

CRESTED BUTTE FIRE PROTECTION DISTRICT BOARD  
OF DIRECTORS REGULAR MEETING

Station 2

751 Gothic Road, Mt. Crested Butte, CO 81225

Tuesday March 12, 2024

5:15 PM

- 5:00 CALL REGULAR MEETING TO ORDER
1. Introduction of Guests
    - a. Todd Goulding – Goulding Development Advisors
  2. Review / Changes to Agenda
- 5:05 CONSENT AGENDA
1. Approval of minutes February 13, 2024 regular meeting
  2. Approval of monthly financial reports
- 5:10 RECOGNITION
1. Doug Collin Retirement
- 5:15 FIRE PREVENTION REPORT
- 5:25 EMS & FIRE CHIEF REPORT
1. Operations and Staffing Report
- 5:40 CHIEF EXECUTIVE REPORT
- 5:30 PUBLIC COMMENT
- 5:50 OLD / UNFINISHED BUSINESS
1. Emergency Services Campus Update
    - a. Schedule special meeting for GMP Review
  2. Larkspur Design Update
  3. Reserve Program Updates Review & Approval
- 6:30 NEW BUSINESS
1. Website Access for Persons with Disabilities
- 6:40 UNSCHEDULED BUSINESS AND BOARD MEMBER COMMENTS
- 6:45 ADJOURNMENT

Online Meeting Information

<https://zoom.us/j/9703495333?pwd=ZUINRFBCL253UzlxSGNhQ0laS29TQT09>

One Tap Mobile +16699009128,,9703495333# US (San Jose)

+1 312 626 6799 US (Chicago) - Meeting ID: 970 349 5333

Password: 5333

CRESTED BUTTE FIRE PROTECTION DISTRICT  
MINUTES OF REGULAR MEETING  
Mt. Crested Butte Fire Station 2  
Tuesday, February 13, 2024  
Approved \_\_\_\_\_

Attendance

Board Members Present: Chris McCann, Jack Dietrich, Tina Kempin, Eric Tunkey, Ken Lodovico  
Staff, Volunteers and Public: Sean Caffrey, Annie Tunkey, Rob Weisbaum, Ric Ems, Joe Wonnacott, Nicolas Kempin, Randy Felix, Jeff Duke  
Guests: Todd Goulding- Goulding Development Advisors

Changes to Agenda

Meeting called to order at 5:15 pm by Board Chairman Chris McCann.

Consent Agenda

Approval of minutes January Regular Meeting

Approval of Monthly Financial Reports

Motion to approve the consent agenda by Dietrich, seconded by McCann. Motion passes unanimously.

Fire Prevention Report

Fire Marshal Ems presented his written report. Updates include several pre-planning meetings for development projects, including the Whetstone Development, and work continues on the signage program in the county which is supported by the adopted WUI code. The First Due software is up and running and fire prevention is working with operations to implement pre-fire planning. Finally, Fire Marshal Ems states CEO Caffrey included Resolution 2016-1 for board review regarding the Riverland Industrial Park. After much discussion, Dietrich suggests a possible public hearing to discuss the potential hazards and solutions in Riverland with the County, Riverland HOA and the CBFPD Board.

EMS & Fire Chief Report

Chief Weisbaum presented his written report stating there have been several high acuity calls in January. Included in his report is the apparatus purchase memo. It is the recommendation of the apparatus committee to purchase the Rosenbauer Quint specified in the packet. Tunkey asked some specific questions about the use of this vehicle. Weisbaum states that this will not be a “daily driver” but will be in investment as a first out structural fire vehicle. To purchase the Quint, Caffrey states that the capital replacement fund will have about \$900,000 in the fund this year with an additional \$450,000 added in 2025 & 2026 to the fund to purchase. With the ability to earn interest on these funds, it makes most sense to avoid the pre-payment option. Chairman McCann states the buildings in the District are increasing in size and this necessitates a ladder responding immediately. Motion to approve the Rosenbauer purchase contract by McCann, Tunkey seconds. Motion passes unanimously. In response to a question about fire training Weisbaum states that Thursday night “pop up” trainings will continue and that he is waiting to hear from Montrose Fire as to when we can host a JPR weekend. Additionally, Weisbaum is looking at bringing the CoDFPC burn trailer to Crested Butte and hosting a training with Gunnison Fire. Finally, Kempin asks when the District will recognize Doug Collins for 10 years of volunteer service. Weisbaum responds he hopes to honor Doug at the March board meeting.

