lining out First Due software for the operations company level inspections and pre-incident planning. Lodovico asks about the problematic county projects. Ems reports that the Whetstone project has already been approved by the County Commissioners without submission to the fire district and he has not heard from the Starview proponents. The board asked some clarifying questions about these projects and next steps for the fire district. Chairman McCann requests that Ems send an official letter to Cathy Pagano regarding these projects and seek compliance with the fire district.

EMS & Fire Chief Report

Chief Weisbaum presented his written report with no questions from the board of directors. He additionally presented the job announcement and job description for the training officer. The Board approved the job description and announcement as presented. Weisbaum reports he will likely post the position in March 2025.

Chief Executive Report

CEO Caffrey provided his written report in the packet. In budgeting, the Medicare reporting is complete and that reimbursement along with two wildfire reimbursements are outstanding.

Public Comments

No public comments

Public hearing

Motion by McCann to open the 2025 Budget Hearing, seconded by Lodovico. Motion passes unanimously. CEO Caffrey provided an update to the proposed 2025 budget with increases in the capital reserve and downpayment assistance fund and slight adjustments to the salary schedule. Board member Dietrich asks if extended sick bank and increased vacation time was added to the budget. Caffrey explains that these items carried

as a liability on the balance sheet and will be noted in the annual audit but will not change operating costs. Motion to close the public hearing at 5:33 by McCann seconded by Halvorson. Motion passes unanimously.

Motion by Chairman McCann to pass Resolution 2024-11-1 to adopt the 2025 Budget, seconded by Lodovico. Motion passes unanimously.

### New Business

Time off policy update was presented by Caffrey. After the employee survey and employee meetings it was identified that the district could make some adjustments to current PTO policies. Caffrey presented the proposed changes. Sick and vacation time will remain separate policies, however; the roll over bank for both will increase to 288 hours. Additionally, there will be an extended sick bank (ESB) to specifically address the gap that could occur between FMLI and LTD. Vacation time will see changes as well. 80 hours of vacation time will be issued upon hire and up to 48 hours of vacation time can be converted to pay annually, for members with at least 10 years of service. If new members leave the district prior to reaching a year of service, the initial 80 hours will not be payable upon leave. Considerable board discussion on the administration of vacation time for operations. Motion to approve the new PTO policy as a trial program for 2025 by McCann, seconded by Halvorson. Motion passes unanimously.

CEO Caffrey presented the EHOP update. Moving forward financing will either be an equity share payable upon refinance or sale or a 2% loan on a fixed repayment schedule with the primary lenders loan (30 or 15 year). Caffrey proposed an increase in both loan amounts and distance from the district. Caffrey proposed increasing the eligibility to property within 150 miles of the district. Additionally, loan amounts are proposed to increase up to \$100,000 in district and \$50,000 outside the district. Board member Dietrich suggests keeping the 100 mile eligibility requirement. The remainder of the board was in favor of the 150 mile requirement. All members were in favor of the increased loan amounts. CEO Caffrey will present the final version of the EHOP program at the December meeting.

CEO Caffrey reminded the board that in May 2025 3 board seats will be up for election. McCann and Lodovico for 4-year terms Halvorson for a 2-year term. Caffrey was seeking guidance on whether the board would like a polling place or mail-ballot election. The board favors a polling place election.

### Old Business

Todd Goudling reports that from a production the HQ project is on schedule and BG is communicating well with FCI. Enclosing the both buildings will be a milestone. Low voltage plans and furniture plans are being finalized, the well permit is in hand and the sewer permit is in the pipeline. In the next 45 days Todd will have a strong sense of the contingency budget.

### Unscheduled Business

Lodovico asks about the 65 Paradise rental stating that it appears to have new renters.

### Executive Session

Motion to enter executive session pursuant to Section 24-6-402(4)(f) to discuss annual reviews for Fire Marshal Ems and EMS, Assistant Chief Duke and Fire Chief Weisbaum by McCann, seconded by Lodovic. Motion passes unanimously. Board entered executive session at 6:41 pm. Motion to exit executive session by Lodovico, seconded by McCann. Motion passes unanimously at 7:11 pm.

Motion to adjourn at 7:11 pm by McCann, seconded by Lodovico. Motion passes unanimously.

# Crested Butte Fire Protection District

## Budget vs. Actuals: CBFPD 2024 Adopted - FY24 P&L

January - December 2024

	TOTAL			
	ACTUAL	BUDGET	OVER BUDGET	% OF BUDGET
<b>Revenue</b>				
4000 Property Tax - General Fund	5,637,082.04	5,385,331.00	251,751.04	104.67 %
4020 Specific Ownership Tax	230,053.26	130,000.00	100,053.26	176.96 %
4040 Intergovernmental Revenue	42,342.63	25,000.00	17,342.63	169.37 %
4100 Ambulance/ EMS Service Fees	332,360.53	325,000.00	7,360.53	102.26 %
4200 Plan Review Fees	358,290.00	150,000.00	208,290.00	238.86 %
4210 Training Fees	175.00		175.00	
4220 Special Event Fees	17,509.79		17,509.79	
4240 Rental Income	109,931.99	124,800.00	-14,868.01	88.09 %
4300 Impact Fees	20,963.25	25,000.00	-4,036.75	83.85 %
4400 Interest Income	199,421.12	50,000.00	149,421.12	398.84 %
4500 Grant Proceeds	126,157.49	300,000.00	-173,842.51	42.05 %
4710 Sale of Assets	8,800.00	2,000.00	6,800.00	440.00 %
4720 Vendor Refunds	20.00		20.00	
QuickBooks Payments Sales	2,500.00		2,500.00	
Unapplied Cash Payment Income	-6,850.00		-6,850.00	
<b>Total Revenue</b>	<b>\$7,078,757.10</b>	<b>\$6,517,131.00</b>	<b>\$561,626.10</b>	<b>108.62 %</b>
<b>GROSS PROFIT</b>	<b>\$7,078,757.10</b>	<b>\$6,517,131.00</b>	<b>\$561,626.10</b>	<b>108.62 %</b>
<b>Expenditures</b>				
5010 (A) Wages - Administration	176,998.27	200,400.00	-23,401.73	88.32 %
5020 (A) Wages - Fire Prevention	286,418.81	345,740.00	-59,321.19	82.84 %
5030 (A) Part-Time / Temp Salaries		6,900.00	-6,900.00	
5040 (A) Housing Stipend	26,050.00	29,900.00	-3,850.00	87.12 %
5060 (A) Payroll Processing Fees	6,647.62	6,000.00	647.62	110.79 %
5130 (A) Medicare Tax	6,468.12	8,019.00	-1,550.88	80.66 %
5140 (A) Social Security Tax	6,379.66	6,186.00	193.66	103.13 %
5150 (A) FPPA Pension - ER	40,544.53	50,123.00	-9,578.47	80.89 %
5160 (A) FAMLII Premium - ER	2,007.46	2,489.00	-481.54	80.65 %
5200 (A) Health Benefits	67,993.77	96,730.00	-28,736.23	70.29 %
5210 (A) EAP Program Fees	879.75	3,500.00	-2,620.25	25.14 %
5260 (A) Workers Compensation Insurance	46,617.00	45,000.00	1,617.00	103.59 %
5270 (A) Ski Pass Benefit	6,000.00	6,000.00	0.00	100.00 %
5290 (A) Health Reimbursement	98,791.16	131,435.00	-32,643.84	75.16 %
5300 (A) Advertising	1,389.88	5,000.00	-3,610.12	27.80 %
5320 (A) Accounting and Audit Fees	7,565.00	8,000.00	-435.00	94.56 %
5330 (E) Ambulance Billing Fees	14,019.44	19,500.00	-5,480.56	71.89 %
5340 (A) Bank Charges	1,911.11	5,000.00	-3,088.89	38.22 %
5341 QB Credit Card/ACH Fees	6,090.89		6,090.89	
<b>Total 5340 (A) Bank Charges</b>	<b>8,002.00</b>	<b>5,000.00</b>	<b>3,002.00</b>	<b>160.04 %</b>
5360 (A) Board Expenses	1,306.07	4,000.00	-2,693.93	32.65 %
5365 (A) Board Stipends	6,100.00	7,000.00	-900.00	87.14 %
5370 (A) Debt Service - Lease Purchase	12,876.47	12,876.00	0.47	100.00 %
5380 (A) Down Payment Assistance		1,500.00	-1,500.00	

# Crested Butte Fire Protection District

## Budget vs. Actuals: CBFPD 2024 Adopted - FY24 P&L

January - December 2024

	TOTAL			
	ACTUAL	BUDGET	OVER BUDGET	% OF BUDGET
5400 (A) Dues & Subscriptions	8,392.00	8,000.00	392.00	104.90 %
5420 (A) Education & Training	14,222.34	15,000.00	-777.66	94.82 %
5460 (A) Fire Prevention & Life Safety	10,243.81	15,000.00	-4,756.19	68.29 %
5500 (A) Insurance - General	36,629.25	45,000.00	-8,370.75	81.40 %
5520 (A) IT Services & Subscriptions	56,442.94	60,000.00	-3,557.06	94.07 %
5540 (A) Legal & Professional	31,830.83	50,000.00	-18,169.17	63.66 %
5550 (A) Meals & Incentives	6,865.18	26,000.00	-19,134.82	26.40 %
5600 (A) Office Supplies & Equipment	15,189.26	16,000.00	-810.74	94.93 %
5620 (A) Postage & Shipping	860.42	3,000.00	-2,139.58	28.68 %
5640 (A) Rent	13,376.34	112,896.00	-99,519.66	11.85 %
5640.1 410 Cascadilla Unit A	25,000.00		25,000.00	
5640.2 65 Paradise Rd.	33,840.00		33,840.00	
5640.3 105 Ouray Lane Unit A	9,800.00		9,800.00	
<b>Total 5640 (A) Rent</b>	<b>82,016.34</b>	<b>112,896.00</b>	<b>-30,879.66</b>	<b>72.65 %</b>
5660 (A) Repairs - Buildings	23,603.15	40,000.00	-16,396.85	59.01 %
5670 (A) - Repairs - Rental Units	2,146.96	5,000.00	-2,853.04	42.94 %
5700 (A) Snow Removal	8,694.00	12,000.00	-3,306.00	72.45 %
5720 (A) Telecom - Fixed	10,279.79	10,000.00	279.79	102.80 %
5760 (A) Travel	21,037.65	22,500.00	-1,462.35	93.50 %
5780 (A) Treasurer's Fee - GF	169,461.13	165,460.00	4,001.13	102.42 %
5810 (A) Utilities - Rental Units	4,270.76	4,000.00	270.76	106.77 %
5820 (A) Utilities	35,616.13	45,000.00	-9,383.87	79.15 %
5850 (A) Volunteer Pension Contribution	75,000.00	75,000.00	0.00	100.00 %
5900 (A) Miscellaneous-1	177.72	2,000.00	-1,822.28	8.89 %
6010 (O) Wages - Ops FT	1,486,563.02	1,820,734.00	-334,170.98	81.65 %
6020 (O) Wages - Ops PT	195,960.54	170,500.00	25,460.54	114.93 %
6040 (O) Housing Stipend	57,050.00	68,900.00	-11,850.00	82.80 %
6060 (O) Unscheduled Overtime	92,164.96	88,515.00	3,649.96	104.12 %
6070 (O) Training Pay	1,100.00	5,000.00	-3,900.00	22.00 %
6080 (O) Special Event Pay	10,567.48	1,500.00	9,067.48	704.50 %
6090 (O) Volunteer Stipends	20,350.00	40,000.00	-19,650.00	50.88 %
6130 (O) Medicare Tax	24,617.85	30,881.00	-6,263.15	79.72 %
6140 (O) Social Security Tax	15,377.39	13,671.00	1,706.39	112.48 %
6150 (O) FPPA Pension - ER	178,925.29	226,697.00	-47,771.71	78.93 %
6160 (O) FAMLII Premium - ER	7,640.15	9,584.00	-1,943.85	79.72 %
6200 (O) Health Benefits	269,145.16	355,169.00	-86,023.84	75.78 %
6270 (O) Ski Pass Benefit	38,000.00	50,000.00	-12,000.00	76.00 %
6360 (O) Dispatch Fees	53,856.69	56,000.00	-2,143.31	96.17 %
6420 (O) Education & Training	22,854.52	50,000.00	-27,145.48	45.71 %
6440 (E) EMS Supplies	47,109.72	40,000.00	7,109.72	117.77 %
6450 (F) Firefighting Supplies	15,022.25	25,000.00	-9,977.75	60.09 %
6460 (O) Fuel	30,118.59	45,000.00	-14,881.41	66.93 %
6480 (O) Hazardous Waste Disposal	575.61	2,000.00	-1,424.39	28.78 %

# Crested Butte Fire Protection District

## Budget vs. Actuals: CBFPD 2024 Adopted - FY24 P&L

January - December 2024

	TOTAL			
	ACTUAL	BUDGET	OVER BUDGET	% OF BUDGET
6550 (O) Meals - Training	6,785.23	16,800.00	-10,014.77	40.39 %
6580 (E) Medical Direction	8,155.35	10,000.00	-1,844.65	81.55 %
6600 (O) Protective Equipment	25,439.92	50,000.00	-24,560.08	50.88 %
6620 (O) Radio & Computer Equipment	21,551.63	85,000.00	-63,448.37	25.35 %
6640 (O) Repairs - Equipment	28,688.59	6,000.00	22,688.59	478.14 %
6660 (O) Repairs - Vehicles	40,102.67	40,000.00	102.67	100.26 %
6675 (O) Station Supplies	10,262.64	9,000.00	1,262.64	114.03 %
6680 (E) Service Contracts	14,657.10	18,000.00	-3,342.90	81.43 %
6710 (O) Responder Incentives	18,690.47	10,000.00	8,690.47	186.90 %
6720 (O) Telecom - Mobile	10,825.80	14,000.00	-3,174.20	77.33 %
6730 (O) Tools & Hardware	1,107.40	2,000.00	-892.60	55.37 %
6750 (O) Training Equipment & Supplies	11,344.95	8,000.00	3,344.95	141.81 %
6760 (O) Travel	12,250.19	25,000.00	-12,749.81	49.00 %
6800 (O) Uniforms	20,782.34	30,000.00	-9,217.66	69.27 %
6820 (O) Wellness & Physicals	5,192.99	12,000.00	-6,807.01	43.27 %
6900 (O) Miscellaneous		2,000.00	-2,000.00	
7100 (M) Major Incident Expenses	9,915.72		9,915.72	
Unapplied Cash Bill Payment Expense	18,634.00		18,634.00	
<b>Total Expenditures</b>	<b>\$4,267,420.88</b>	<b>\$5,170,105.00</b>	<b>\$ -902,684.12</b>	<b>82.54 %</b>
<b>NET OPERATING REVENUE</b>	<b>\$2,811,336.22</b>	<b>\$1,347,026.00</b>	<b>\$1,464,310.22</b>	<b>208.71 %</b>
Other Expenditures				
8010 Capital Expenditures	343,184.96	1,056,000.00	-712,815.04	32.50 %
9010 Transfer to Capital Fund	500,000.00		500,000.00	
<b>Total Other Expenditures</b>	<b>\$843,184.96</b>	<b>\$1,056,000.00</b>	<b>\$ -212,815.04</b>	<b>79.85 %</b>
<b>NET OTHER REVENUE</b>	<b>\$ -843,184.96</b>	<b>\$ -1,056,000.00</b>	<b>\$212,815.04</b>	<b>79.85 %</b>
<b>NET REVENUE</b>	<b>\$1,968,151.26</b>	<b>\$291,026.00</b>	<b>\$1,677,125.26</b>	<b>676.28 %</b>

# Crested Butte Fire Protection District

## Statement of Financial Position

As of November 30, 2024

	TOTAL
<b>ASSETS</b>	
Current Assets	
Bank Accounts	
1000 Operating Checking	131,298.31
1010 BOTW Money Market	16,350.03
1100 COLORTRUST - General Fund	4,231,153.22
1120 COLORTRUST - Debt Proceeds	0.00
1130 CSIP Operating	763,288.61
1200 Triplex Lease Purchase	0.00
1520	0.00
<b>Total Bank Accounts</b>	<b>\$5,142,090.17</b>
Accounts Receivable	
1210 Accounts Receivable- Rent/Fees	73,971.53
1211 Mill Levy Property Tax Receivable	-5,640,082.04
1250 Property Tax Receivable	0.00
2220 Prepaid Rent Revenue	0.00
<b>Total Accounts Receivable</b>	<b>\$ -5,566,110.51</b>
Other Current Assets	
1000.2 Payroll Posting	0.00
1000.3 Clearing Account	0.00
1150 Due from CBFPD Bond Fund	0.00
1255 Accounts Receivable - AUDIT	0.00
1260 Undeposited Funds	0.00
1300 Prepayments	5,950.00
1310 Security Deposits	5,750.00
<b>Total Other Current Assets</b>	<b>\$11,700.00</b>
<b>Total Current Assets</b>	<b>\$ -412,320.34</b>
Fixed Assets	
1500.1 306 Maroon Ave	
Depreciation	0.00
Original cost	0.00
<b>Total 1500.1 306 Maroon Ave</b>	<b>0.00</b>
1500.2 751 Gothic Road	0.00
Depreciation	0.00
Original cost	0.00
<b>Total 1500.2 751 Gothic Road</b>	<b>0.00</b>
1500.3 331 Teocalli Road	0.00
Depreciation	0.00
Original cost	0.00
<b>Total 1500.3 331 Teocalli Road</b>	<b>0.00</b>



# Crested Butte Fire Protection District

## Statement of Financial Position

As of November 30, 2024

	TOTAL
1500.4 104 Avion Dr	
Depreciation	0.00
Original cost	0.00
<b>Total 1500.4 104 Avion Dr</b>	<b>0.00</b>
1500.5 819,821 & 823 Teocalli Ave.	0.00
1500.6 10 9th Street	0.00
1500.8 New Station 1 Campus	0.00
1510 Vehicles	
1510.3 2020 North Star Med 46	0.00
Original cost	0.00
<b>Total 1510.3 2020 North Star Med 46</b>	<b>0.00</b>
1510.4 2020 Kenworth Tender	0.00
Original cost	0.00
<b>Total 1510.4 2020 Kenworth Tender</b>	<b>0.00</b>
1510.5 2020 Chevrolet Blazer	0.00
Original cost	0.00
<b>Total 1510.5 2020 Chevrolet Blazer</b>	<b>0.00</b>
1510.6 2020 Light Rescue	0.00
Original cost	0.00
<b>Total 1510.6 2020 Light Rescue</b>	<b>0.00</b>
1510.7 2021 Chevrolet Suburban	0.00
Original cost	0.00
<b>Total 1510.7 2021 Chevrolet Suburban</b>	<b>0.00</b>
1510.8 2022 Type 6- Brush 1	0.00
<b>Total 1510 Vehicles</b>	<b>0.00</b>
1510.1 2019 Chevrolet Colorado D-1	0.00
1510.2 2019 Chevrolet Colorado D-2	0.00
1520 Capital Equipment	0.00
1520.2 Machinery & Equipment	0.00
<b>Total 1520 Capital Equipment</b>	<b>0.00</b>
1520.1 Machinery & Equipment	0.00
<b>Total Fixed Assets</b>	<b>\$0.00</b>
Other Assets	
1600 Bond Fund Reimbursables	0.00
<b>Total Other Assets</b>	<b>\$0.00</b>
<b>TOTAL ASSETS</b>	<b>\$ -412,320.34</b>

# Crested Butte Fire Protection District

## Statement of Financial Position

As of November 30, 2024

	TOTAL
<b>LIABILITIES AND EQUITY</b>	
Liabilities	
Current Liabilities	
Accounts Payable	
2000 Accounts Payable	209.00
<b>    Total Accounts Payable</b>	<b>\$209.00</b>
Credit Cards	
1050.1 CBFPD Mastercard	30,019.74
<b>    Total Credit Cards</b>	<b>\$30,019.74</b>
Other Current Liabilities	
2005 Accounts Payable- Audit	0.00
2140 Payroll Wages Payable	7,400.06
2150 Payroll Taxes Payable	0.00
2151 Federal Withholding Liability	0.00
2155 FICA / Medicare Payable	0.00
2160 State Withholding Liability	0.00
2170 FPPA Pension Payable	-452.54
2180 Garnishment Payable	0.00
2225 Prepaid Rent	6,850.00
2300 Cash Due Vol Pension Fund	0.00
<b>    Total Other Current Liabilities</b>	<b>\$13,797.52</b>
<b>    Total Current Liabilities</b>	<b>\$44,026.26</b>
Long-Term Liabilities	
2210 Deferred Property Tax	-5,640,082.04
2500 Rental Unit Security Deposits	5,950.00
2500.1 Triplex Lease - Purchase	-48,749.51
<b>    Total Long-Term Liabilities</b>	<b>\$ -5,682,881.55</b>
<b>Total Liabilities</b>	<b>\$ -5,638,855.29</b>
Equity	
3000 Opening Balance Equity	0.00
3050 TABOR Reserve	173,000.00
3100 Operating Reserve	1,421,189.00
3150 Restricted for Spann Note Payable	0.00
3200 Major Incident Reserve	100,000.00
3250 Down Payment Assistance Fund	80,000.00
3300 Impact Fee (Capital) Reserve	419,449.31
3310 Mt. CB Impact Fee Reserve	0.00
3320 CB Impact Fee Reserve	0.00
3325 Additional Capital Reserve	200,000.00
3330 County Impact Fee Reserve	0.00
3350 Committed Subs Years Budget	0.00
3400 Unrestricted Reserve	821,447.40

# Crested Butte Fire Protection District

## Statement of Financial Position

As of November 30, 2024

	TOTAL
Net Revenue	2,011,449.24
<b>Total Equity</b>	<b>\$5,226,534.95</b>
<b>TOTAL LIABILITIES AND EQUITY</b>	<b>\$ -412,320.34</b>

# Crested Butte Fire Protection District

## Expenditures by Vendor Summary

November 2024

	TOTAL
1Password	143.64
ADP	499.92
Alerus	1,929.36
Amazon	886.17
Amazon Web Services	11.94
Ambulance Medical Billing	968.53
American Heart Association	176.23
Apple	0.99
AT&T	766.01
ATMOS Energy	794.34
BBC Research & Consulting	12,000.00
Ben White Architecture, LLC	3,535.22
BMO	121.39
Bound Tree Medical	1,182.46
Braun Northwest Inc.	531.25
Camp 4 Coffee	227.25
CEBT	32,903.65
CenturyLink	237.07
Chipotle	20.58
Chopwood Mercantile	670.02
Chris Carver	220.04
Chris McCann	300.00
Clark's Market	100.76
CoDFPC - Colorado Division of Fire Prevention and Control	630.00
Colorado ALS	7.00
Complete Wireless Technologies	230.40
Crested Butte Ace Hardware	370.17
Crested Butte South Metro District	314.63
Dell	1,494.00
Embroidered Sportswear Company	489.25
Express Toll	5.30
Exxon Mobil	3,806.77
FedEx	18.77
Fire Apparatus Service Specialists	3,432.60
Fire Station Furniture	474.89
Fullmer's Ace Hardware	118.61
Galls	-125.00
Gobin's, Inc.	207.57
Gunnison County Electric Association	878.15
Guru Importer	10.00
Hampton Inn	273.89
Henry Schein	544.55
HME, Inc.	599.07
Jack Dietrich	300.00
Jacks Small Engines	3,999.00

# Crested Butte Fire Protection District

## Expenditures by Vendor Summary

November 2024

	TOTAL
Jayson Simons Jones	2,500.00
Joe Wonnacott	175.00
Ken Lodovico	300.00
L.N. Curtis & Sons	1,848.45
Life Assist	145.05
Lodging (Generic)	521.41
Lyons Gaddis	1,357.00
Marriott	-172.85
Matthew L Halvorson	300.00
Mayberry & Company LLC	2,800.00
Mickman Brothers	159.00
Microsoft	611.02
Montrose Water Factory	301.25
Monty's Auto Parts	413.32
Mountain Lyon Cafe	47.81
Mt. Crested Butte Water& Sanitation	124.73
Municipal Emergency Services, Inc.	6,700.49
National Training Center	190.09
Off Center Designs	371.00
Oreily Auto Parts	87.10
Osprey	262.85
Paper Clip	184.07
Paradox	306.32
Parking (Generic)	25.00
Quality Health Network	324.00
QuickBooks Payments	28.00
Respond First Aid Systems	56.85
Restaurant (Generic)	739.17
Robert Weisbaum	102.72
SatCom Global	155.38
Shay Krier MD	975.00
SlingTV	55.00
Spectrum	239.56
Stanford Computer & Technical Services LLC	2,720.00
Stryker Medical	5,187.44
Thai Chili	81.10
The Bubble Wrap	15.49
Tire Rack	2,685.15
Town of Crested Butte	1,435.18
Town of Mt. Crested Butte.	3,047.27
UMR	7,703.15
Verizon	200.10
Visionary Broadband	159.96
W. Eric Tunkey	200.00
Waste Management	576.12

# Crested Butte Fire Protection District

## Expenditures by Vendor Summary

November 2024

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	TOTAL
Western Slope Fire & Backflow	1,305.00
Wood Product Signs	738.90
Yeti	12,750.00
Not Specified	216,890.12
<b>TOTAL</b>	<b>\$354,235.21</b>

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# Crested Butte Fire Protection District

## Transaction Report

November 2024

DATE	TRANSACTION TYPE	NUM	NAME	MEMO/DESCRIPTION	ACCOUNT	SPLIT	AMOUNT	BALANCE
11/01/2024	Deposit			Refund Work Comp	5260 (A) Workers Compensation Insurance	1010 BOTW Money Market	-5,123.00	-5,123.00
11/01/2024	Deposit			Ambulance Painting	6660 (O) Repairs - Vehicles	1010 BOTW Money Market	-2,502.75	-7,625.75
11/04/2024	Check	37086	Joseph Blunn	SPO Exam Reimbursement	6420 (O) Education & Training	1000 Operating Checking	335.00	-7,290.75
11/04/2024	Journal Entry	00673		Regular Earnings	6090 (O) Volunteer Stipends	-Split-	1,850.00	-5,440.75
11/04/2024	Journal Entry	00673		CO FAMILI - ER	6160 (O) FAMILI Premium - ER	-Split-	8.33	-5,432.42
11/04/2024	Expenditure			Himalayan Pun Hill Kitch	5760 (A) Travel	1050.1 CBFPD Mastercard	61.42	-5,371.00
11/04/2024	Journal Entry	00673		Social Security - ER	6140 (O) Social Security Tax	-Split-	114.70	-5,256.30
11/04/2024	Journal Entry	00673		Medicare - ER	6130 (O) Medicare Tax	-Split-	26.83	-5,229.47
11/05/2024	Journal Entry	00674		CO FAMILI - ER	5160 (A) FAMILI Premium - ER	-Split-	87.70	-5,141.77
11/05/2024	Journal Entry	00674		Voluntary Life Contribution	5200 (A) Health Benefits	-Split-	-60.57	-5,202.34
11/05/2024	Journal Entry	00674		Overtime Earnings	6010 (O) Wages - Ops FT	-Split-	3,364.23	-1,838.11
11/05/2024	Journal Entry	00674		Regular Earnings	6010 (O) Wages - Ops FT	-Split-	49,494.60	47,656.49
11/05/2024	Journal Entry	00674		VACATION	6010 (O) Wages - Ops FT	-Split-	10,968.72	58,625.21
11/05/2024	Journal Entry	00674		Overtime Earnings	6020 (O) Wages - Ops PT	-Split-	384.00	59,009.21
11/05/2024	Journal Entry	00674		Regular Earnings	6020 (O) Wages - Ops PT	-Split-	6,005.12	65,014.33
11/05/2024	Journal Entry	00674		Housing1	6040 (O) Housing Stipend	-Split-	300.00	65,314.33
11/05/2024	Journal Entry	00674		Housing2	6040 (O) Housing Stipend	-Split-	600.00	65,914.33
11/05/2024	Journal Entry	00674		Housing3	6040 (O) Housing Stipend	-Split-	2,000.00	67,914.33
11/05/2024	Journal Entry	00674		OVERTIME UNSCH	6060 (O) Unscheduled Overtime	-Split-	4,125.07	72,039.40
11/05/2024	Journal Entry	00674		Employer Social Security Tax	5140 (A) Social Security Tax	-Split-	285.81	72,325.21
11/05/2024	Journal Entry	00674		Regular Earnings	5010 (A) Wages - Administration	-Split-	6,608.01	78,933.22
11/05/2024	Journal Entry	00674		SICK	5010 (A) Wages - Administration	-Split-	288.48	79,221.70
11/05/2024	Journal Entry	00674		VACATION	5010 (A) Wages - Administration	-Split-	865.44	80,087.14
11/05/2024	Journal Entry	00674		Fire Prevention	5020 (A) Wages - Fire Prevention	-Split-	12,740.98	92,828.12
11/05/2024	Journal Entry	00674		Housing2	5040 (A) Housing Stipend	-Split-	150.00	92,978.12
11/05/2024	Journal Entry	00674		Housing3	5040 (A) Housing Stipend	-Split-	1,000.00	93,978.12
11/05/2024	Journal Entry	00674		Employer Medicare Tax	5130 (A) Medicare Tax	-Split-	282.57	94,260.69
11/05/2024	Journal Entry	00674		ER AD&D CORRECT	5150 (A) FPPA Pension - ER	-Split-	210.19	94,470.88
11/05/2024	Journal Entry	00674		ER PENSION CONT	5150 (A) FPPA Pension - ER	-Split-	1,588.75	96,059.63
11/05/2024	Journal Entry	00674		SPCLEVENT REG	6080 (O) Special Event Pay	-Split-	1,000.00	97,059.63
11/05/2024	Journal Entry	00674		Employer Medicare Tax	6130 (O) Medicare Tax	-Split-	1,007.51	98,067.14
11/05/2024	Journal Entry	00674		Employer Social Security Tax	6140 (O) Social Security Tax	-Split-	408.53	98,475.67
11/05/2024	Journal Entry	00674		ER AD&D CORRECT	6150 (O) FPPA Pension - ER	-Split-	1,098.72	99,574.39
11/05/2024	Journal Entry	00674		ER PENSION CONT	6150 (O) FPPA Pension - ER	-Split-	6,534.88	106,109.27
11/05/2024	Journal Entry	00674		CO FAMILI - ER	6160 (O) FAMILI Premium - ER	-Split-	312.68	106,421.95
11/06/2024	Journal Entry	00675			5010 (A) Wages - Administration	-Split-	0.00	106,421.95
11/06/2024	Journal Entry	00675			5030 (A) Part-Time / Temp Salaries	-Split-	0.00	106,421.95
11/06/2024	Journal Entry	00675			5050 (A) Overtime	-Split-	0.00	106,421.95
11/06/2024	Journal Entry	00675			5130 (A) Medicare Tax	-Split-	0.00	106,421.95
11/06/2024	Journal Entry	00675			5140 (A) Social Security Tax	-Split-	0.00	106,421.95
11/06/2024	Journal Entry	00675			5150 (A) FPPA Pension - ER	-Split-	0.00	106,421.95
11/06/2024	Journal Entry	00675			6010 (O) Wages - Ops FT	-Split-	0.00	106,421.95
11/06/2024	Journal Entry	00675			6020 (O) Wages - Ops PT	-Split-	0.00	106,421.95
11/06/2024	Journal Entry	00675			6030 (O) On-Call Pay	-Split-	0.00	106,421.95
11/06/2024	Journal Entry	00675			6060 (O) Unscheduled Overtime	-Split-	0.00	106,421.95
11/06/2024	Journal Entry	00675			6070 (O) Training Pay	-Split-	0.00	106,421.95
11/06/2024	Journal Entry	00675			6080 (O) Special Event Pay	-Split-	0.00	106,421.95
11/06/2024	Journal Entry	00675			6130 (O) Medicare Tax	-Split-	0.00	106,421.95
11/06/2024	Journal Entry	00675			6140 (O) Social Security Tax	-Split-	0.00	106,421.95
11/06/2024	Journal Entry	00675			6150 (O) FPPA Pension - ER	-Split-	0.00	106,421.95
11/10/2024	Journal Entry	00677			5780 (A) Treasurer's Fee - GF	-Split-	362.74	106,784.69
11/12/2024	Check	37091	Jeremy McDonnell.	Mileage Reimbursement	6760 (O) Travel	1000 Operating Checking	241.00	107,025.69
11/17/2024	Check	37094	Tara Sweitzer	PHTLS mileage	6760 (O) Travel	1000 Operating Checking	136.68	107,162.37
11/18/2024	Expenditure			Subscription	5540 (A) Legal & Professional	1050.1 CBFPD Mastercard	50.00	107,212.37
11/19/2024	Journal Entry	00679		ER PENSION CONT	5150 (A) FPPA Pension - ER	-Split-	1,572.71	108,785.08
11/19/2024	Journal Entry	00679		Voluntary Life Contribution	5200 (A) Health Benefits	-Split-	-60.57	108,724.51
11/19/2024	Journal Entry	00679		HOLIDAY	6010 (O) Wages - Ops FT	-Split-	3,929.76	112,654.27
11/19/2024	Journal Entry	00679		MISCELLANEOUS	6010 (O) Wages - Ops FT	-Split-	685.48	113,339.75
11/19/2024	Journal Entry	00679		Overtime Earnings	6010 (O) Wages - Ops FT	-Split-	4,093.32	117,433.07
11/19/2024	Journal Entry	00679		Regular Earnings	6010 (O) Wages - Ops FT	-Split-	55,071.08	172,504.15
11/19/2024	Journal Entry	00679		SICK	6010 (O) Wages - Ops FT	-Split-	488.48	172,992.63

# Crested Butte Fire Protection District

## Transaction Report

November 2024

DATE	TRANSACTION TYPE	NUM	NAME	MEMO/DESCRIPTION	ACCOUNT	SPLIT	AMOUNT	BALANCE
11/19/2024	Journal Entry	00679		VACATION	6010 (O) Wages - Ops FT	-Split-	3,409.68	176,402.31
11/19/2024	Journal Entry	00679		HOLIDAY	6020 (O) Wages - Ops PT	-Split-	152.11	176,554.42
11/19/2024	Journal Entry	00679		Regular Earnings	6020 (O) Wages - Ops PT	-Split-	4,817.37	181,371.79
11/19/2024	Journal Entry	00679		Housing1	6040 (O) Housing Stipend	-Split-	300.00	181,671.79
11/19/2024	Journal Entry	00679		Housing2	6040 (O) Housing Stipend	-Split-	600.00	182,271.79
11/19/2024	Journal Entry	00679		Housing3	6040 (O) Housing Stipend	-Split-	2,000.00	184,271.79
11/19/2024	Journal Entry	00679		OVERTIME UNSCH	6060 (O) Unscheduled Overtime	-Split-	410.33	184,682.12
11/19/2024	Journal Entry	00679		Employer Medicare Tax	6130 (O) Medicare Tax	-Split-	968.13	185,650.25
11/19/2024	Journal Entry	00679		Employer Social Security Tax	6140 (O) Social Security Tax	-Split-	320.51	185,970.76
11/19/2024	Journal Entry	00679		ER AD&D CORRECT	6150 (O) FPPA Pension - ER	-Split-	1,150.66	187,121.42
11/19/2024	Journal Entry	00679		ER PENSION CONT	6150 (O) FPPA Pension - ER	-Split-	6,868.96	193,990.38
11/19/2024	Journal Entry	00679		CO FAMILI - ER	6160 (O) FAMILI Premium - ER	-Split-	300.46	194,290.84
11/19/2024	Journal Entry	00679		HOLIDAY	5010 (A) Wages - Administration	-Split-	230.78	194,521.62
11/19/2024	Journal Entry	00679		Regular Earnings	5010 (A) Wages - Administration	-Split-	7,518.53	202,040.15
11/19/2024	Journal Entry	00679		Fire Prevention	5020 (A) Wages - Fire Prevention	-Split-	12,593.18	214,633.33
11/19/2024	Journal Entry	00679		Housing2	5040 (A) Housing Stipend	-Split-	150.00	214,783.33
11/19/2024	Journal Entry	00679		Housing3	5040 (A) Housing Stipend	-Split-	1,000.00	215,783.33
11/19/2024	Journal Entry	00679		Employer Medicare Tax	5130 (A) Medicare Tax	-Split-	280.40	216,063.73
11/19/2024	Journal Entry	00679		Employer Social Security Tax	5140 (A) Social Security Tax	-Split-	280.53	216,344.26
11/19/2024	Journal Entry	00679		ER AD&D CORRECT	5150 (A) FPPA Pension - ER	-Split-	208.84	216,553.10
11/19/2024	Journal Entry	00679		CO FAMILI - ER	5160 (A) FAMILI Premium - ER	-Split-	87.02	216,640.12
11/20/2024	Journal Entry	00680			5010 (A) Wages - Administration	-Split-	0.00	216,640.12
11/20/2024	Journal Entry	00680			5030 (A) Part-Time / Temp Salaries	-Split-	0.00	216,640.12
11/20/2024	Journal Entry	00680			5050 (A) Overtime	-Split-	0.00	216,640.12
11/20/2024	Journal Entry	00680			5130 (A) Medicare Tax	-Split-	0.00	216,640.12
11/20/2024	Journal Entry	00680			5140 (A) Social Security Tax	-Split-	0.00	216,640.12
11/20/2024	Journal Entry	00680			5150 (A) FPPA Pension - ER	-Split-	0.00	216,640.12
11/20/2024	Journal Entry	00680			6010 (O) Wages - Ops FT	-Split-	0.00	216,640.12
11/20/2024	Journal Entry	00680			6020 (O) Wages - Ops PT	-Split-	0.00	216,640.12
11/20/2024	Journal Entry	00680			6030 (O) On-Call Pay	-Split-	0.00	216,640.12
11/20/2024	Journal Entry	00680			6060 (O) Unscheduled Overtime	-Split-	0.00	216,640.12
11/20/2024	Journal Entry	00680			6070 (O) Training Pay	-Split-	0.00	216,640.12
11/20/2024	Journal Entry	00680			6080 (O) Special Event Pay	-Split-	0.00	216,640.12
11/20/2024	Journal Entry	00680			6130 (O) Medicare Tax	-Split-	0.00	216,640.12
11/20/2024	Journal Entry	00680			6140 (O) Social Security Tax	-Split-	0.00	216,640.12
11/20/2024	Journal Entry	00680			6150 (O) FPPA Pension - ER	-Split-	0.00	216,640.12
11/25/2024	Expenditure			McDonnell Training	6420 (O) Education & Training	1050.1 CBFPD Mastercard	250.00	216,890.12
<b>TOTAL</b>							<b>\$216,890.12</b>	