Chief Executive Report

CEO Caffrey provided his written report in the packet. Caffrey outlined the updates to the policy manual, which include an update to accommodate the new FAMLII benefits and short-term disability, wildland deployment pay,

and eventual changes to the EHOP program. In addition, Caffrey states that the bond arbitrage rebate liability calculation is included in the packet. The District will carry and update that liability until it is payable in February 2027. Finally, RETAC obtained a federal grant that will help facilitate rural medicine communications. CBFDP will receive 6 vehicle setups with in-vehicle wireless routers including cellular and satellite connectivity. Those setups will have a \$300 / month service fee that will be funded for 2 years. Following the 2-year funding CBFDP will need to choose which vehicles will continue to have this set up. Finally, Caffrey informs the board that the fire prevention 800 radios are on order and all in service 800's will be programed to work as pagers. Board member Kempin states this will accomplish some of the strategic planning goals for communication and is pleased that fire prevention have good connectivity.

### Public Comments

No public comments.

### Old Business

Old business began with an update on the new HQ site. Todd Goulding joined the meeting and states that a permit set of drawings will be issued today by BG and then submitted to Gunnison County for the building permit tomorrow. FCI will take these drawings out for final GNP. The Board can anticipate a special meeting at the end of March or early April to approve the final contracts with FCI. CEO Caffrey presented the Town of Crested Butte's cost reimbursement agreement whereby the CBFDP will reimburse the cost of an independent review of the sewer connection. After third party review, the final IGA can be executed between CBFDP and the Town of Crested Butte for sewer connection and service at the new HQ site. Goulding reminds the Board that Gunnison County will want to see proof of sewer service prior to issuing the building permit. Motion to approve the Cost Reimbursement Agreement with the Town of Crested Butte by McCann, seconded by Lodovico. Motion passes unanimously.

Caffrey presented the Volunteer & Reserve Program update. The board packet includes current part-time and volunteer members in the reserve program and a memo of costs assumptions. Caffrey explains that existing volunteers can continue indefinitely and new volunteers will be taken on a case-by-case basis. The District is willing to send potential members to wildland training or an in house EMT class. Activity requirements are 24 hours per month of activity and the District will identify the number single role firefighter & EMT members it will take along with the number of in district vs. out of district members. Board member Kempin had specific questions about components of the plan including identifying other avenues for joining as a volunteer, flexibility and clarification around the shift descriptions, and asked why the Volunteer Squad and Association section was added to the policy. Caffrey and Weisbaum clarify that support volunteers could include the Chaplain, a videographer/photographer, PIO, major incident support, and specialized tasks. Weisbaum clarifies that for the shift times volunteers have always been offered leniency but the standard is listed in the policy. Finally, the Squad and Association section as added per the request of the Squad and Association. Chief Weisbaum states his desire is not to "get rid" of the volunteer program but the past 5 years have exemplified how difficult it has been to recruit and retain volunteers. The part-time employment arrangement seems to be working better for many members. Considerable board discussion followed regarding recruitment strategies and nurturing the volunteer program. Kempin suggest making the information on the website more friendly and accessible for interested members and continuing to hold recruitment events.

Motion to recess at 7:12 pm to hold the Volunteer Pension Board Meeting by McCann, seconded by Lodovico. Motions passes unanimously

Motion to reconvene regular board meeting at 7:17 pm by McCann, seconded by Dietrich. Motion passes unanimously.

### New Business

CEO Caffrey presented the Larkspur RFQ for construction of a 2 unit duplex on 30 Nicky Court. Kempin asks staff to consider changing the RFQ to encourage conventional construction along with modular construction as they budget for both has become very similar. Caffrey agrees, and will table RFQ approval until the March meeting. In other housing updates, FCI may be interested in leasing the unit at the Lazy K in Gunnison as there is

no district personnel interested in that unit.

Unscheduled Business

In unscheduled business, board member Dietrich expressed concern about the Riverland Industrial Park conversation stating that the HOA has met the requirements of the County for water supply. Dietrich reiterated that he would like to see the County and Riverland HOA included in an open discussion at a board meeting if the District is interested in changing any requirements in Riverland Industrial Park.

Motion to adjourn at 7:40 pm by McCann, seconded by Lodovio. Motion passes unanimously.

# Crested Butte Fire Protection District

## BUDGET VS. ACTUALS: CBFPD 2024 ADOPTED - FY24 P&L

January - December 2024

|   | Actual            | Budget              | over Budget          | Total<br>% of Budget |
|---|-------------------|---------------------|----------------------|----------------------|
| <b>REVENUE</b>                          |                   |                     |                      |                      |
| 4000 Property Tax - General Fund        | 38,989.48         | 5,385,331.00        | -5,346,341.52        | 0.72 %               |
| 4020 Specific Ownership Tax             | 14,987.24         | 130,000.00          | -115,012.76          | 11.53 %              |
| 4040 Intergovernmental Revenue          |                   | 25,000.00           | -25,000.00           |                      |
| 4100 Ambulance/ EMS Service Fees        | 48,609.06         | 325,000.00          | -276,390.94          | 14.96 %              |
| 4200 Plan Review Fees                   | 56,070.00         | 150,000.00          | -93,930.00           | 37.38 %              |
| 4240 Rental Income                      | 25,590.00         | 124,800.00          | -99,210.00           | 20.50 %              |
| 4300 Impact Fees                        | 3,499.11          | 25,000.00           | -21,500.89           | 14.00 %              |
| 4400 Interest Income                    | 0.65              | 50,000.00           | -49,999.35           | 0.00 %               |
| 4500 Grant Proceeds                     |                   | 300,000.00          | -300,000.00          |                      |
| 4710 Sale of Assets                     |                   | 2,000.00            | -2,000.00            |                      |
| 4720 Vendor Refunds                     | 20.00             |                     | 20.00                |                      |
| Unapplied Cash Payment Income           | -6,850.00         |                     | -6,850.00            |                      |
| <b>Total Revenue</b>                    | <b>180,915.54</b> | <b>6,517,131.00</b> | <b>-6,336,215.46</b> | <b>2.78 %</b>        |
| <b>GROSS PROFIT</b>                     | <b>180,915.54</b> | <b>6,517,131.00</b> | <b>-6,336,215.46</b> | <b>2.78 %</b>        |
| <b>EXPENDITURES</b>                     |                   |                     |                      |                      |
| 5010 (A) Wages - Administration         | 30,388.11         | 200,400.00          | -170,011.89          | 15.16 %              |
| 5020 (A) Wages - Fire Prevention        | 48,538.14         | 345,740.00          | -297,201.86          | 14.04 %              |
| 5030 (A) Part-Time / Temp Salaries      |                   | 6,900.00            | -6,900.00            |                      |
| 5040 (A) Housing Stipend                | 4,200.00          | 29,900.00           | -25,700.00           | 14.05 %              |
| 5060 (A) Payroll Processing Fees        | 1,326.35          | 6,000.00            | -4,673.65            | 22.11 %              |
| 5130 (A) Medicare Tax                   | 1,083.89          | 8,019.00            | -6,935.11            | 13.52 %              |
| 5140 (A) Social Security Tax            | 1,083.10          | 6,186.00            | -5,102.90            | 17.51 %              |
| 5150 (A) FPPA Pension - ER              | 6,887.34          | 50,123.00           | -43,235.66           | 13.74 %              |
| 5160 (A) FAMLII Premium - ER            | 336.41            | 2,489.00            | -2,152.59            | 13.52 %              |
| 5200 (A) Health Benefits                | 19,811.73         | 96,730.00           | -76,918.27           | 20.48 %              |
| 5210 (A) EAP Program Fees               | 238.50            | 3,500.00            | -3,261.50            | 6.81 %               |
| 5260 (A) Workers Compensation Insurance |                   | 45,000.00           | -45,000.00           |                      |