# Crested Butte Fire Protection District

## Balance Sheet

As of November 30, 2024

	TOTAL
<b>ASSETS</b>	
Current Assets	
Bank Accounts	
1000 Checking	2,586.28
1000.3 Clearing Account	0.00
1010 Money Market	6,720.68
1020 COLOTrust Arbitrage Rebate	425,326.41
1050 CSIP Investment Account - Bond Payment	300,353.60
1051 Colotrust Account- Multi-Year Land Purchase	1,798,964.37
1100 CSIP Investment Account - Proceeds	21,915,696.74
<b>Total Bank Accounts</b>	<b>\$24,449,648.08</b>
Accounts Receivable	
1211 Mill Levy Property Tax Receivable	-1,672,387.35
<b>Total Accounts Receivable</b>	<b>\$ -1,672,387.35</b>
Other Current Assets	
1260 Capital Accrued Interest- CSIP	0.00
1520 Bond Cash with County Treasurer	0.00
2010 Due to CBFDP Operating Account	0.00
<b>Total Other Current Assets</b>	<b>\$0.00</b>
<b>Total Current Assets</b>	<b>\$22,777,260.73</b>
<b>TOTAL ASSETS</b>	<b>\$22,777,260.73</b>
<b>LIABILITIES AND EQUITY</b>	
Liabilities	
Current Liabilities	
Accounts Payable	
2005 Accounts Payable- AUDIT	0.00
2006 Retainage Payable	11,582.48
<b>Total Accounts Payable</b>	<b>\$11,582.48</b>
<b>Total Current Liabilities</b>	<b>\$11,582.48</b>
Long-Term Liabilities	
2210 Deferred Property Tax	-1,672,387.35
<b>Total Long-Term Liabilities</b>	<b>\$ -1,672,387.35</b>
<b>Total Liabilities</b>	<b>\$ -1,660,804.87</b>
Equity	
3100 Restricted for Capital Projects	27,569,843.67
3150 Restricted Spann Note Payable	1,820,937.50
Retained Earnings	-46,419.39
Net Income	-4,906,296.18
<b>Total Equity</b>	<b>\$24,438,065.60</b>
<b>TOTAL LIABILITIES AND EQUITY</b>	<b>\$22,777,260.73</b>

# Crested Butte Fire Protection District

## Expenses by Vendor Summary

January - November, 2024

	TOTAL
Blythe Group + co	383,450.59
BOK Financial	1,680,200.00
Cesare, Inc.	31,974.96
Current Solutions	18,400.00
FCI Constructors, Inc.	5,873,218.00
Goulding Development Advisors	70,108.72
Gunnison County	68,293.12
Lumen	2,133.02
Miller Pipeline, LLC	38,918.00
Panterra Energy, LLC	16,451.02
Resource Engineering Group	7,610.00
Thurston Kitchen and Bath	25,538.00
Timothy White Studio, Inc.	10,875.00
Town of Crested Butte	189,178.60
Upper Gunnison River Water Activity Enterprise	59,500.00
Virgil & Lee Spann Ranches, Inc	208,148.31
Not Specified	30,431.72
<b>TOTAL</b>	<b>\$8,714,429.06</b>

# Crested Butte Fire Protection District

## Profit and Loss

January - November, 2024

	TOTAL
Income	
4010 Property Tax - Capital Fund	1,672,387.35
4020 Specific Ownership Tax	75,426.49
4100.2 Interest Income (Capital)	1,531,113.47
4100.3 Interest Income (Bond)	29,205.57
<b>Total Income</b>	<b>\$3,308,132.88</b>
GROSS PROFIT	<b>\$3,308,132.88</b>
Expenses	
5000 Cost of Issuance	500.00
5200 Hard Costs	27,090.27
5201 Fire Station	3,748,493.34
5202 SAR Building	946,866.22
5204 Sitework	1,157,858.44
<b>Total 5200 Hard Costs</b>	<b>5,880,308.27</b>
5300 Land	208,148.31
5400 Soft Costs	895,340.76
5780 Treasure's Fee - CF	50,281.84
5790.2 Bank Charges (Capital)	89.88
5790.3 Bank Charges (Bond)	60.00
5795 Bond Int	1,029,700.00
5798 Bond Prin	650,000.00
<b>Total Expenses</b>	<b>\$8,714,429.06</b>
NET OPERATING INCOME	<b>\$ -5,406,296.18</b>
Other Income	
8000 Transfer from CBFPD	500,000.00
<b>Total Other Income</b>	<b>\$500,000.00</b>
NET OTHER INCOME	<b>\$500,000.00</b>
NET INCOME	<b>\$ -4,906,296.18</b>

# Crested Butte Fire Protection District

## Transaction Report

January - November, 2024

DATE	TRANSACTION TYPE	NUM	NAME	MEMO/DESCRIPTION	ACCOUNT	SPLIT	AMOUNT	BALANCE
01/01/2024	Journal Entry	132R			5201 Hard Costs:Fire Station	-Split-	-20,000.00	-
								20,000.00
01/23/2024	Expense		BMO	ACCOUNT ANALYSIS FEE ACCT ANALYSIS SERV CHG	5790.2 Bank Charges (Capital)	1000 Checking	19.31	-
								19,980.69
01/31/2024	Journal Entry	89			5780 Treasure's Fee - CF	-Split-	377.24	-
								19,603.45
02/22/2024	Expense		BMO	ACCOUNT ANALYSIS FEE ACCT ANALYSIS SERV CHG	5790.2 Bank Charges (Capital)	1000 Checking	27.90	-
								19,575.55
02/29/2024	Journal Entry	92			5780 Treasure's Fee - CF	-Split-	15,949.78	-3,625.77
04/10/2024	Journal Entry	99			5780 Treasure's Fee - CF	-Split-	6,672.64	3,046.87
05/10/2024	Journal Entry	105			5780 Treasure's Fee - CF	-Split-	13,075.26	16,122.13
05/22/2024	Expense		BMO	ACCOUNT ANALYSIS FEE ACCT ANALYSIS SERV CHG	5790.2 Bank Charges (Capital)	1000 Checking	42.67	16,164.80
05/31/2024	Expense			MISCELLANEOUS DEBIT SERVICE CHARGE	5790.3 Bank Charges (Bond)	1010 Money Market	30.00	16,194.80
06/10/2024	Journal Entry	106			5780 Treasure's Fee - CF	-Split-	3,059.05	19,253.85
07/10/2024	Journal Entry	114			5780 Treasure's Fee - CF	-Split-	8,639.79	27,893.64
08/10/2024	Journal Entry	117			5780 Treasure's Fee - CF	-Split-	1,622.70	29,516.34
09/10/2024	Journal Entry	123			5780 Treasure's Fee - CF	-Split-	555.74	30,072.08
10/10/2024	Journal Entry	138			5780 Treasure's Fee - CF	-Split-	214.97	30,287.05
11/10/2024	Journal Entry	145			5780 Treasure's Fee - CF	-Split-	114.67	30,401.72
11/29/2024	Expense		BMO	Wire Fees	5790.3 Bank Charges (Bond)	1010 Money Market	30.00	30,431.72
<b>TOTAL</b>							<b>\$30,431.72</b>	

CBFPD NEW STATION	Board Approved FGMP Budget 4/9/24	Budget Revisions	Current Budget	Previously Billed to date	Draw No 42 November 2024	Cost to Date	Percent Complete	Cost to Complete	NOTES
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**SOFT COSTS**

12	Water/Sewer Fees	\$250,000		\$250,000	\$248,679		\$248,679	99%	\$1,321	Sewer Tap, Legal Water, FCI carries water
13	Gas Fees	\$50,000		\$50,000	\$38,918		\$38,918	78%	\$11,082	Atmos (pipe, boring, trench/backfill)
14	Electric Fees	\$150,000		\$150,000	\$0		\$0	0%	\$150,000	new 3-phase, 1-phase loop
15	Comcast/CenturyLink Connection Fees	\$15,000		\$15,000	\$300		\$300	2%	\$14,700	Visionary/Spectrum
16	ROW & CDOT fees	\$20,000		\$20,000	\$0		\$0	0%	\$20,000	CDOT
17	Bldg Permits & Fire Impact Fee	\$200,000		\$200,000	\$72,593		\$72,593	36%	\$127,407	County
18	Traffic Study	\$13,000		\$13,000	\$12,920		\$12,920	99%	\$80	McDowell Eng
19	Soils/Geotechnical/Geothermal	\$40,000		\$40,000	\$37,836		\$37,836	95%	\$2,164	Cesare/Panterra
20	Surveying	\$5,000		\$5,000	\$0		\$0	0%	\$5,000	JVA
21	Planning/Entitlements	\$85,000		\$85,000	\$83,461		\$83,461	98%	\$1,539	BG/TCA
22	Design (Arch, Struct, MEP)	\$1,600,000		\$1,600,000	\$1,447,816	\$14,154.00	\$1,461,970	91%	\$138,030	BG/TCA
22a	Modular Study	\$0		\$0	\$0		\$0	#DIV/0!	\$0	N/A
23	Civil Engineering	\$0		\$0	\$0		\$0	0%	\$0	JVA
24	Wetlands Consultant	\$15,000		\$15,000	\$1,680		\$1,680	11%	\$13,320	Bio-Environs
25	3rd Party Insp/Material Testing	\$100,000		\$100,000	\$31,127		\$31,127	31%	\$68,873	CMT
26	Commissioning	\$50,000		\$50,000	\$7,610		\$7,610	15%	\$42,390	Typ testing, blower door
27	Monument Signage	\$0		\$0	\$0		\$0	0%	\$0	By FCI
28	IT/Low Voltage	\$400,000		\$400,000	\$18,400		\$18,400	5%	\$381,600	Alerting, Access, control, cameras, cabling, etc
29	CMGC	\$20,000		\$20,000	\$20,000		\$20,000	100%	\$0	FCI
30	Project Mgmt	\$300,000		\$300,000	\$151,151	\$9,600.00	\$160,751	54%	\$139,249	GDA
31	Condo Map	\$25,000		\$25,000	\$0		\$0	0%	\$25,000	
32	Legal Costs	\$20,000		\$20,000	\$3,327		\$3,327	17%	\$16,673	
33	Financing Costs	\$0		\$0	\$0		\$0	0%	\$0	net of bond proceeds
34	Insurance/PP Bond	\$50,000		\$50,000	\$0		\$0	0%	\$50,000	1.20%
35	Reimburseables	\$92,900		\$92,900	\$8,401	\$344.91	\$8,746	9%	\$84,154	4%
36	Soft Cost Contingency	\$390,732		\$390,732	\$0		\$0	0%	\$390,732	9%
<b>Subtotal Soft Costs</b>		<b>\$3,891,632</b>	<b>\$0</b>	<b>\$3,891,632</b>	<b>\$2,184,220</b>	<b>\$24,098.91</b>	<b>\$2,208,319</b>	<b>57%</b>	<b>\$1,683,313</b>	

**HARD COSTS**

37	Hard Construction Fire/EMS	\$18,074,070	\$ 287,757.00	\$18,361,827	\$4,007,390	\$930,499.79	\$4,937,890	27%	\$13,423,937	4/5/24 FCI FGMP Estimate
38	Hard Construction SAR	\$3,787,246		\$3,787,246	\$908,037	\$125,010.37	\$1,033,047	27%	\$2,754,199	4/5/24 FCI FGMP Estimate
	Temp Construction Utilities	\$55,000		\$55,000	\$1,833		\$1,833	3%	\$53,167	Elec/Water (temp gas by FCI)
39	SAR Climbing Wall	\$0		\$0	\$0		\$0	0%	\$0	Not Included
40	Sitework	\$3,100,355	\$ 184,745.00	\$3,285,100	\$1,157,858	\$119,267.00	\$1,277,125	39%	\$2,007,975	4/5/24 FCI FGMP Estimate
	Accepted Value Engineering	(\$1,513,984)		(\$1,513,984)	\$0		\$0	0%	(\$1,513,984)	4/5/24 FCI FGMP Estimate
41	Housing	\$1,200,000		\$1,200,000	\$0		\$0	0%	\$1,200,000	Placeholder
42	Fitness Equipment	\$75,000		\$75,000	\$0		\$0	0%	\$75,000	By Owner
43	Electrical Car Charging Stations	\$25,000		\$25,000	\$0		\$0	0%	\$25,000	Placeholder
44	FF&E	\$300,000		\$300,000	\$0	\$10,875.00	\$10,875	4%	\$289,125	TBD
45	Window Coverings	\$35,000		\$35,000	\$0		\$0	0%	\$35,000	By Owner
46	OSE/Kitchen Appliances	\$125,000	\$51,076	\$176,076	\$0	\$25,538.00	\$25,538	15%	\$150,538	Operating Supplies & Equipment
47	Hard Contingency	\$2,753,633	(\$472,502)	\$2,281,131	\$0		\$0	0%	\$2,281,131	10.9%
<b>Subtotal Hard Costs</b>		<b>\$28,016,320</b>	<b>\$51,076</b>	<b>\$28,067,396</b>	<b>\$6,075,118</b>	<b>\$1,211,190.16</b>	<b>\$7,286,308</b>	<b>26%</b>	<b>\$20,781,088</b>	

**Total Soft & Hard Costs**

<b>\$31,907,952</b>	<b>\$51,076</b>	<b>\$31,959,028</b>	<b>\$8,259,338</b>	<b>\$1,235,289.07</b>	<b>\$9,494,627</b>	<b>30%</b>	<b>\$22,464,401</b>	<b>Does not include Spann Land Costs</b>
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Customer Service  
PO Box 11813  
Harrisburg, PA 17108-1813

## ACCOUNT STATEMENT

For the Month Ending

**November 30, 2024**

### Crested Butte Fire Protection District

#### Client Management Team

##### Stefani VonHoltum-Niesent

Senior Managing Consultant  
950 17th Street  
Denver, CO 80202  
720-990-3408

#### Contents

- Cover/Disclosures
- Summary Statement
- Individual Accounts

#### Accounts included in Statement

2210106001	Crested Butte Fire Protection District
2210106002	Operating Account Fund
2210106003	Bond Payment Fund

#### Important Messages

CSIP will be closed on 12/25/2024 for Christmas Day.  
CSIP will be closed on 01/01/2025 for New Year's Day.

CRESTED BUTTE FIRE PROTECTION DISTRICT  
SEAN CAFFREY  
P.O. BOX 1009  
CRESTED BUTTE, CO 81224

**Online Access** [www.csipinvest.com](http://www.csipinvest.com)

**Customer Service** 1-855-274-7468



Important Disclosures

Important Disclosures

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**Proxy Voting** PFMAM does not normally receive proxies to vote on behalf of its clients. However, it does on occasion receive consent requests. In the event a consent request is received the portfolio manager contacts the client and then proceeds according to their instructions. PFMAM's Proxy Voting Policy is available upon request by contacting Service Operations at the address below.

**Questions About an Account** PFMAM's monthly statement is intended to detail our investment advisory activity as well as the activity of any accounts held by clients in pools that are managed by PFMAM. The custodian bank maintains the control of assets and executes (i.e., settles) all investment transactions. The custodian statement is the official record of security and cash holdings and transactions. PFMAM recognizes that clients may use these reports to facilitate record keeping and that the custodian bank statement and the PFMAM statement should be reconciled and differences resolved. Many custodians use a settlement date basis which may result in the need to reconcile due to a timing difference.

**Account Control** PFMAM does not have the authority to withdraw funds from or deposit funds to the custodian outside the scope of services provided by PFMAM. Our clients retain responsibility for their internal accounting policies; implementing and enforcing internal controls and generating ledger entries or otherwise recording transactions.

**Market Value** Generally, PFMAM's market prices are derived from closing bid prices as of the last business day of the month as supplied by ICE Data Services. There may be differences in the values shown for investments due to accrued but uncollected income and the use of differing valuation sources and methods. Non-negotiable FDIC-insured bank certificates of deposit are priced at par. Although PFMAM believes the prices to be reliable, the values of the securities may not represent the prices at which the securities could have been bought or sold. Explanation of the valuation methods for a registered investment company or local government investment program is contained in the appropriate fund offering documentation or information statement.

**Amortized Cost** The original cost of the principal of the security is adjusted for the amount of the periodic reduction of any discount or premium from the purchase date until the date of the report. Discount or premium with respect to short term securities (those with less than one year to maturity at time of issuance) is amortized on a straightline basis. Such discount or premium with respect to longer term securities is amortized using the constant yield basis.