|  |                  |                   |                   | Total          |
|--|------------------|-------------------|-------------------|----------------|
|  | Actual           | Budget            | over Budget       | % of Budget    |
| 5270 (A) Ski Pass Benefit              |                  | 6,000.00          | -6,000.00         |                |
| 5290 (A) Health Reimbursement          | 18,925.54        | 131,435.00        | -112,509.46       | 14.40 %        |
| 5300 (A) Advertising                   | 137.70           | 5,000.00          | -4,862.30         | 2.75 %         |
| 5320 (A) Accounting and Audit Fees     | 1,495.00         | 8,000.00          | -6,505.00         | 18.69 %        |
| 5330 (E) Ambulance Billing Fees        | 790.72           | 19,500.00         | -18,709.28        | 4.05 %         |
| 5340 (A) Bank Charges                  | 339.19           | 5,000.00          | -4,660.81         | 6.78 %         |
| 5341 QB Credit Card/ACH Fees           | 1,251.98         |                   | 1,251.98          |                |
| <b>Total 5340 (A) Bank Charges</b>     | <b>1,591.17</b>  | <b>5,000.00</b>   | <b>-3,408.83</b>  | <b>31.82 %</b> |
| 5360 (A) Board Expenses                | 120.65           | 4,000.00          | -3,879.35         | 3.02 %         |
| 5365 (A) Board Stipends                | 900.00           | 7,000.00          | -6,100.00         | 12.86 %        |
| 5370 (A) Debt Service - Lease Purchase |                  | 12,876.00         | -12,876.00        |                |
| 5380 (A) Down Payment Assistance       |                  | 1,500.00          | -1,500.00         |                |
| 5400 (A) Dues & Subscriptions          | 1,635.00         | 8,000.00          | -6,365.00         | 20.44 %        |
| 5420 (A) Education & Training          | 3,123.51         | 15,000.00         | -11,876.49        | 20.82 %        |
| 5460 (A) Fire Prevention & Life Safety | 636.70           | 15,000.00         | -14,363.30        | 4.24 %         |
| 5500 (A) Insurance - General           | 35,673.25        | 45,000.00         | -9,326.75         | 79.27 %        |
| 5520 (A) IT Services & Subscriptions   | 10,425.35        | 60,000.00         | -49,574.65        | 17.38 %        |
| 5540 (A) Legal & Professional          | 2,370.84         | 50,000.00         | -47,629.16        | 4.74 %         |
| 5550 (A) Meals & Incentives            | 371.25           | 26,000.00         | -25,628.75        | 1.43 %         |
| 5600 (A) Office Supplies & Equipment   | 562.71           | 16,000.00         | -15,437.29        | 3.52 %         |
| 5620 (A) Postage & Shipping            | 409.39           | 3,000.00          | -2,590.61         | 13.65 %        |
| 5640 (A) Rent                          | 3,505.50         | 112,896.00        | -109,390.50       | 3.11 %         |
| 5640.1 410 Cascadilla Unit A           | 5,000.00         |                   | 5,000.00          |                |
| 5640.2 65 Paradise Rd.                 | 8,400.00         |                   | 8,400.00          |                |
| 5640.3 105 Ouray Lane Unit A           | 4,900.00         |                   | 4,900.00          |                |
| <b>Total 5640 (A) Rent</b>             | <b>21,805.50</b> | <b>112,896.00</b> | <b>-91,090.50</b> | <b>19.31 %</b> |
| 5660 (A) Repairs - Buildings           | 10,030.61        | 40,000.00         | -29,969.39        | 25.08 %        |
| 5670 (A) - Repairs - Rental Units      |                  | 5,000.00          | -5,000.00         |                |
| 5700 (A) Snow Removal                  | 1,667.50         | 12,000.00         | -10,332.50        | 13.90 %        |
| 5720 (A) Telecom - Fixed               | 439.00           | 10,000.00         | -9,561.00         | 4.39 %         |
| 5760 (A) Travel                        | 3,948.42         | 22,500.00         | -18,551.58        | 17.55 %        |
| 5780 (A) Treasurer's Fee - GF          | 1,169.67         | 165,460.00        | -164,290.33       | 0.71 %         |
| 5810 (A) Utilities - Rental Units      | 1,066.76         | 4,000.00          | -2,933.24         | 26.67 %        |
| 5820 (A) Utilities                     | 8,287.61         | 45,000.00         | -36,712.39        | 18.42 %        |

|   |            |              |               | Total       |
|---|------------|--------------|---------------|-------------|
|   | Actual     | Budget       | over Budget   | % of Budget |
| 5850 (A) Volunteer Pension Contribution |            | 75,000.00    | -75,000.00    |             |
| 5900 (A) Miscellaneous-1                |            | 2,000.00     | -2,000.00     |             |
| 6010 (O) Wages - Ops FT                 | 265,095.84 | 1,820,734.00 | -1,555,638.16 | 14.56 %     |
| 6020 (O) Wages - Ops PT                 | 36,012.23  | 170,500.00   | -134,487.77   | 21.12 %     |
| 6040 (O) Housing Stipend                | 9,400.00   | 68,900.00    | -59,500.00    | 13.64 %     |
| 6060 (O) Unscheduled Overtime           | 6,817.24   | 88,515.00    | -81,697.76    | 7.70 %      |
| 6070 (O) Training Pay                   |            | 5,000.00     | -5,000.00     |             |
| 6080 (O) Special Event Pay              |            | 1,500.00     | -1,500.00     |             |
| 6090 (O) Volunteer Stipends             | 1,850.00   | 40,000.00    | -38,150.00    | 4.63 %      |
| 6130 (O) Medicare Tax                   | 4,097.57   | 30,881.00    | -26,783.43    | 13.27 %     |
| 6140 (O) Social Security Tax            | 2,409.46   | 13,671.00    | -11,261.54    | 17.62 %     |
| 6150 (O) FPPA Pension - ER              | 31,912.24  | 226,697.00   | -194,784.76   | 14.08 %     |
| 6160 (O) FAML I Premium - ER            | 1,271.67   | 9,584.00     | -8,312.33     | 13.27 %     |
| 6200 (O) Health Benefits                | 69,455.32  | 355,169.00   | -285,713.68   | 19.56 %     |
| 6270 (O) Ski Pass Benefit               |            | 50,000.00    | -50,000.00    |             |
| 6360 (O) Dispatch Fees                  |            | 56,000.00    | -56,000.00    |             |
| 6420 (O) Education & Training           | 8,301.69   | 50,000.00    | -41,698.31    | 16.60 %     |
| 6440 (E) EMS Supplies                   | 9,149.88   | 40,000.00    | -30,850.12    | 22.87 %     |
| 6450 (F) Firefighting Supplies          | 1,474.60   | 25,000.00    | -23,525.40    | 5.90 %      |
| 6460 (O) Fuel                           | 3,920.19   | 45,000.00    | -41,079.81    | 8.71 %      |
| 6480 (O) Hazardous Waste Disposal       |            | 2,000.00     | -2,000.00     |             |
| 6550 (O) Meals - Training               | 687.00     | 16,800.00    | -16,113.00    | 4.09 %      |
| 6580 (E) Medical Direction              | 2,633.35   | 10,000.00    | -7,366.65     | 26.33 %     |
| 6600 (O) Protective Equipment           | 613.26     | 50,000.00    | -49,386.74    | 1.23 %      |
| 6620 (O) Radio & Computer Equipment     | 3,536.17   | 85,000.00    | -81,463.83    | 4.16 %      |
| 6640 (O) Repairs - Equipment            |            | 6,000.00     | -6,000.00     |             |
| 6660 (O) Repairs - Vehicles             | 3,112.11   | 40,000.00    | -36,887.89    | 7.78 %      |
| 6670 (O) Responder Incentives           | 1,044.70   | 10,000.00    | -8,955.30     | 10.45 %     |
| 6675 (O) Station Supplies               | 1,605.25   | 9,000.00     | -7,394.75     | 17.84 %     |
| 6680 (E) Service Contracts              |            | 18,000.00    | -18,000.00    |             |
| 6720 (O) Telecom - Mobile               | 1,391.50   | 14,000.00    | -12,608.50    | 9.94 %      |
| 6730 (O) Tools & Hardware               |            | 2,000.00     | -2,000.00     |             |
| 6750 (O) Training Equipment & Supplies  |            | 8,000.00     | -8,000.00     |             |