**Tax Reporting** Cost data and realized gains / losses are provided for informational purposes only. Please review for accuracy and consult your tax advisor to determine the tax consequences of your security transactions. PFMAM does not report such information to the IRS or other taxing authorities and is not responsible for the accuracy of such information that may be required to be reported to federal, state or other taxing authorities.

**Financial Situation** In order to better serve you, PFMAM should be promptly notified of any material change in your investment objective or financial situation.

**Callable Securities** Securities subject to redemption prior to maturity may be redeemed in whole or in part before maturity, which could affect the yield represented.

**Portfolio** The securities in this portfolio, including shares of mutual funds, are not guaranteed or otherwise protected by PFMAM, the FDIC (except for certain non-negotiable certificates of deposit) or any government agency. Investment in securities involves risks, including the possible loss of the amount invested. Actual settlement values, accrued interest, and amortized cost amounts may vary for securities subject to an adjustable interest rate or subject to principal paydowns. Any changes to the values shown may be reflected within the next monthly statement's beginning values.

**Rating** Information provided for ratings is based upon a good faith inquiry of selected sources, but its accuracy and completeness cannot be guaranteed.

Shares of some local government investment programs and TERM funds are distributed by representatives of USBAM's affiliate, U.S. Bancorp Investments, Inc. which is registered with the SEC as a broker/dealer and is a member of the Financial Industry Regulatory Authority ("FINRA") and the Municipal Securities Rulemaking Board ("MSRB"). You may reach the FINRA by calling the FINRA Hotline at 1-800-289-9999 or at the FINRA website address <https://www.finra.org/investors/investor-contacts>. A brochure describing the FINRA Regulation Public Disclosure Program is also available from FINRA upon request.

**Key Terms and Definitions**

**Dividends** on local government investment program funds consist of interest earned, plus any discount ratably amortized to the date of maturity, plus all realized gains and losses on the sale of securities prior to maturity, less ratably amortization of any premium and all accrued expenses to the fund. Dividends are accrued daily and may be paid either monthly or quarterly. The monthly earnings on this statement represent the estimated dividend accrued for the month for any program that distributes earnings on a quarterly basis. There is no guarantee that the estimated amount will be paid on the actual distribution date.

**Current Yield** is the net change, exclusive of capital changes and income other than investment income, in the value of a hypothetical fund account with a balance of one share over the seven-day base period including the statement date, expressed as a percentage of the value of one share (normally \$1.00 per share) at the beginning of the seven-day period. This resulting net change in account value is then annualized by multiplying it by 365 and dividing the result by 7. The yields quoted should not be considered a representation of the yield of the fund in the future, since the yield is not fixed.

**Average maturity** represents the average maturity of all securities and investments of a portfolio, determined by multiplying the par or principal value of each security or investment by its maturity (days or years), summing the products, and dividing the sum by the total principal value of the portfolio. The stated maturity date of mortgage backed or callable securities are used in this statement. However the actual maturity of these securities could vary depending on the level or prepayments on the underlying mortgages or whether a callable security has or is still able to be called.

**Monthly distribution yield** represents the net change in the value of one share (normally \$1.00 per share) resulting from all dividends declared during the month by a fund expressed as a percentage of the value of one share at the beginning of the month. This resulting net change is then annualized by multiplying it by 365 and dividing it by the number of calendar days in the month.

**YTM at Cost** The yield to maturity at cost is the expected rate of return, based on the original cost, the annual interest receipts, maturity value and the time period from purchase date to maturity, stated as a percentage, on an annualized basis.

**YTM at Market** The yield to maturity at market is the rate of return, based on the current market value, the annual interest receipts, maturity value and the time period remaining until maturity, stated as a percentage, on an annualized basis.

**Managed Account** A portfolio of investments managed discretely by PFMAM according to the client's specific investment policy and requirements. The investments are directly owned by the client and held by the client's custodian.

**Unsettled Trade** A trade which has been executed however the final consummation of the security transaction and payment has not yet taken place.

In August 2024, PFMAM converted its portfolio accounting system from FIS Investment Accounting Manager to SS&C PORTIA. The new system has recalculated the amortized cost and yield to maturity at cost of each security, based upon original cost and settlement date. Some securities, including some factored securities and previously exchanged securities, are now on a modified amortization schedule as compared with that of the past. Where transfers have occurred between your portfolios we have returned their settlement dates to the settlement dates of the original purchases in order to minimize any impact to their amortization schedules.

Please review the detail pages of this statement carefully. If you think your statement is wrong, missing account information, or if you need more information about a transaction, please contact PFMAM within 60 days of receipt. If you have other concerns or questions regarding your account, or to request an updated copy of PFMAM's current disclosure statement, please contact a member of your client management team at PFMAM Service Operations at the address below.

PFM Asset Management  
Attn: Service Operations  
213 Market Street  
Harrisburg, PA 17101

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## Consolidated Summary Statement

**Account Statement**  
For the Month Ending **November 30, 2024**

Crested Butte Fire Protection District

Portfolio Summary			
Portfolio Holdings	Cash Dividends and Income	Closing Market Value	Current Yield
CSIP LGIP	32,266.77	7,126,447.54	4.79 %
CSIP TERM	114,850.82	16,000,000.00	* N/A
<b>Total</b>	<b>\$147,117.59</b>	<b>\$23,126,447.54</b>	

\* Not Applicable

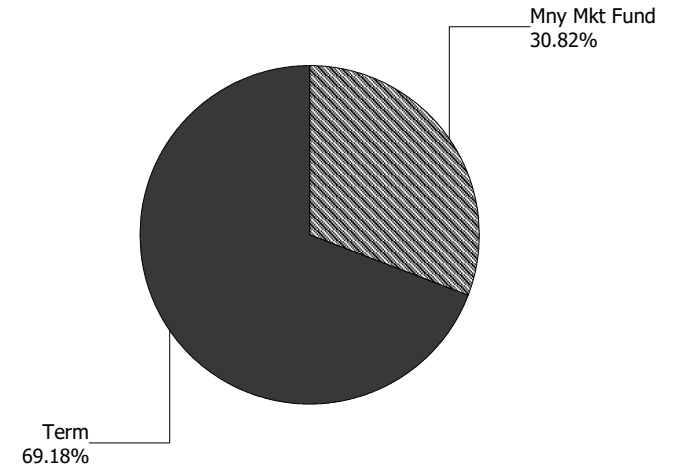
Investment Allocation		
Investment Type	Closing Market Value	Percent
Money Market Mutual Fund	7,126,447.54	30.82
Term Investment	16,000,000.00	69.18
<b>Total</b>	<b>\$23,126,447.54</b>	<b>100.00%</b>

### Maturity Distribution (Fixed Income Holdings)

Portfolio Holdings	Closing Market Value	Percent
Under 30 days	14,126,447.54	61.08
31 to 60 days	5,000,000.00	21.62
61 to 90 days	4,000,000.00	17.30
91 to 180 days	0.00	0.00
181 days to 1 year	0.00	0.00
1 to 2 years	0.00	0.00
2 to 3 years	0.00	0.00
3 to 4 years	0.00	0.00
4 to 5 years	0.00	0.00
Over 5 years	0.00	0.00
<b>Total</b>	<b>\$23,126,447.54</b>	<b>100.00%</b>

**Weighted Average Days to Maturity 24**

### Sector Allocation







**Account Statement**

For the Month Ending **November 30, 2024**

**Consolidated Summary Statement**

**Crested Butte Fire Protection District**

<b>Account Number</b>	<b>Account Name</b>	<b>Opening Market Value</b>	<b>Purchases / Deposits</b>	<b>Redemptions / Sales/ Maturities</b>	<b>Unsettled Trades</b>	<b>Change in Value</b>	<b>Closing Market Value</b>	<b>Cash Dividends and Income</b>
2210106001	Crested Butte Fire Protection District	23,091,687.74	6,141,059.00	(7,176,000.00)	0.00	0.00	22,056,746.74	141,059.00
2210106002	Operating Account Fund	763,288.61	3,028.82	0.00	0.00	0.00	766,317.43	3,028.82
2210106003	Bond Payment Fund	1,280,353.60	3,029.77	(980,000.00)	0.00	0.00	303,383.37	3,029.77
<b>Total</b>		<b>\$25,135,329.95</b>	<b>\$6,147,117.59</b>	<b>(\$8,156,000.00)</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$23,126,447.54</b>	<b>\$147,117.59</b>



## Account Statement - Transaction Summary

For the Month Ending **November 30, 2024**

Crested Butte Fire Protection District - Crested Butte Fire Protection District - 2210106001

CSIP LGIP	
Opening Market Value	9,091,687.74
Purchases	2,141,059.00
Redemptions	(5,176,000.00)
Unsettled Trades	0.00
Change in Value	0.00

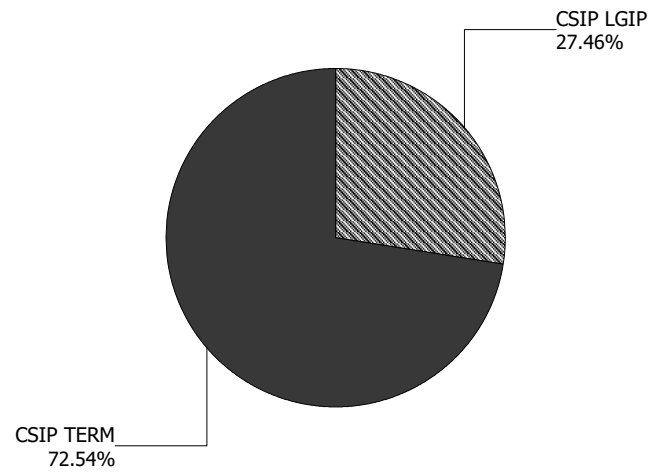
<b>Closing Market Value</b>	<b>\$6,056,746.74</b>
Cash Dividends and Income	26,208.18

CSIP TERM	
Opening Market Value	14,000,000.00
Purchases	4,000,000.00
Redemptions	(2,000,000.00)
Unsettled Trades	0.00
Change in Value	0.00

<b>Closing Market Value</b>	<b>\$16,000,000.00</b>
Cash Dividends and Income	114,850.82

Asset Summary		
	November 30, 2024	October 31, 2024
<b>CSIP LGIP</b>	6,056,746.74	9,091,687.74
<b>CSIP TERM</b>	16,000,000.00	14,000,000.00
<b>Total</b>	<b>\$22,056,746.74</b>	<b>\$23,091,687.74</b>

### Asset Allocation





## Investment Holdings

For the Month Ending **November 30, 2024**

Crested Butte Fire Protection District - Crested Butte Fire Protection District - 2210106001

Trade Date	Settlement Date	Security Description	Maturity Date	Rate	Investment Amount	Estimated Earnings	Est. Value at Maturity
<b>CSIP TERM</b>							
06/10/24	06/11/24	TERM - Colorado Statewide Investment Pool Term Dec 25	12/06/24	5.4700	3,000,000.00	77,778.90	3,080,026.85
04/15/24	04/16/24	TERM - Colorado Statewide Investment Pool Term Dec 24	12/11/24	5.4600	2,000,000.00	68,511.78	2,071,503.56
12/20/23	12/21/23	TERM - Colorado Statewide Investment Pool Term Dec 24	12/16/24	5.0900	2,000,000.00	96,237.16	2,100,409.29
08/21/24	08/22/24	TERM - Colorado Statewide Investment Pool Term Dec 25	01/15/25	5.0500	3,000,000.00	41,921.92	3,060,600.00
07/16/24	07/17/24	TERM - Colorado Statewide Investment Pool Term Dec 25	01/16/25	5.2700	2,000,000.00	39,561.09	2,052,844.38
11/05/24	11/06/24	TERM - Colorado Statewide Investment Pool Term Dec 25	02/03/25	4.6200	4,000,000.00	12,657.53	4,045,060.82
<b>Total</b>					<b>\$16,000,000.00</b>	<b>\$336,668.38</b>	<b>\$16,410,444.90</b>



## Account Statement

For the Month Ending **November 30, 2024**

Crested Butte Fire Protection District - Crested Butte Fire Protection District - 2210106001

Trade Date	Settlement Date	Transaction Description	Share or Unit Price	Dollar Amount of Transaction	Total Shares Owned
<b>CSIP LGIP</b>					
<b>Opening Balance</b>					<b>9,091,687.74</b>
11/06/24	11/06/24	Purchase - TERM Maturity	1.00	2,114,850.82	11,206,538.56
11/06/24	11/06/24	Redemption - TERM Investment	1.00	(4,000,000.00)	7,206,538.56
11/07/24	11/07/24	Redemption - ACH Redemption	1.00	(1,150,000.00)	6,056,538.56
11/19/24	11/19/24	Redemption - ACH Redemption	1.00	(26,000.00)	6,030,538.56
11/29/24	12/02/24	Accrual Income Div Reinvestment - Distributions	1.00	26,208.18	6,056,746.74
<b>Closing Balance</b>					<b>6,056,746.74</b>

	Month of November	Fiscal YTD January-November		
<b>Opening Balance</b>	9,091,687.74	2,900,457.33	<b>Closing Balance</b>	6,056,746.74
<b>Purchases</b>	2,141,059.00	26,067,431.75	<b>Average Monthly Balance</b>	6,592,077.30
<b>Redemptions (Excl. Checks)</b>	(5,176,000.00)	(22,911,142.34)	<b>Monthly Distribution Yield</b>	4.84%
<b>Check Disbursements</b>	0.00	0.00		
<b>Closing Balance</b>	<b>6,056,746.74</b>	<b>6,056,746.74</b>		
<b>Cash Dividends and Income</b>	26,208.18	264,255.94		

Trade Date	Settlement Date	Transaction Description	Maturity Date	Stated Yield	Dollar Amount of Transaction
<b>CSIP TERM</b>					
11/05/24	11/06/24	Purchase - TERM Investment	02/03/25	4.6200	4,000,000.00
11/06/24	11/06/24	Redemption - TERM Maturity			(2,114,850.82)



## Account Statement - Transaction Summary

For the Month Ending **November 30, 2024**

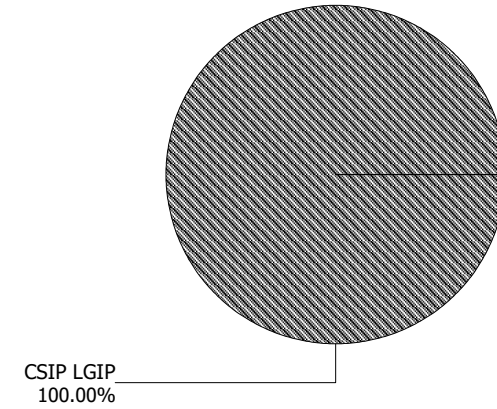
Crested Butte Fire Protection District - Operating Account Fund - 2210106002

CSIP LGIP	
Opening Market Value	763,288.61
Purchases	3,028.82
Redemptions	0.00
Unsettled Trades	0.00
Change in Value	0.00
<b>Closing Market Value</b>	<b>\$766,317.43</b>
Cash Dividends and Income	3,028.82

Asset Summary		
	November 30, 2024	October 31, 2024
<b>CSIP LGIP</b>	766,317.43	763,288.61
<b>Total</b>	<b>\$766,317.43</b>	<b>\$763,288.61</b>

Asset Allocation	
CSIP LGIP	100.00%





## Account Statement

For the Month Ending **November 30, 2024**

Crested Butte Fire Protection District - Operating Account Fund - 2210106002

Trade Date	Settlement Date	Transaction Description	Share or Unit Price	Dollar Amount of Transaction	Total Shares Owned
<b>CSIP LGIP</b>					
<b>Opening Balance</b>					<b>763,288.61</b>
11/29/24	12/02/24	Accrual Income Div Reinvestment - Distributions	1.00	3,028.82	766,317.43
<b>Closing Balance</b>					<b>766,317.43</b>

	Month of November	Fiscal YTD January-November
<b>Opening Balance</b>	763,288.61	533,984.39
<b>Purchases</b>	3,028.82	232,333.04
<b>Redemptions (Excl. Checks)</b>	0.00	0.00
<b>Check Disbursements</b>	0.00	0.00
<b>Closing Balance</b>	<b>766,317.43</b>	<b>766,317.43</b>
<b>Cash Dividends and Income</b>	3,028.82	32,333.04

<b>Closing Balance</b>	766,317.43
<b>Average Monthly Balance</b>	763,490.53
<b>Monthly Distribution Yield</b>	4.84%



## Account Statement - Transaction Summary

For the Month Ending **November 30, 2024**

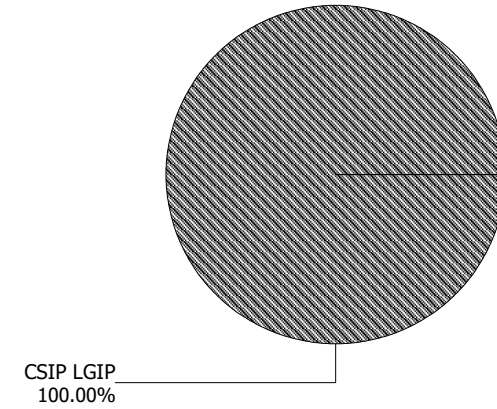
Crested Butte Fire Protection District - Bond Payment Fund - 2210106003

CSIP LGIP	
Opening Market Value	1,280,353.60
Purchases	3,029.77
Redemptions	(980,000.00)
Unsettled Trades	0.00
Change in Value	0.00
<b>Closing Market Value</b>	<b>\$303,383.37</b>
Cash Dividends and Income	3,029.77

Asset Summary		
	November 30, 2024	October 31, 2024
<b>CSIP LGIP</b>	303,383.37	1,280,353.60
<b>Total</b>	<b>\$303,383.37</b>	<b>\$1,280,353.60</b>

Asset Allocation	
CSIP LGIP	100.00%





**Account Statement**

For the Month Ending **November 30, 2024**

**Crested Butte Fire Protection District - Bond Payment Fund - 2210106003**

Trade Date	Settlement Date	Transaction Description	Share or Unit Price	Dollar Amount of Transaction	Total Shares Owned
<b>CSIP LGIP</b>					
<b>Opening Balance</b>					<b>1,280,353.60</b>
11/15/24	11/15/24	Redemption - ACH Redemption	1.00	(980,000.00)	300,353.60
11/29/24	12/02/24	Accrual Income Div Reinvestment - Distributions	1.00	3,029.77	303,383.37
<b>Closing Balance</b>					<b>303,383.37</b>

	Month of November	Fiscal YTD January-November		
<b>Opening Balance</b>	1,280,353.60	216,232.19	<b>Closing Balance</b>	303,383.37
<b>Purchases</b>	3,029.77	1,067,151.18	<b>Average Monthly Balance</b>	757,888.92
<b>Redemptions (Excl. Checks)</b>	(980,000.00)	(980,000.00)	<b>Monthly Distribution Yield</b>	4.84%
<b>Check Disbursements</b>	0.00	0.00		
<b>Closing Balance</b>	<b>303,383.37</b>	<b>303,383.37</b>		
<b>Cash Dividends and Income</b>	3,029.77	32,151.18		





## 2024 November EMS & Fire Chief Board Report

First and foremost, I would like to express my gratitude to the Board for adopting the 2025 budget as presented. We have held several all-staff meetings to update the team on the progress and final adoption of the budget. The team greatly appreciates the Board's recognition of the importance of investing in our employees, and we are thankful for your continued support. Moving forward, we are committed to further enhancing our communication and transparency, particularly with regard to the budgeting process.