|                                     | <b>Actual</b>         | <b>Budget</b>        | <b>over Budget</b>    | <b>Total<br/>% of Budget</b> |
|-------------------------------------|-----------------------|----------------------|-----------------------|------------------------------|
| 6760 (O) Travel                     | 2,301.61              | 25,000.00            | -22,698.39            | 9.21 %                       |
| 6800 (O) Uniforms                   | 10,557.70             | 30,000.00            | -19,442.30            | 35.19 %                      |
| 6820 (O) Wellness & Physicals       |                       | 12,000.00            | -12,000.00            |                              |
| 6900 (O) Miscellaneous              |                       | 2,000.00             | -2,000.00             |                              |
| Unapplied Cash Bill Payment Expense | 18,634.00             |                      | 18,634.00             |                              |
| <b>Total Expenditures</b>           | <b>738,762.00</b>     | <b>5,170,105.00</b>  | <b>-4,431,343.00</b>  | <b>14.29 %</b>               |
| <b>NET OPERATING REVENUE</b>        | <b>-557,846.46</b>    | <b>1,347,026.00</b>  | <b>-1,904,872.46</b>  | <b>-41.41 %</b>              |
| <b>OTHER EXPENDITURES</b>           |                       |                      |                       |                              |
| 8010 Capital Expenditures           |                       | 1,056,000.00         | -1,056,000.00         |                              |
| <b>Total Other Expenditures</b>     | <b>0.00</b>           | <b>1,056,000.00</b>  | <b>-1,056,000.00</b>  | <b>0.00%</b>                 |
| <b>NET OTHER REVENUE</b>            | <b>0.00</b>           | <b>-1,056,000.00</b> | <b>1,056,000.00</b>   | <b>0.00 %</b>                |
| <b>NET REVENUE</b>                  | <b>\$ -557,846.46</b> | <b>\$291,026.00</b>  | <b>\$ -848,872.46</b> | <b>-191.68 %</b>             |



# Crested Butte Fire Protection District

## Statement of Financial Position

As of February 29, 2024

|  | TOTAL                 |
|--|-----------------------|
| <b>ASSETS</b>                          |                       |
| Current Assets                         |                       |
| Bank Accounts                          |                       |
| 1000 Operating Checking                | 65,580.74             |
| 1010 BOTW Money Market                 | 30,837.11             |
| 1100 COLORTRUST - General Fund         | 2,025,841.20          |
| 1120 COLORTRUST - Debt Proceeds        | 0.00                  |
| 1130 CSIP Operating                    | 533,984.39            |
| 1200 Triplex Lease Purchase            | 0.00                  |
| <b>Total Bank Accounts</b>             | <b>\$2,656,243.44</b> |
| Accounts Receivable                    |                       |
| 1210 Accounts Receivable- Rent/Fees    | 66,031.85             |
| 1211 Mill Levy Property Tax Receivable | 5,272,725.52          |
| 1250 Property Tax Receivable           | 0.00                  |
| 2220 Prepaid Rent Revenue              | 0.00                  |
| <b>Total Accounts Receivable</b>       | <b>\$5,338,757.37</b> |
| Other Current Assets                   |                       |
| 1000.2 Payroll Posting                 | 0.00                  |
| 1000.3 Clearing Account                | 0.00                  |
| 1150 Due from CBFPD Bond Fund          | 0.00                  |
| 1255 Accounts Receivable - AUDIT       | 0.00                  |
| 1260 Undeposited Funds                 | 0.00                  |
| 1300 Prepayments                       | 5,950.00              |
| 1310 Security Deposits                 | 5,250.00              |
| <b>Total Other Current Assets</b>      | <b>\$11,200.00</b>    |
| <b>Total Current Assets</b>            | <b>\$8,006,200.81</b> |
| Fixed Assets                           |                       |
| 1500.1 306 Maroon Ave                  |                       |
| Depreciation                           | 0.00                  |
| Original cost                          | 0.00                  |
| <b>Total 1500.1 306 Maroon Ave</b>     | <b>0.00</b>           |
| 1500.2 751 Gothic Road                 | 0.00                  |
| Depreciation                           | 0.00                  |
| Original cost                          | 0.00                  |
| <b>Total 1500.2 751 Gothic Road</b>    | <b>0.00</b>           |
| 1500.3 331 Teocalli Road               | 0.00                  |
| Depreciation                           | 0.00                  |
| Original cost                          | 0.00                  |
| <b>Total 1500.3 331 Teocalli Road</b>  | <b>0.00</b>           |