The ski area is now open, and we look forward to a great season. A special thank you goes to the Caffrey family for graciously hosting Thanksgiving dinner at their home. It was a pleasure to have the on-duty crew join us for a wonderful meal. As we head into the winter season, we are taking proactive steps to ensure we are well-prepared for the increased activity. We continue to collaborate closely with the GVH Mountain Clinic staff to enhance interoperability between our teams, as well as with leadership from GVH and GVH Paramedics on the potential use of whole blood for critical patients. We are also working on contingency plans for a major incident at the ski area or a scenario where the clinic becomes incapacitated and unable to operate.

Regarding the training tower project, although we have not yet received the final updated proposal, our most recent meeting was promising. Attached is the latest proposal, and based on the pricing, I am confident that we will be close to or within budget. I am hopeful that we will receive a final proposal before this upcoming Board meeting. Given the 6-8 month lead time for construction, our goal is to sign a contract soon with the intention of completing the facility on the same timeline as the new headquarters.

Lastly, we are delighted to welcome Scott Wimmer, his family, and friends tonight as we celebrate his decades of dedicated service to our organization. Attached is a brief biography of

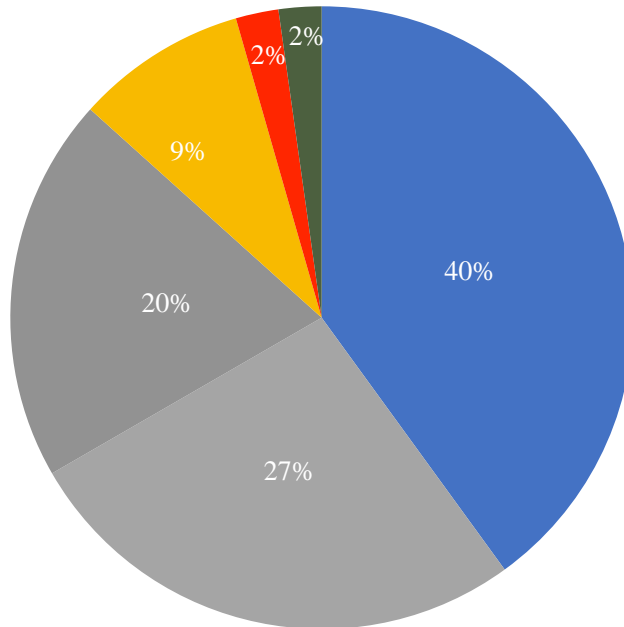
Scott's career. After retiring from his position with Westminster Fire, we are excited to present this long-overdue recognition for all his contributions to Crested Butte and the CBFPD.

Thank you for your ongoing support, and I look forward to continuing our progress together.

**Operational Highlights:**

1. We answered 42 calls for service (24% increase over last year)
2. Top 3 call types:
  - a. Abdominal pain
  - b. Seizures
  - c. Syncope/fainting

■ 300 - Rescue/EMS ■ 700 - False Alarm ■ 100 - Fire ■ 400 - Hazardous (No Fire) ■ 000 - Uncategorized ■ 500 - Service



### **Personnel/Volunteer Update:**

1. Our FTO committee is doing a great job putting together and revising our new FTEP program. We anticipate rolling out the new program after the new year. Once this occurs, we will move forward with interviewing our 4 potential volunteer candidates.
2. An employee on FAMLII has requested an extension of leave and may require additional extended leave time up to a year until returning to full duty. Daily staffing remains stable at this time.

### **Training, Professional Development, and Recognitions:**

1. Congratulations to the following members for recent achievements:
  - a. Maggie McIntosh - NREMT Basic certification
  - b. Dale Hoots – Firefighter II
  - c. Jordan Okes – NREMT Advanced EMT
2. Congratulations to our annual award winners for their hard work this year. The awards are as follows:
  - a. Volunteer of the year: Peter Esselstyn
  - b. Employee of the year: Asst. Chief Jeff Duke
  - c. Chiefs award: Joe Wonnacott & Jeremy McDonnell
  - d. Explorer of the year: Oskar Camp

**Vehicle and Equipment Updates:**

1. The new district vehicle identified as D4 has been picked up, painted, and will be taken to Denver for the additional items so that it may be placed in service

**Maintenance**

1. Fleet and facilities are doing well. Only replacement items this month are overhead heaters at Station 4 as they have been problematic for a couple years now. We have ordered new ones through RML Mechanical



# November in REVIEW: 2024

**911**

**42  
total incidents**



**EMS calls**  
**30**  
47% transported  
13% non-transport  
13% other dispositions



**Fire calls**  
**42**  
50% Fire calls  
50% EMS calls  
Fire - 1  
Service calls/false alarm - 7



**Avg. Chute time –  
01:22**  
**Avg. Response time –  
07:03**



**Calls by zone**  
**Town of CB – 17 Mt. CB – 10 CB South – 6 County – 9**

Custom ▾ Nov 1, 2024 - Nov 30, 2024 ▾

47%

**TRANSPORTS**  
Percentage of Patient Encounters

13%

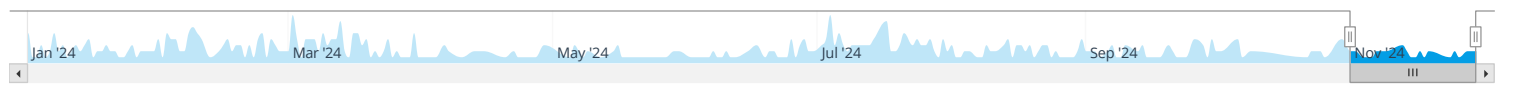
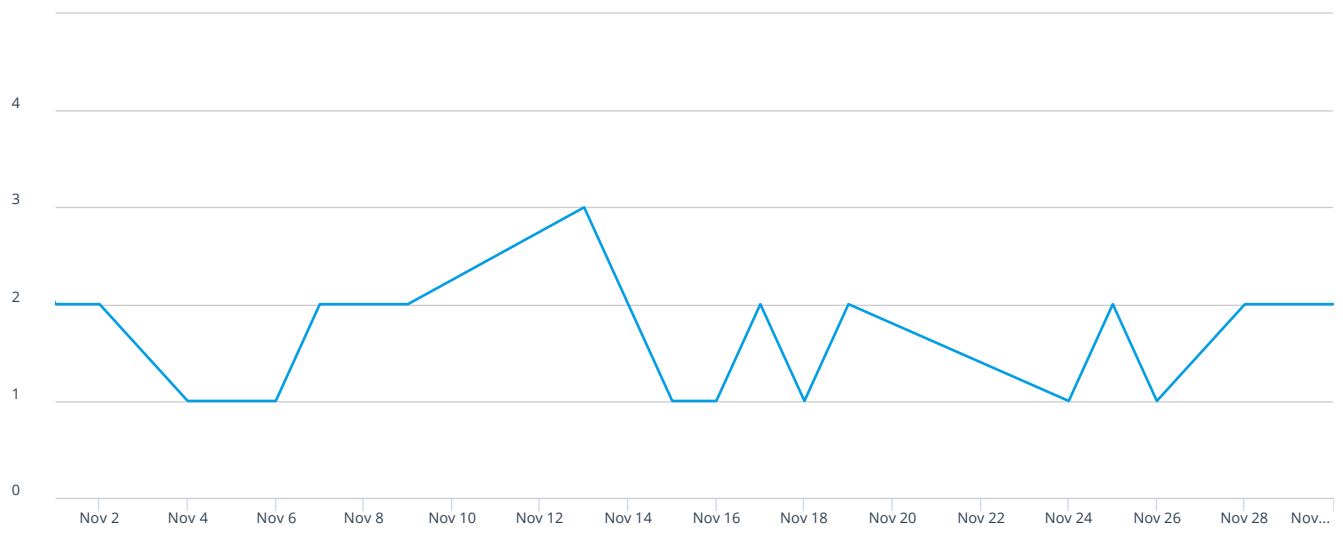
**NON TRANSPORTS**  
Percentage of Patient Encounters

13%

**OTHER DISPOSITIONS**  
Percentage of Patient Encounters

30

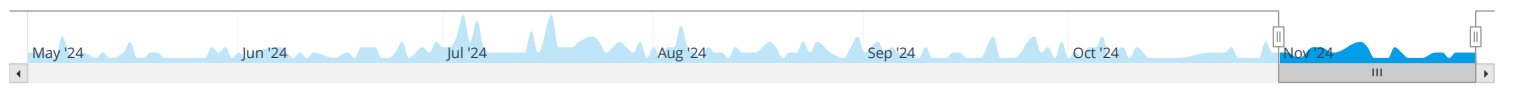
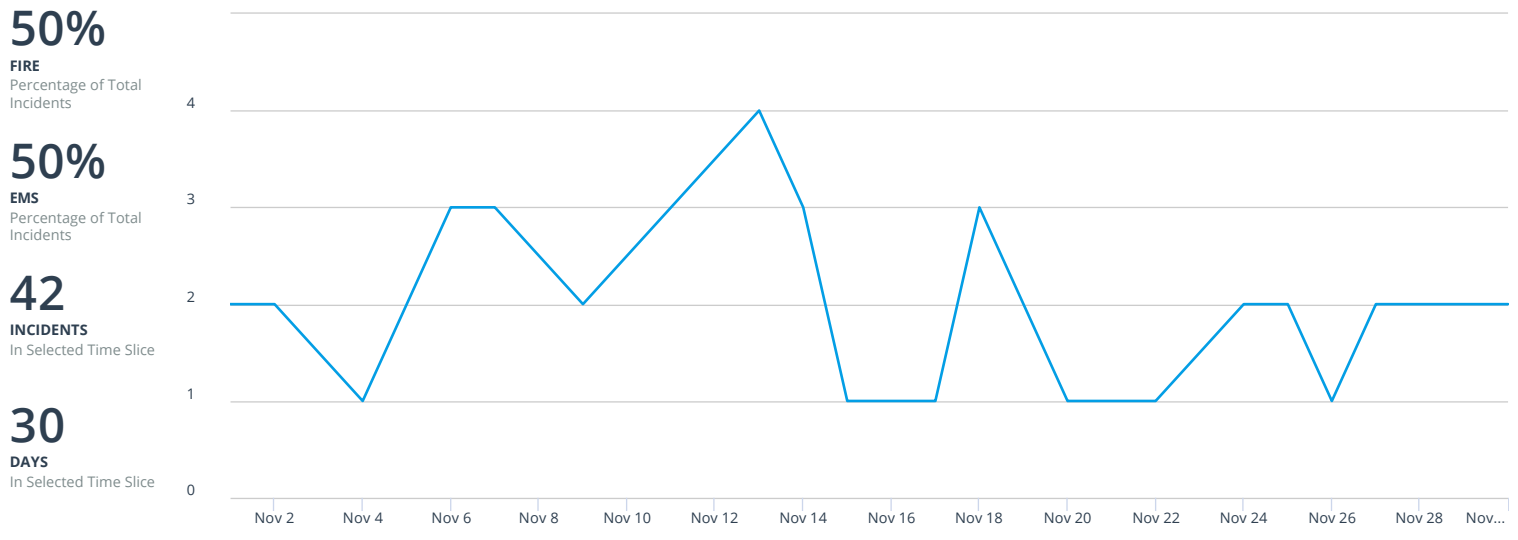
**RECORDS**  
In Selected Time Slice



Counts % Rows % Columns % All

Week Ending	11/3/24	11/10/24	11/17/24	11/24/24	12/1/24	12/8/24	12/15/24	12/22/24	12/29/24	1/5/25	1/12/25	1/19/25	1/26/25	Total
Assist, Public					2									2
Cancelled (No Patient Contact)			1											1
Cancelled (Prior to Arrival at Scene)		1												1
Patient Evaluated, No Treatment/Tra.. Required					1									1
Patient Refused Evaluation/Ca... (Without Transport)				1	1									2
Patient Treated, Released (per protocol)			1											1
Transported Lights/Siren		2	1											3
Transported No Lights/Siren		1	5	2	3									11
NULL	4	2	1	1										8
<b>Total</b>	<b>4</b>	<b>6</b>	<b>9</b>	<b>4</b>	<b>7</b>									<b>30</b>

Custom ▾ Nov 1, 2024 - Nov 30, 2024 ▾



Counts % Rows % Columns % All

Week Ending	11/3/24	11/10/24	11/17/24	11/24/24	12/1/24	12/8/24	12/15/24	12/22/24	12/29/24	1/5/25	1/12/25	1/19/25	1/26/25	Total
(15) Outside rubbish fire				1										1
(30) Rescue, emergency medical call (EMS), other	1	1	2	2	1									7
(31) Medical assist			1	1	2									4
(32) Emergency medical service (EMS) incident		3	4	1	2									10
(35) Extrication, rescue					1									1
(41) Combustible/f... spills & leaks	1	2	1	1										5
(42) Chemical release, reaction, or toxic condition				1										1
(52) Water problem					1									1
(54) Animal problem or rescue					1									1
(55) Public service assistance					1									1
(57) Cover assignment, standby at fire station, move-up		1												1
(61) Dispatched and canceled en route		2		2										4
(73) System or detector malfunction			1											1
(74) Unintentional system/detect... operation (no fire)	2		1	1										4



Week Ending	11/3/24	11/10/24	11/17/24	11/24/24	12/1/24	12/8/24	12/15/24	12/22/24	12/29/24	1/5/25	1/12/25	1/19/25	1/26/25	Total
Total	4	9	10	10	9									42



# CRESTED BUTTE FIRE PROTECTION DISTRICT

306 MAROON AVENUE  
P.O. BOX 1009  
CRESTED BUTTE, CO 81224  
(970) 349-5333 FAX: (970) 349-3420  
WEBSITE: WWW.CBFPD.ORG

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December 5<sup>th</sup>, 2024

CBFPD Board of Directors (BOD)

RE: Fire Prevention Division work summary for November 2024

Dear Board of Directors,

The list below is some of the larger projects in the plan development and review stages:

**Major Projects:** (planning, fire requirements & pre application meetings) ON GOING

Mount Crested Butte  
-Prospect II-on going  
-North Village-on going  
-17 Marcellina (Oros)  
-Bear Crossing  
-NEW Nordic Inn  
-NEW Sunridge Estates

Crested Butte  
-Fire Campus  
-Mineral Point  
-CBCS-new addition  
-Forest Queen  
-Princess

County  
-County Whetstone Housing  
(256 units)  
-Starview at Cement Creek (140) -  
-Solar Farm on Hwy 135

**Approved Plan Reviews/Letters:** completed in November- 28

Mount Crested Butte:  
-Homestead Housing  
( times 22-FS Letters)  
-Crested Butte Way

Crested Butte:  
-CBCS  
-9<sup>th</sup> Street X-2

County:  
-Slate Lane  
-Avion Drive

**Inspections & Meetings:** 37

Mount Crested Butte:  
7

Crested Butte:  
16

County:  
14

**Company Level (OP's) Annual Life Safety Inspections:** 0 performed in November  
(Captains are working on implementing the First Due program)

**Fire Prevention Division summary:**

1. Our 3 Captains accounts are now live on First Due. They have full access to the program to perform Company Level Inspections and create Pre-Incident Plans. The Captains will train their shift members on First Due. Once each individual completes their training, we will activate each members First Due account with full permissions to the software.
2. A fire access and water supply plan has been submitted for the Crested Butte Community School. Upon our approval I am going to start to utilize a third party inspector, Cory Shreiner with Dynamic Planning to review the forthcoming deferred fire alarm and fire suppression plans. More to follow.
3. Our Fire Prevention team conducted Fire Extinguisher/Fire Behavior class for 35 Fire Spinners and Safety Officers who will be conducting performances outside the Center for the Arts this winter.
4. Fire Prevention has started to conduct rough in inspections at the Homestead Affordable Housing project.

**Updates & Enforcement issues:**

1. On Saturday, November 30<sup>th</sup>, the CBCS had a frozen pipe/flooding issue. I was contacted by the CBCS and I immediately contacted Captain Jakino who responded and shut off the domestic water line that had frozen and burst.

On Sunday, December 1<sup>st</sup>, the CBCS had a frozen/cracked tamper valve on the fire suppression system. The tamper valve was replaced on Sunday evening restoring the fire suppression system allowing occupancy of the school on Monday. On Monday, I received several compliments from the CBCS and the architects thanking CBFPD's Captain Jakino and crew for a fast response which minimized the water damage.

2. Repairs have been completed for the dry hydrant at the East River Ranches. Testing of the dry hydrant is scheduled for next week, weather permitting.
3. (ongoing) Joe continues to follow-up on all the restaurants in our district and issuing "Violation Notices" to those who have not submitted their required paperwork for hood cleaning and hood inspections.
4. On Thursday, December 5<sup>th</sup> I met with Joe Coleman with HCM architects in regard to the Whetstone Housing projects "access & water" supply plan. More information to be provided at this BOD meeting.

**Action request to the Board of Directors:**

-none at this time

CRESTED BUTTE FIRE PROTECTION DISTRICT  
Chief Executive's Report

December 10, 2024

1. Consent Agenda

- a) November 12 Regular Meeting Minutes
- b) November 12 Work Session Minutes
- c) Monthly Financial Reports

2. Chief Executive's Comments

I am very proud of our District award winners this year. The membership selections for employee and reserve member of the year include Assistant Chief Jeff Duke and volunteer EMT Peter Esselstyn. Chief Duke has been instrumental in this past year helping to guide our operations team forward, adding our new fleet and facilities manager position, and keeping tabs on our new station construction project. Peter has been among our most reliable volunteers and always shows up with a smile ready to help. He has also been instrumental in restoring the luster of our historic bell and hose cart! I am also very pleased with the Chief's award selections that include Joe Wonnacott and Jeremy McDonnell. Both are mid-level professionals in our organization who have taken it upon themselves to make CBFPD a better organization through professional development, leadership by example, and a strong commitment to maintaining a positive culture. Oskar Camp has also shown great interest and initiative in our Explorer program. My hearty congratulations to all of them!

Let me also add my congratulations to Scott Wimmer on his recognition this month for his many years of service to CBFPD and the community at large. I regret that my time at CBFPD did not overlap with Scott's, however his legacy of service is strong within our organization and his recognition is both overdue and well deserved.

As we near the end of the year, our financial situation continues to look favorable with revenues ahead of projections by almost 10% or \$700,000 and expenses looking to track about \$400,000 under budget for a net gain of about \$1M to our balance sheet. There remain some outstanding payment issues with our wildfire billings with about \$180k still in processing at the state level, however our overall situation looks good regardless of the eventual timing of those payments.

I look forward to the reports from both Chief Weisbaum and Fire Marshal Ems. Both divisions are moving projects forward while doing a fine job of meeting our day-to-day needs.

In old business this month Todd Goulding will be joining us in person to discuss the current status of the emergency services campus project. I have included the latest cash flow projections in the packet and the latest draw package for the project is in the consent agenda portion of the packet. Overall, we continue to be pleased with the progress of the project despite the fact there has been some slowing with winter conditions.

As noted in the Chief's report and following up on previous questions, we are currently carrying a construction contingency of \$2.2M after all of the change orders so far. We have discussed upcoming risks with FCI and have concluded the main risks are expenses related to winter conditions and mechanical system concerns as they are installed. Following this conversation, we believe keeping a \$1.0M – \$1.2M contingency should be more than adequate moving forward and that will free up about \$1M of funds we can apply to a training building. I expect some good discussion around that item and will recommend that we approve the use of up to \$950,000 in hard construction contingency funds for the construction of a training building on the site in 2025.

CRESTED BUTTE FIRE PROTECTION DISTRICT  
Chief Executive's Report

In other old business we have received a reasonable quote from our previous contractor, Special District Solutions, to help us with a 2025 election should that become necessary. No specific approval is required for this as we have adequate funds budgeted for this purpose. Also included in the packet are the final versions of the Employee Home Ownership Program (EHOP) also known as the down payment assistance program. Official adoption of those by motion would be appreciated.

In new business this month we have two procedural items including the certification of mill levies and the annual appropriation resolutions for 2025. There was minimal change in the assessed valuation between our initial estimate and the final numbers keeping us at \$661M. As previously mentioned in the budget work session we are proposing a general fund mill levy of 9.079 mills which will include a 1 mill tax credit. This credit is an approximately 1 mill reduction from last year to ensure our capital expenses for the year are funded. Additionally, the appropriation, while unchanged for the general and bond funds, shows an increase in reserves to \$4,668,934 based on our projected final revenues and expenses for 2024. I applied the increase to the additional capital reserve line to have \$1.5M earmarked for the 2026 quint apparatus purchase up from the original \$1.2M.

Following unscheduled business, we will hold an executive session to discuss my annual performance review. I will suggest that Chief Weisbaum, Fire Marshal Ems and Annie Tunkey consider providing feedback to the board as my direct reports. I continue to be grateful for the opportunity to lead CBFPD, have been pleased with our ongoing progress as an organization. I look forward to your feedback.

### 3. Action Items

- a) Approve consent agenda
- b) Review and/or approve use of contingency funds for training building
- c) Review and approve final EHOP documents
- d) Adopt 2025 certification of mill levies
- e) Adopt 2025 appropriations
- f) Conduct Caffrey performance review

**Crested Butte Fire Protection District  
Estimated Cash Flow**

<u>Month</u>	<u>Hard Construction (FCI)</u>	<u>Hard Construction (Other)</u>	<u>Soft Costs &amp; Land</u>	<u>MONTHLY PROJECTED</u>	<u>MONTHLY ACTUAL</u>	<u>INVESTMENT MATURITIES</u>	<u>INVESTMENT INCOME</u>	<u>ADDITIONAL CONTRIBUTION</u>	<u>PROJECTED BALANCE</u>	<u>BALANCE REMAINING (Actual)</u>	<u>NOTES</u>
March-24									\$ 26,673,264.00	\$ 26,673,264.00	
April-24	\$ 1,100,000	\$ 100,000	\$ 100,000	\$ 1,300,000	\$ 74,399	\$ 103,941	\$ 21,378		\$ 25,496,583	\$ 26,724,184	
May-24	\$ 1,000,000	\$ 100,000	\$ 300,000	\$ 1,400,000	\$ 72,727	\$ 103,941	\$ 21,245		\$ 24,223,769	\$ 26,776,643	
June-24	\$ 2,000,000	\$ 100,000	\$ 80,000	\$ 2,180,000	\$ 935,925	\$ 200,917	\$ 26,407		\$ 22,271,093	\$ 26,068,042	
July-24	\$ 1,500,000	\$ 100,000	\$ 80,000	\$ 1,680,000	\$ 1,214,828	\$ 168,805	\$ 34,283	\$ 500,000	\$ 21,294,181	\$ 25,556,302	2024 General Revenue Contribution
August-24	\$ 1,500,000	\$ 100,000	\$ 90,000	\$ 1,690,000	\$ 1,085,302	\$ 176,032	\$ 32,162		\$ 19,812,375	\$ 24,679,194	
September-24	\$ 1,050,000	\$ 100,000	\$ 86,000	\$ 1,236,000	\$ 1,453,498	\$ 148,247	\$ 31,091		\$ 18,755,713	\$ 23,405,034	
October-24	\$ 1,025,000	\$ 100,000	\$ 100,000	\$ 1,225,000	\$ 1,160,119	\$ 117,478	\$ 35,507		\$ 17,683,698	\$ 22,397,900	
November-24	\$ 1,700,000	\$ 100,000	\$ 100,000	\$ 1,900,000	\$ 1,235,289	\$ 114,851	\$ 26,208		\$ 15,924,757	\$ 21,303,670	
December-24	\$ 1,700,000	\$ 100,000	\$ 100,000	\$ 1,900,000	\$ -	\$ 171,913	\$ 7,500		\$ 14,204,170	\$ 21,483,083	
January-25	\$ 1,000,000	\$ 100,000	\$ 100,000	\$ 1,200,000	\$ -	\$ 52,844	\$ 7,500		\$ 13,064,514	\$ 21,543,427	
February-25	\$ 1,000,000	\$ 100,000	\$ 100,000	\$ 1,200,000	\$ -	\$ 45,061	\$ 7,500		\$ 11,917,075	\$ 21,595,988	
March-25	\$ 750,000	\$ 100,000	\$ 100,000	\$ 950,000	\$ -	\$ 49,364	\$ 5,000		\$ 11,021,439	\$ 21,650,352	
April-25	\$ 750,000	\$ 100,000	\$ 100,000	\$ 950,000	\$ -	\$ -	\$ 5,000		\$ 10,076,439	\$ 21,655,352	
May-25	\$ 750,000	\$ 500,000	\$ 100,000	\$ 1,350,000	\$ -	\$ -	\$ 5,000		\$ 8,731,439	\$ 21,660,352	
June-25	\$ 750,000	\$ 550,000	\$ 100,000	\$ 1,400,000	\$ -	\$ -	\$ 5,000	\$ 700,000	\$ 8,036,439	\$ 22,365,352	2025 General Revenue Contribution
July-25	\$ 750,000	\$ 500,000	\$ 100,000	\$ 1,350,000	\$ -	\$ -	\$ 2,500		\$ 6,888,939	\$ 22,367,852	
August-25	\$ 750,000	\$ 100,000	\$ 50,000	\$ 900,000	\$ -	\$ -	\$ 2,500		\$ 5,791,439	\$ 22,370,352	
September-25	\$ 550,000	\$ 500,000	\$ 150,000	\$ 1,200,000	\$ -	\$ -	\$ 2,500		\$ 4,593,939	\$ 22,372,852	
October-25	\$ 525,000	\$ 100,000	\$ 150,000	\$ 775,000	\$ -	\$ -	\$ 2,500		\$ 3,821,439	\$ 22,375,352	
November-25	\$ 500,000	\$ 100,000	\$ 150,000	\$ 750,000	\$ -	\$ -	\$ 2,500	\$ 195,000	\$ 3,266,939	\$ 22,372,852	DOLA SAR Grant
December-25	\$ 2,800,000	\$ 100,000	\$ 62,000	\$ 2,962,000	\$ -	\$ -	\$ 2,500		\$ 309,439	\$ 22,575,352	
January-26	\$ -	\$ 100,000	\$ -	\$ 100,000	\$ -	\$ -	\$ -		\$ 209,439	\$ 22,575,352	
February-26	\$ -	\$ 100,000	\$ -	\$ 100,000	\$ -	\$ -	\$ -		\$ 109,439	\$ 22,575,352	
March-26	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		\$ 109,439	\$ 22,575,352	
<b>Total</b>	<b>\$ 23,450,000</b>	<b>\$ 3,950,000</b>	<b>\$ 2,298,000</b>	<b>\$ 29,698,000</b>	<b>\$ 7,232,086</b>	<b>\$ 1,453,394</b>	<b>\$ 285,781</b>	<b>\$ 1,395,000</b>			
2024 1st Half	\$ 4,100,000	\$ 300,000	\$ 480,000	\$ 4,880,000	\$ 1,083,051	\$ 408,799	\$ -		\$ -		
2024 2nd Half	\$ 8,475,000	\$ 600,000	\$ 556,000	\$ 9,631,000	\$ 6,149,036	\$ 897,326	\$ -		\$ 500,000		
<b>2024 Total</b>	<b>\$ 12,575,000</b>	<b>\$ 900,000</b>	<b>\$ 1,036,000</b>	<b>\$ 14,511,000</b>	<b>\$ 7,232,086</b>	<b>\$ 1,306,125</b>	<b>\$ -</b>	<b>\$ 500,000</b>			
2025 1st Half	\$ 5,000,000	\$ 1,450,000	\$ 600,000	\$ 7,050,000	\$ -	\$ 147,269	\$ -		\$ 700,000		
2025 2nd Half	\$ 3,075,000	\$ 1,400,000	\$ 862,000	\$ 7,937,000	\$ -	\$ -	\$ -		\$ 195,000		
<b>2025 Total</b>	<b>\$ 8,075,000</b>	<b>\$ 2,850,000</b>	<b>\$ 1,262,000</b>	<b>\$ 14,987,000</b>	<b>\$ -</b>	<b>\$ 147,269</b>	<b>\$ -</b>	<b>\$ 895,000</b>			
<b>2026 Total</b>	<b>\$ -</b>	<b>\$ 200,000</b>	<b>\$ -</b>	<b>\$ 200,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>			

Updated: 12/9/2024

# PROPOSAL

**FIRE FACILITIES INC.**

314 WILBURN ROAD  
SUN PRAIRIE, WI 53590-9401



"ASK BEFORE YOU BUY" - THE ONLY MAJOR STEEL FIRE TRAINING TOWER MANUFACTURED IN THE UNITED STATES



To:	From:	
Chief Weisbaum Crested Butte FD Crested Butte , CO Proposal # 5608	Steven Harms Regional Manager 303-726-6013	Date: July 15, 2024 Phone: 1-800-929-3726 or (608) 327-4100 Fax: 1-866-639-7012 or (608) 834-1843 E-mail: sharms@firefacilities.com

## Remarks:

This proposal is regarding the price requested for Crested Butte, CO .  
The total estimated weight for these materials is 83,771.61 lbs.  
The total price for this fire tower or parts, F.O.B. destination is \$401,104.00 as described below: \* See tax note below  
Freight: \$22,724.00

Freight + Material Price: \$423,828.00

- Custom Painted Wesco Model FF-3 (Deputy Chief)
- Galv. Stairs And Railings Meet NFPA 1402/Building Code Requirements
- (1) Ships Ladder(s)
- (4) Forged Swivel Rappelling Anchors (Rated for 10,000 lb Ultimate Load And 1,000 lb Working Load)
- (1) 2'-6" x 4'-6" Bilco Roof Hatch(es)
- (1) Brass Siamese Fire Dept. Conn. (NST Thread) With Galv. 4" Dia. Riser (Approx. 24 ft. high)
- (1) Sprinkler system(s), 2-head
- (1) Fan/Belt Driven Sidewall Exhauster (Standard - One speed, Single phase 240 Volt 60 Hz)
- Artificial Smoke Distr. System, 6 outlets (Includes two cabinets, 115 V 60 Hz blower, gate valves, and 3" dia. schedule 40 pvc pipe)
- Smoke Generator (Output of 7,600 cfm) - 240 Volt 50/60 Hz; Includes 4 Gallons of Oil Based Fluid
- (10) Movable/Sliding Galv. Partition Panels (3'-7" Wide) For Maze System
- (2) 10'-6" Long Ladder Hook Bar(s)
- (1) 3'-0" x 3'-0" Bilco Floor Door(s)
- (2) Burn Crib(s) - 12 Ga. Galv. Steel Class A Burn Prop (49" x 49" x 6" High)
- Foundation Design Included (Soils Report By Others)
- Roof Curbs Include a 16 Ga. Galv. Removable Cover With Handles, Hold Down Latches, and Connection Chain
- (1) BTI Ram-Pry Combination Breaching Door(s) - Includes (100) 600 psi Breaching Pins And (25) Wood Inserts

Per Drawings Dated June 26, 2024

Erection and foundation for above tower supplied to the jobsite by Fire Facilities. Add: \$315,000  
Wages are not prevailing wage. If needed please advise and erection labor will be requested.  
Above number does not include Permits. Permits are to be by FD or GC on site doing the new Fire Station.  
Please call Steven Harms at 303-726-6013 if any above needs clarified or requested. OK?



November 22, 2024

Robert Weisbaum, Fire Chief  
Crested Butte Fire Protection District  
306 Maroon  
Crested Butte, CO 81224  
Via email: [rweisbaum@cbfpd.org](mailto:rweisbaum@cbfpd.org)

**SUBJECT: PROPOSAL FOR STRUCTURAL FIRE SIMULATORS  
FOR CRESTED BUTTE FIRE PROTECTION DISTRICT, CO**

Dear Chief Weisbaum:

Please find our proposal for our Structural Fire Simulator ST system attached for installation in the planned Fire Facilities training tower at Crested Butte Fire Protection District, CO. Our proposal consists of the following:

- About Us / Symtech Advantages
- Structural Fire Simulator Price Proposal
- Terms & Conditions of Sale
- Installation Responsibility Matrix
- Fire Prop Examples

Symtech specializes in live fire simulation technologies utilizing environmentally friendly propane or natural gas. Our Live Fire Simulator Technology is fully compliant with the NFPA 1402 Standard on Facilities for Fire Training and Associated Props.

We look forward to fulfilling your fire training needs!

Sincerely,

Jonathan J. Hanson  
Managing Director



### **Who we are...**

Symtech specializes in live fire simulation technologies utilizing environmentally friendly propane. Our Live Fire Simulator Technology is fully compliant with the NFPA 1402 Standard on Facilities for Fire Training and Associated Props. In addition to our LPG-fueled structural live fire training systems, we offer a full complement of Outdoor & Industrial Fire Simulators, Hazmat Trainers, Flashover Trainers, and Fire Behavior Labs. Our service team has the expertise to service both our installations, as well as competitive installations. We also provide annual NFPA 1402 inspections for Symtech or competitive equipment.



### **Our commitment to excellence...**

#### **Safety...**



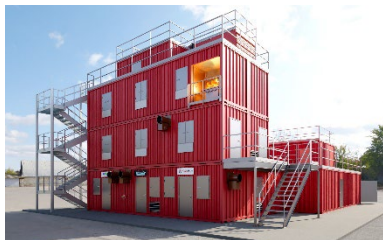
Symtech is committed to the safety of system operators and trainees alike. Our systems are fully compliant with NFPA 1402, which became a standard (*rather than a guide*) beginning in 2019. Unlike older systems, our offerings are designed from the ground up with this new Standard in mind. We utilize the highest quality components available including pilot and main burners systems, valves, and electronics.

#### **Realism...**

We are committed to delivering training realism with thermal output, flame sizes, flame variability, and smoke output that leads the fire training systems industry. Environmentally friendly propane and natural gas (*indoors only*) alleviate environmental concerns, while delivering consistent training fires at the push of a button.



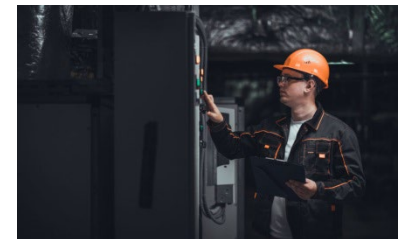
#### **Customization...**





Within the parameters of the NFPA 1402 Standard, Symtech provides our customers with the customization and flexibility options they desire. This is imperative to addressing unique challenges that vary from department to department and within SOP's domestically and abroad. We pride ourselves in delivering timely custom solutions on time and under budget.

#### **Service...**

Service is an essential component in what we do as a company. It is not a profit center, but rather, it is a vital element in achieving our mission of enabling AHJ's to deliver life-saving training when it's needed most. We not only stock vital system components to ensure their availability on short notice, but we also offer turnkey service and maintenance.



## Why Select Symtech Fire?

- Symtech offers the only system ***designed from the ground*** up precisely ***to the new NFPA 1402 Standard*** on Facilities for Fire Training and Associated Props. We meet every aspect of the Standard without exception.
- ***Unparalleled Design, Engineering & Project Team*** with experience from all major competitors. There is no stronger personnel team in the industry!
- Continuous family experience in fire training systems ***dating back to 1979 (over 40 years!)... longer than any other supplier!***
- All products proudly ***100% Made in the USA*** 
- ***Unparalleled Interior/Structural Fire Simulator*** features list. Next generation extension options with our ST-PRO Platform.
- ***Experts in Value Engineering.*** We consistently delivery cutting-edge solutions to maximize your training value for your set budget.
- ***World-Class Outdoor & Industrial Props.*** Competitor A has pilot proving and Wireless controls, but only single stage (vapor OR liquid fires). Competitor B has two-stage vapor and liquid fires, but no pilot proving and Wireless is an expensive option. What if one company had it all? That's Symtech.
- ***Fully Integrated Sound Systems*** for increased realism. Developed for Bentonville Fire Department and FDNY for their newest live fire training simulators. Now standard on all installations!
- ***The Most Reliable Pilot and Burner System Money Can Buy.*** Maximize fire ground efficiency with our proven, reliable ionization method for pilot proving. Eliminate waiting / cool-down periods and maintenance associated with less reliable thermocouple and ultra-violet mini-peeper proving systems.
- ***Next Gen Wireless Controls.*** With “G-shock” detection, built-in e-stop and “deadman,” and wireless recharging all standard
- Symtech was ***selected as the default supplier of Gas Fired Props to Fire Facilities, Inc.*** Symtech was selected based on a combination of technical features, cost effectiveness and system reliability. Symtech now boasts the only system signed and approved in writing for installation in Fire Facilities, Inc. Training Towers. This includes agreed and documented methodologies regarding penetration openings, thermocouple tie-ins, and more. This ensures a fully integrated, seamless solution. 
- ***Low-Cost Service.*** Our service exists to maximize your value not ours! We pride ourselves in keeping service low-cost, reliable, and on-time.
- ***Major Customers and Academies are Selecting Symtech including FDNY, Dallas, Bentonville, Maine Maritime Academy, Sarasota County and many more!***

**ST1185-JH-22Nov2024 v2**  
**Proposal for Structural Fire Simulator ST Equipment**  
**for Crested Butte Fire Protection District, CO**

Item	Description	Price
1	<p><b>Interchangeable Twin Bed Fire Simulator ST Burn Room Equipment Set with Smoke, 2<sup>nd</sup> Floor</b></p> <p><b><u>Main System Components</u></b></p> <ul style="list-style-type: none"> <li>▪ Durable Live Fire Simulator Burn Platform</li> <li>▪ Twin Bed Interchangeable Burn Prop</li> <li>▪ Stainless Steel Pilot Ignition System (using Highly Reliable Ionization Method)</li> <li>▪ Designed For Maintenance (DFM)</li> <li>▪ 70,000 CFM Integrated Smoke Generation System</li> </ul> <p><b><u>Industrial Controls</u></b></p> <ul style="list-style-type: none"> <li>▪ Touchpanel Operator Interface</li> <li>▪ PLC-Computer Controls</li> <li>▪ Variable Flame Control</li> <li>▪ Wireless Controls</li> <li>▪ Audible Fault Alarm</li> </ul> <p><b><u>Safety Systems</u></b></p> <ul style="list-style-type: none"> <li>▪ On-Site 3<sup>rd</sup> Party Inspection by an OSHA-recognized NRTL</li> <li>▪ Monitored &amp; Interlocked Fail-safe Pilot</li> <li>▪ Fail-safe Valves</li> <li>▪ Infrared (IR) Gas Detection System</li> <li>▪ Temperature Monitoring System</li> <li>▪ Integrated Ventilation / Exhaust System</li> <li>▪ Full Compliance with the Latest Edition of NFPA 1402 (2019 ed.)</li> </ul> <p><b><u>Logistics &amp; Support</u></b></p> <ul style="list-style-type: none"> <li>▪ Delivery to Crested Butte, CO</li> <li>▪ Installation &amp; Commissioning</li> <li>▪ 8-hour Operation &amp; Maintenance Training Course, up to (10) Students</li> <li>▪ Electronic Operation &amp; Maintenance Manuals</li> <li>▪ Technical Phone Support for the Life of the Product</li> </ul>	\$141,750
2	<b>Add Hallway Rollover Fire Simulator, Adjacent to Above Burn Room/Prop</b>	\$64,300
3	<b>Add Set of (3) Interchangeable Fire Props for 2<sup>nd</sup> Floor</b> (Stove, Entertainment Center, and Bookcase)	\$9,070
4	<b>Add Set (6) Search &amp; Rescue Speakers</b>	\$8,050
5	<b>Add Centralized 70,000 cfm Smoke Machine w/ e-Stop &amp; Fan Tie-in</b> (Distribution piping, smoke cabinet and blower by Fire Facilities)	\$11,432
-	<b>TOTAL, ALL ITEMS 1 – 5</b>	<b>\$234,602</b>

**Additional Options:**

6	<b>Option: Add Addt'l Fire Simulator ST Equipment Set w/ Smoke</b>	\$126,840
7	<b>Option: Add Ceiling Rollover Fire Above Main Burn Room Prop</b>	\$34,125
8	<b>Option: Add Fire Extension to Any Burn Prop</b> (e.g. Overhead Stove Cabinet Extension Fire)	\$48,195

**Terms & Conditions:**

Prices valid through 31 March 2025. Add 5% thereafter.  
 Installation to be completed 180 to 240 Days from PO assuming installation prerequisites are met.  
 Payment Terms: 30% on Order, 60% on Completion, 10% on Completion of Training Course. Net 10.  
 1-Year Industry Standard Warranty. Unlimited Technical Phone Support for the Life of the Product.  
 Subject to Symtech Standard Terms & Conditions.

**Inclusions:**

Burn Room Equipment Control Rack  
 Main Touchpanel Interface  
 Ventilation Fan incl. Control Electronics  
 NFPA-Compliant Safety Systems  
 Shipping to Crested Butte, CO  
 Facility Interface / Applications Engineering, Installation, Commissioning and Operator's Training Course

**Exclusions:**

Offloading of All Equipment from Delivery Truck at Job Site (by GC or others)  
 Penetrations and Gussets for Fire Training Equipment  
 Gas Piping/Fuel Distribution Capped and Pressure Tested  
 Electrical Service  
 Air Louvers and Ventilation Ducting (if required)  
 Payment/performance bond, taxes, duties, permits, local licenses and any misc. fees, if applicable.

## Installation Responsibility Matrix

*Structural Fire Simulator ST*

*Burn Room Equipment Set*

### Equipment Installation Prerequisites

The training tower or burn building must be complete before the live fire simulator equipment installation can commence. The actual start date of installation is contingent on the burn building or training tower being ready for installation of the live fire simulator equipment. Symtech cannot install equipment in parallel with other trade labor activities including mechanical, electrical, or thermal installation.

The following installation tasks must be completed prior to the installation of fire training equipment.

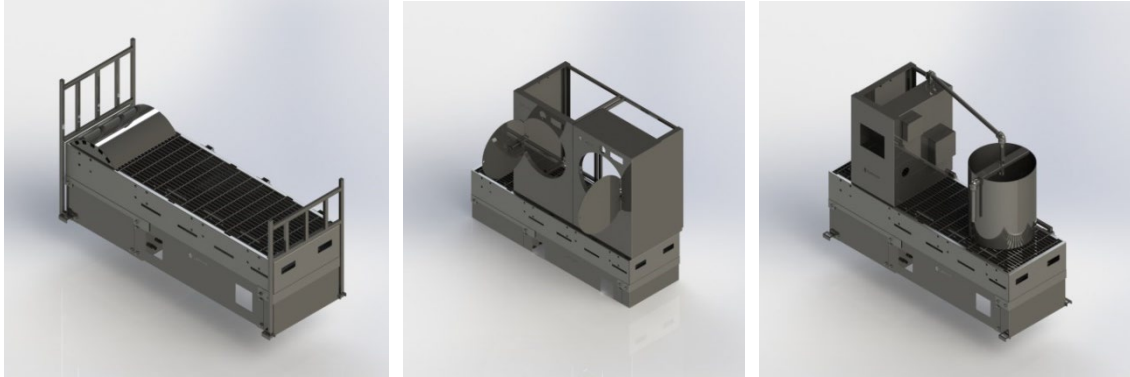
Item	Task Description
1	Propane or Natural Gas supply available at the burn building
2	Electrical power available at the burn building
3	Burn Building /Tower complete and burn room lining/insulation installed

### Responsibility Matrix

Item	Equipment Description	Symtech	GC/Erector or Owner
	<b>Structural Fire Simulator Equipment Set</b>		
1	Manufacturer, ship, install and test the selected live fire trainers	X	
2	Smoke Generation System (1 per burn room equipment set)	X	
3	Wireless Controls (1 per burn room equipment set)	X	
4	All NFPA 1402 Required System Safety Devices & Systems Including: <ul style="list-style-type: none"> <li>▪ Gas Detection System (IR)</li> <li>▪ Temperature Monitoring</li> <li>▪ Ventilation Fans and Control Electronics</li> <li>▪ Monitored &amp; Interlocked Pilots</li> <li>▪ PLC Computer Controls</li> </ul>	X	
	<b>Propane</b>		
5	Provide and install gas piping (with manual shutoff valves) to Fire Prop equipment location(s) as per Symtech facility interface drawings.		X
6	Connections from Fire Prop equipment room location (s) to fire simulator equipment.	X	
	<b>Electrical</b>		
7	Provide electrical service panel at the burn building or tower, as well as any Outdoor-Industrial training area if applicable. The service panel should be sized based on the fire simulator equipment specification. Available power must be confirmed with Symtech fire prior to manufacturing. Typical power requirements, 208VAC 3ph, 60Hz, 30A per burn room.		X
8	12" x 12" x 6" High and low voltage pull boxes connected together at Fire Prop main control panel, Fire Prop equipment location (s) and gas supervisor station as per Symtech facility interface drawings.		X
9	Electrical distribution from the service panel to each electrical cabinet area as per Symtech facility interface drawings.		X
	<b>Burn Building/Tower &amp; Exterior Training Areas</b>		
10	Ventilation ducting and louvers in burn rooms (if required)		X

11	Building penetrations for fire prop training equipment		X
12	Concrete or steel protective barriers as required		X
13	Concrete Pads/Trenching		X
	<b>Logistics</b>		
14	Shipping of fire training equipment to site	X	
15	Offloading of fire trainer equipment from delivery truck		X
16	Provide an initial ten (10) gallons of smoke fluid	X	
17	Provide operator and maintenance manual to the owner	X	
18	Provide an operation and maintenance training course for up to ten students designated by the owner.	X	
19	Warrant the system to be free from defects in material and workmanship for a period of one (1) year after installation.	X	
20	Provide suitable firefighting water for testing purposes		X
21	Obtain any required permits and inspections		X

**Fire Simulator ST Gas Simulators**



*Interchangeable Mockup Platform incl. Bed, Clothes Dryer, and Boiler/Water Heater Props*



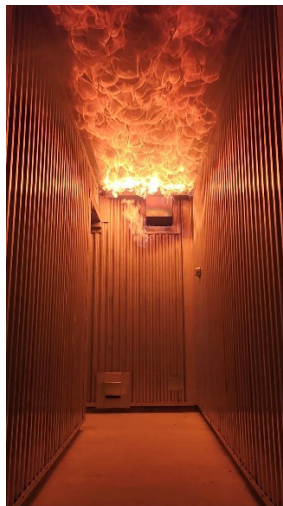
*Double Bed Prop ST*



*Interior Stove Prop ST-PRO (Optional Overhead Cabinet Extension)*



*Interior Stove Prop ST*



*Ceiling Rollover Prop*



*Double Bed Prop ST*



*Ceiling Rollover Fire Simulator ST*



*Interior Stove Prop ST-PRO (Optional Overhead Cabinet Extension)*





*Interior Stove Prop ST-PRO (Optional Overhead Cabinet Extension)*



*Industrial Storage Rack Fire Simulator ST*

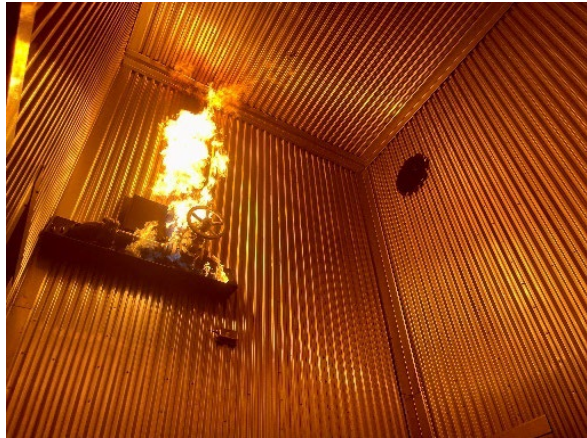


*Interior Garage Car/Vehicle Fire Simulator ST*





*Marine Engine Prop*



*Overhead Split Flange Prop*



*Kitchen/Galley Prop w/ Fryolator Fire Extension*





*Interchangeable Platform w/ Boiler/Water Heater Prop*



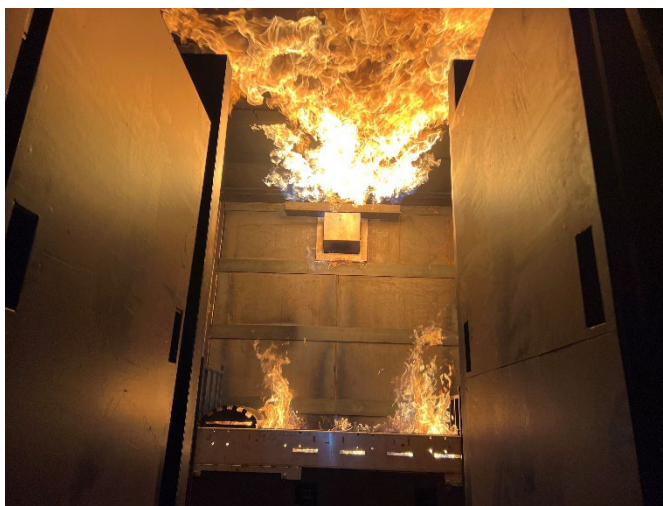
*Interchangeable Platform w/ Clothes Dryer Prop*



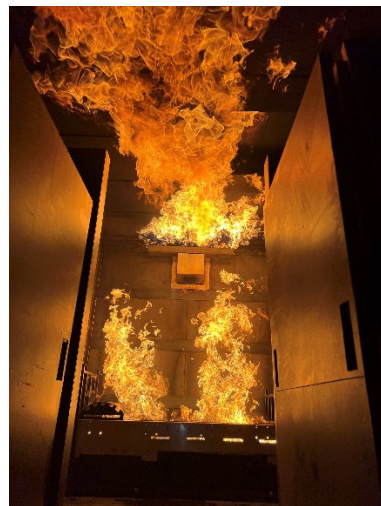
*Interchangeable Platform w/ Twin Bed Prop*



*Interchangeable Platform w/ Sofa Prop*



*Burn Room Rollover Simulator ST*





*Main Control Panel / Hardware w/ 15" Touchpanel*



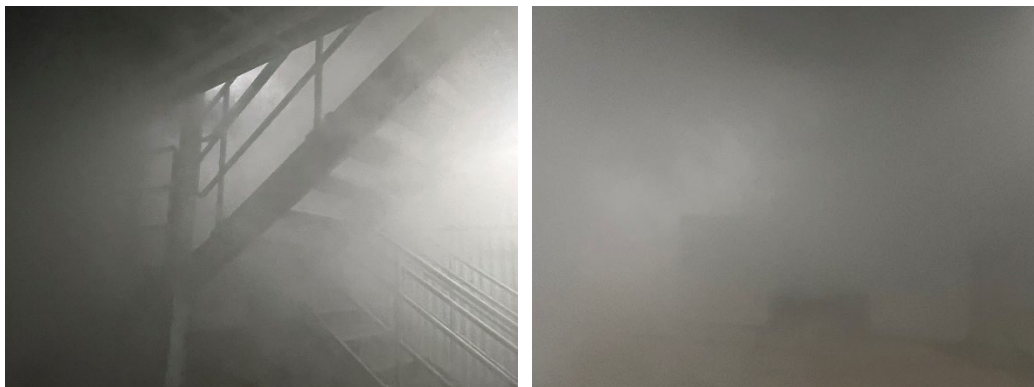
*Local Wireless Controls w/ Wireless Re-charging*



*Dedicated 70,000 cfm Burn Room Smoke Machine (1 Per Burn Room)*

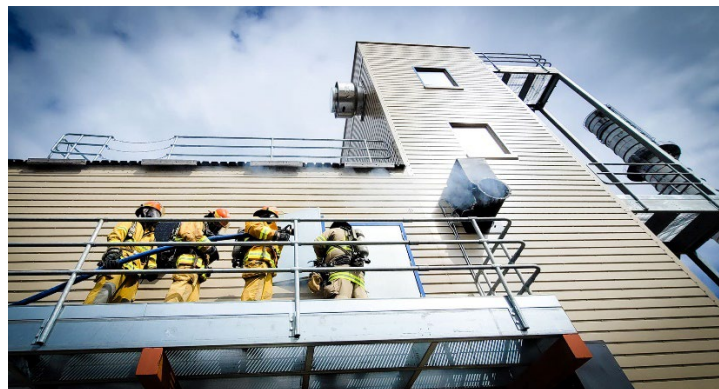


*Varied Smoke Observation Levels & Control*





*Centralized 70,000 cfm Smoke System w/ Blower and PVC Distribution*





**Employee Home Ownership Program - EHOP®  
Crested Butte Fire Protection District Employer Assisted Housing Benefit  
Equity Share Product Guideline**

Eligible Borrowers:	Full time or regularly scheduled part-time employees of the Crested Butte Fire Protection District (CBFPD) in good standing with at least 1 year of service with the District or an active volunteer or “as-needed” part-time member with 5 or more years of active service, purchasing a primary residence. Employees must not own other improved residential property within 150 driving miles of the Town of Crested Butte on roadways maintained year-round. However, requests to use EHOP funds to purchase property closer to the fire district or accommodate expanding family needs will be considered on a case-by-case basis contingent on the timely sale of existing property as approved by the District.
Eligible Properties:	Single family homes, condominiums, townhomes, duplexes, modular homes, or manufactured homes on a permanent foundation taxed as real property within the Fire Protection District* or within 150 driving miles of the Town of Crested Butte on roadways maintained year-round.* <i>*Assistance amounts vary depending on location of property and deed restricted properties.</i>
Max. Purchase Price:	None
Income Threshold:	No income limitations
Loan Amounts:	EHOP assistance for properties <i>within</i> the Fire Protection District are eligible for up to \$100,000 in loan funds. Properties <i>outside</i> the District but within 150 miles of the Town are eligible for up to \$50,000 in loan funds.  EHOP loan amounts that exceed 20% of the purchase price require CBFPD approval prior to Impact Development Fund issuing loan commitment.
Application of Funds:	EHOP funds may only be used for down payment requirements related to the primary mortgage loan.
Compatible Mortgages:	EHOP funds may be used in conjunction with conforming conventional and certain portfolio programs that offer fixed or intermediate variable rate terms designed for entry-level buyers. (i.e., FLEX, My Community, 5/1, 7/1, etc.). <i>FHA, VA, Subprime and other non-conforming products are <b>not permitted</b>.</i>
Loan to Value:	Maximum Combined Loan to Value is 100% of purchase price.
Debt Ratio:	Monthly payments on all debt, including mortgage, credit cards, automobile loans, school loans, etc., <b>may not exceed 43% of gross (before tax) income.</b>
Minimum Investment:	Borrower must have a minimum investment of 5% of the purchase price from a source acceptable to the primary lender. In no case may the Seller or the premium pricing of the mortgage interest rate satisfy the minimum requirement.
Assets:	Borrower may not have verified net assets in excess of one and one half times the household income, excluding government approved retirement funds.
Homebuyer Training:	Required on all loans, as evidenced by a Fannie Mae, Freddie Mac, HUD, or CHFA-approved provider.

Term: Maximum term is 30 years.

Fees: IDF origination fee charged at closing. Fees are subject to change per Impact Development Fund (IDF) fee schedule.

Collateral: Subordinate lien secured by a Deed of Trust on subject real property.

Exceptions Policy: All aspects of the CBFPD EHOP eligibility and underwriting criteria are subject to CBFPD exception authority.

Repayment: CBFPD EHOP funds are disbursed as an Equity Share Mortgage, which may be repaid at any time. Repayments will include principal plus a pro rata share of the recognized appreciation (if any) based upon the percentage of the EHOP equity share to the original purchase price.

Equity Share Example:	Original Purchase Price	\$	800,000
	EHOP Loan		80,000
	EHOP to Original Purchase Price Ratio		10.00%

Payoff Calculation:

Future Sales Price	\$	900,000
Gross Appreciation		100,000
Shared Appreciation (\$100,000 x 10.0%)		10,000

EHOP Loan Principal	\$	80,000
<u>Equity Share</u>		<u>10,000</u>
<b>Total EHOP Loan Repayment</b>	<b>\$</b>	<b>90,000</b>

### Origination Procedures

Application: Primary mortgage loan officer shall submit to Impact Development Fund the Loan File Checklist complete with all documentation shown on the form.

Processing: Impact Development Fund will order title commitment and evidence of hazard insurance. Final equity share loan documents are delivered electronically to loan officer for presentation to borrower. All outstanding items must be cleared prior to funding.

Closing: Impact Development Fund will deliver closing instructions and loan proceeds directly to the title company. Funds transferred by wire should be sent 24 hours prior to scheduled closing date. The loan officer shall advise of any schedule changes as soon as possible.

Fees Collected: The origination fee is collected at closing, in addition to the public recording fee for the deed of trust (4 pages) and will appear on the Closing Disclosure (CD). All settlement figures should appear on a separate CD. IDF will review and approve the final first mortgage CD prior to funding.

Requirements: The Eligible Borrower's loan officer shall present all required documents at, or prior to, closing. The borrower and loan officer shall execute the Lender Certification form, acknowledging disclosure of all loan terms and contact information.

Settlement: No changes to loan documents or loan amount shown on the Closing Disclosure are permitted.

Post Closing: The original deed will be recorded by title with all other original EHOP loan documents returned to Impact Development Fund via overnight courier.





**Employee Home Ownership Program - EHOP®  
Crested Butte Fire Protection District Employer Assisted Housing Benefit  
Amortized Loan Product Guideline**

Eligible Borrowers:	Full-time and regularly scheduled part-time employees of the Crested Butte Fire Protection District (CBFPD) in good standing with at least 1 year of service with the District or an active volunteer or as-needed part-time member with 5 or more years of active service, purchasing a primary residence. Employees may not own other improved residential property within 150 driving miles of the Town of Crested Butte on roadways maintained year-round. However, requests to use EHOP funds to purchase property closer to the fire district or accommodate expanding family needs will be considered on a case-by-case basis contingent on the timely sale of existing property as approved by the District.
Eligible Properties:	Single family homes, condominiums, townhomes, duplexes, modular homes, or manufactured homes on a permanent foundation taxed as real property within the Fire Protection District* or within 150 driving miles of the Town of Crested Butte on roadways maintained year-round.* <i>*Assistance amounts vary depending on location of property and deed restricted properties.</i>
Max. Purchase Price:	None
Income Threshold:	No income limitations
Loan Amounts:	EHOP assistance for properties <i>within</i> the Fire Protection District are eligible for up to \$100,000 in loan funds. Properties <i>outside</i> the District but within 150 miles of the Town are eligible for up to \$50,000 in loan funds.  EHOP loan amounts that exceed 20% of the purchase price require CBFPD approval prior to Impact Development Fund issuing loan commitment.
Application of Funds:	EHOP funds may only be used for down payment requirements related to the primary mortgage loan.
Compatible Mortgages:	EHOP funds may be used in conjunction with conforming conventional and certain portfolio programs that offer fixed or intermediate variable rate terms designed for entry-level buyers. (i.e., FLEX, My Community, 5/1, 7/1, etc.). <i>FHA, VA, Subprime and other non-conforming products are <b><u>not permitted</u></b>.</i>
Loan to Value:	Maximum Combined Loan to Value is 100% of purchase price.
Debt Ratio:	Monthly payments on all debt, including mortgage, down payment assistance loan, credit cards, automobile loans, school loans, etc., <b>may not exceed 43% of gross (before tax) income.</b>
Minimum Investment:	Borrower must have a minimum investment of 5% of the purchase price from a source acceptable to the primary lender. In no case may the Seller or the premium pricing of the mortgage interest rate satisfy the minimum requirement.
Assets:	Borrower may not have verified net assets in excess of one and one half times the household income, excluding government approved retirement funds.
Homebuyer Training:	Required on all loans, as evidenced by a Fannie Mae, Freddie Mac, HUD, or CHFA-approved provider.

Interest Rate:	2.5% fixed interest rate.
Term:	Maximum term is 15 years.
Repayment of Loan:	Monthly payments are required and the loan will be amortized and repaid over a period not to exceed 15 years at an interest rate of 2.0%. The loan will become immediately due upon sale, transfer, refinance, when the home is no longer the primary residence or upon the death of the buyer.
Fees:	IDF origination fee charged at closing. Fees are subject to change per Impact Development Fund (IDF) fee schedule.
Collateral:	Subordinate lien secured by a Deed of Trust on subject real property.
Exceptions Policy:	All aspects of the CBFPD EHOP eligibility and underwriting criteria are subject to CBFPD exception authority.

### **Origination Procedures**

Application:	Primary mortgage loan officer shall submit to Impact Development Fund the Loan File Checklist complete with all documentation shown on the form.
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Requirements:	The Eligible Borrower's loan officer shall present all required documents at, or prior to, closing. The borrower and loan officer shall execute the Lender Certification form, acknowledging disclosure of all loan terms and contact information.
Settlement:	No changes to loan documents or loan amount shown on the Closing Disclosure are permitted.
Post Closing:	The original deed will be recorded by title with all other original EHOP loan documents returned to Impact Development Fund via overnight courier.



December 5, 2024

Ms. Annie Tunkey  
Crested Butte Fire Protection District  
306 Maroon Avenue  
P.O. Box 1009  
Crested Butte, CO 81224

Re: Proposal and Engagement Letter for May 6, 2025 Polling Place Election Technical Services and Support

Sent via email to: [atunkey@cbfpd.org](mailto:atunkey@cbfpd.org)

We appreciate this opportunity to provide you with our proposal for the provision of Election related technical services and support for the Crested Butte Fire Protection District. We will successfully work with the District's Board of Directors, yourself, and staff to carry out your directions and to assist in achieving your goals and objectives for the May 6, 2025 election.

Mr. Kurt C. Schlegel will provide technical assistance and support the District's Designated Election Official (DEO) for your election. Additional support staff will be used as appropriate to provide the needed staffing for election preparation, elector eligibility verification, etc. to minimize expenses to the District, but only with Board of Director's prior approval.

Our firm has over nineteen (19) years of local government experience. The biography of our principal is included as Attachment #1 of this proposal. A list of references that can be queried regarding the quality of the services we provide, and our qualifications is included as Attachment #2 of this proposal.

Services to be provided include, but may not be limited to, the following:

### **Election Services**

- Provide technical assistance and support to the District's DEO and staff
- Assist with the development and administration of the District's May 6, 2025 Polling Place Election Plan, if needed
- Obtain a current list of eligible electors from the Gunnison County Clerk and Recorder
- Obtain a current list of property owners from the Gunnison County Assessor
- Verification and compilation of eligible elector's list
- Assist with preparing voter list(s) and mailing or emailing Uniformed and Overseas Citizens Absentee Voting Act (UOCAVA) ballot packages to eligible UOCAVA voters
- Assist with such other matters as may be required by the Colorado Local Government Election Code, C.R.S. 1-13.5-101, et seq. to conduct the May 6, 2025 Mail Ballot election

Our professional services will be billed and invoiced on a time and materials basis, in 1/10<sup>th</sup> hour increments, in accordance with our 2025 Rate Sheet included as Attachment #3 of this proposal. Actual cost for services will be dependent on the actual time and expenses required, which will be determined by you and the District's Board of Directors. Estimated cost for services will be between \$3,500 and \$5,000.

Costs for printing and mailing of ballots to eligible voters is not included in the proposal. Ballot printing and postage costs will be invoiced from our printer directly to the District.

I am available and welcome the opportunity to discuss the details of this proposal with the District's Board of Directors and District staff.

If you agree with the terms of this proposal, please indicate your acceptance below.

Sincerely,

## Kurt C. Schlegel

President

[Kurt@SpecialDistrictSolutions.com](mailto:Kurt@SpecialDistrictSolutions.com)

[303-662-1999 x-1 \(o\)](tel:303-662-1999)

[303-522-2426 \(c\)](tel:303-522-2426)

**Special District Solutions, Inc. Proposal for the Provision of Professional Services for the  
Crested Butte Fire Protection District**

**APPROVED & ACCEPTED** this \_\_\_\_\_ day of \_\_\_\_\_, 2024

**CRESTED BUTTE FIRE PROTECTION DISTRICT**

By: \_\_\_\_\_

Title: \_\_\_\_\_

## **ATTACHMENT #1**

### **BIOGRAPHY**

#### **Kurt C. Schlegel – Chief Executive Officer**

Kurt's strengths include leadership, problem solving, and management. Detail oriented and has been active in local and state government roles, including Special Districts, since 1981. He has worked with both municipal and county governments in a variety of positions and recently completed a single term in office as an elected Commissioner in Elbert County, Colorado in 2015. Kurt is also a Director with the Elkhorn Ranch Metropolitan District #1 and has been in this leadership role since 2006.

Retired United States Marine Corps Officer and alumnus of the Leadership Program of the Rockies - Class of 2011. Organized and led his own Consulting firm (2000 through 2015) after retiring from the Aurora Fire Department as a Battalion / Division Chief. Kurt's abilities include facilitating disparate groups of individuals to develop mutually beneficial business, operations, and response plans; conducting / leading governmental and business meetings efficiently and effectively to achieve desired outcomes.

Kurt's Career Experience Highlights include:

- ✓ Senior District/Association Manager responsible for daily administration of Special District and Association business affairs, annual budget development, review and oversight of District and Association accounting and financial reports, facilitation of Board of Directors' meetings, and compliance with all State and local regulations and requirements
- ✓ Elbert County, CO Commissioner from January 2011 through January 2015
- ✓ Developed and maintained annual operating budgets for City government, Elbert County, and various Special Districts and Associations
- ✓ Testified on numerous occasions before the State Legislature, Joint Budget Committee, etc. regarding legislative proposals affecting Special Districts and the Public Safety community
- ✓ Small Business Owner and Operator specializing in development of Continuity of Operations Planning; public safety and emergency medical services management; fire service management; development of metropolitan medical response system and interoperable public safety communications plans; and development of Department of Homeland Security (DHS) / Federal Emergency Management Agency (FEMA) emergency response plans.
- ✓ Led teams of professionals to develop and implement Continuity of Operations (COOP) and Continuity of Government (COG) Plans
- ✓ Retired United States Marine Corps Warrant Officer III
- ✓ Retired Aurora Fire Fighter and Paramedic

## **ATTACHMENT #2**

### **REFERENCES**

Limon Area Fire Protection District  
Chief Brian Zoril  
[zoril@comcast.net](mailto:zoril@comcast.net)

Mead Western Meadows Metropolitan District  
Mr. Rick Severns – Board President  
[dscj5@yahoo.com](mailto:dscj5@yahoo.com)

Union Colony Industrial Park Association  
Mr. Warren Walker  
970-475-3307  
[wwalker@dfamilk.com](mailto:wwalker@dfamilk.com)

Central Orchard Mesa Fire Protection District  
Ms. Linda Weber  
970-260-0286  
[Comfire.linda@gmail.com](mailto:Comfire.linda@gmail.com)

Chaffee County Fire Protection District  
Chief Robert Bertram  
719-395-6545  
[rbertram@chaffeecountyfire.org](mailto:rbertram@chaffeecountyfire.org)

Fairmount Fire Rescue  
Ms. DeAnn Boyles  
303-279-2928  
[dboyles@fairmountfire.org](mailto:dboyles@fairmountfire.org)

Summit Fire & EMS Authority  
Ms. Mary Hartley  
970-262-5100  
[mhartley@summitfire.org](mailto:mhartley@summitfire.org)

Tri-Lakes Fire Protection District  
Chief Christopher Truty  
719-484-0911  
[ctruty@tlmfire.org](mailto:ctruty@tlmfire.org)

Weld County Industrial Park Association  
Mr. Mark Goldstein – President  
970-231-6389  
[mark@geiresources.com](mailto:mark@geiresources.com)

Independence Metropolitan Districts  
Mr. Tim Craft - President  
[timindependencedistricts.com](http://timindependencedistricts.com)

**ATTACHMENT #3**

**SPECIAL DISTRICT SOLUTIONS, INC.**

**2025 RATE SHEET**

Per Hour Charges

Designated Election Official and Technical Advisor	\$180.00
Administrative Support Personnel	\$ 60.00 - \$90.00

- All services will be billed on a time and materials basis, in 1/10<sup>th</sup> hour increments.
- Expenses incurred will be charged at actual invoice cost / expense.
- Photocopies will be charged at a cost of \$0.10 per page for black and white and \$0.25 per page for color.



## RESOLUTION NO. 2024-12-1 TO SET MILL LEVIES

A RESOLUTION LEVYING GENERAL PROPERTY TAXES FOR THE YEAR 2024, TO HELP DEFRAY THE COSTS OF GOVERNMENT FOR THE CRESTED BUTTE FIRE PROTECTION DISTRICT, GUNNISON COUNTY, COLORADO, FOR THE 2025 BUDGET YEAR.

WHEREAS, the Board of Directors of the Crested Butte Fire Protection District has adopted the annual budget in accordance with Local Government Budget Law on November 12, 2024, and;

WHEREAS, the amount of money necessary to balance the budget for the General Fund is \$6,003,859, and;

WHEREAS, the amount of money necessary to balance the budget for the Bond Fund is \$1,678,700, and;

WHEREAS, the amount of money necessary to recover abatements is \$4,983 and;

WHEREAS, the 2024 valuation for assessment of the Crested Butte Fire Protection District as certified by the Gunnison County Assessor is \$661,290,800

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF DIRECTORS OF THE CRESTED BUTTE FIRE PROTECTION DISTRICT, GUNNISON COUNTY, COLORADO:

1. That for the purposes of meeting all expenditures within the General Fund of the Crested Butte Fire Protection District during the 2024 budget year, there is hereby levied a tax of 10.079 mills, offset by a temporary tax credit of 1.000 mills resulting in a net effective mill levy of 9.079 mills, upon each dollar of the total valuation for assessment of all taxable property within the District for the tax year 2024.

2. That for the purposes of meeting all expenditures within the Bond Fund of the Crested Butte Fire Protection District during the 2025 budget year, there is hereby levied a tax of 2.539 mills, upon each dollar of the total valuation for assessment of all taxable property within the District for the tax year 2024.

3. That for the purposes of recovering abatements during the 2025 budget year, there is hereby levied a tax of 0.008 mills upon each dollar of the total valuation for assessment of all taxable property within the District for the tax year 2024.

3. That the Treasurer is hereby authorized and directed to immediately certify to the County Commissioners of Gunnison County, Colorado, the mill levies set for the Crested Butte Fire Protection District as hereinabove determined and set.

(Signatures Next page)

ADOPTED, this 10th day of December, 2024.

\_\_\_\_\_  
Chris McCann, Chairman

Attest: \_\_\_\_\_  
Eric Tunkey, Secretary

**RESOLUTION 2024-12 - 2  
TO APPROPRIATE SUMS OF MONEY**

A RESOLUTION SUMMARIZING SUMS OF MONEY TO THE VARIOUS FUNDS, IN THE AMOUNTS AND FOR THE PURPOSES AS SET FORTH BELOW, FOR THE CRESTED BUTTE FIRE PROTECTION DISTRICT, GUNNISON COUNTY, COLORADO, FOR THE 2025 BUDGET YEAR.

WHEREAS, the Board of Directors of the Crested Butte Fire Protection District has adopted the annual budget in accordance with Local Government Budget Law on November 12, 2024, and;

WHEREAS, the Crested Butte Fire Protection District has made provisions therein for revenues in the amount equal to or greater than the proposed expenditures as set forth in said budget, and;

WHEREAS, it is not only required by law, but also necessary to appropriate the revenues provided in the budget to and for the purposes described below, so as not to impair the operations of the District.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF DIRECTORS OF THE CRESTED BUTTE FIRE PROTECTION DISTRICT, GUNNISON COUNTY, COLORADO:

That the following sums of money are hereby appropriated from the revenue of each fund, to each fund, for the purposes stated:

General Fund

General Fund Annual Expenditures:	\$6,698,580
Emergency TABOR Reserves:	\$200,957
Other Reserves:	\$4,668,934

Capital Projects Fund

Capital Projects:	\$20,300,000
Multi-Year Land Purchase:	\$363,831

Bond Fund

Principal & Interest	\$1,678,700
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ADOPTED, this 10th day of December, 2024.

CRESTED BUTTE FIRE PROTECTION DISTRICT

SEAL:

By: \_\_\_\_\_  
Chris McCann, Chairman

Attest: \_\_\_\_\_  
W. Eric Tunkey, Secretary