# Crested Butte Fire Protection District

## Statement of Financial Position

As of February 29, 2024

|   | TOTAL                 |
|---|-----------------------|
| 1500.4 104 Avion Dr                         |                       |
| Depreciation                                | 0.00                  |
| Original cost                               | 0.00                  |
| <b>Total 1500.4 104 Avion Dr</b>            | <b>0.00</b>           |
| 1500.5 819,821 & 823 Teocalli Ave.          | 0.00                  |
| 1500.6 10 9th Street                        | 0.00                  |
| 1500.8 New Station 1 Campus                 | 0.00                  |
| 1510 Vehicles                               |                       |
| 1510.3 2020 North Star Med 46               | 0.00                  |
| Original cost                               | 0.00                  |
| <b>Total 1510.3 2020 North Star Med 46</b>  | <b>0.00</b>           |
| 1510.4 2020 Kenworth Tender                 | 0.00                  |
| Original cost                               | 0.00                  |
| <b>Total 1510.4 2020 Kenworth Tender</b>    | <b>0.00</b>           |
| 1510.5 2020 Chevrolet Blazer                | 0.00                  |
| Original cost                               | 0.00                  |
| <b>Total 1510.5 2020 Chevrolet Blazer</b>   | <b>0.00</b>           |
| 1510.6 2020 Light Rescue                    | 0.00                  |
| Original cost                               | 0.00                  |
| <b>Total 1510.6 2020 Light Rescue</b>       | <b>0.00</b>           |
| 1510.7 2021 Chevrolet Suburban              | 0.00                  |
| Original cost                               | 0.00                  |
| <b>Total 1510.7 2021 Chevrolet Suburban</b> | <b>0.00</b>           |
| 1510.8 2022 Type 6- Brush 1                 | 0.00                  |
| <b>Total 1510 Vehicles</b>                  | <b>0.00</b>           |
| 1510.1 2019 Chevrolet Colorado D-1          | 0.00                  |
| 1510.2 2019 Chevrolet Colorado D-2          | 0.00                  |
| 1520 Capital Equipment                      | 0.00                  |
| 1520.2 Machinery & Equipment                | 0.00                  |
| <b>Total 1520 Capital Equipment</b>         | <b>0.00</b>           |
| 1520.1 Machinery & Equipment                | 0.00                  |
| <b>Total Fixed Assets</b>                   | <b>\$0.00</b>         |
| Other Assets                                |                       |
| 1600 Bond Fund Reimbursables                | 0.00                  |
| <b>Total Other Assets</b>                   | <b>\$0.00</b>         |
| <b>TOTAL ASSETS</b>                         | <b>\$8,006,200.81</b> |

# Crested Butte Fire Protection District

## Statement of Financial Position

As of February 29, 2024

|  | TOTAL                 |
|--|-----------------------|
| <b>LIABILITIES AND EQUITY</b>              |                       |
| Liabilities                                |                       |
| Current Liabilities                        |                       |
| Accounts Payable                           |                       |
| 2000 Accounts Payable                      | 0.00                  |
| <b>    Total Accounts Payable</b>          | <b>\$0.00</b>         |
| Credit Cards                               |                       |
| 1050.1 CBFPD Mastercard                    | 13,328.47             |
| <b>    Total Credit Cards</b>              | <b>\$13,328.47</b>    |
| Other Current Liabilities                  |                       |
| 2005 Accounts Payable- Audit               | 0.00                  |
| 2140 Payroll Wages Payable                 | 7,400.06              |
| 2150 Payroll Taxes Payable                 | 0.00                  |
| 2151 Federal Withholding Liability         | 0.00                  |
| 2155 FICA / Medicare Payable               | 0.00                  |
| 2160 State Withholding Liability           | 0.00                  |
| 2170 FPPA Pension Payable                  | 0.00                  |
| 2180 Garnishment Payable                   | 0.00                  |
| 2225 Prepaid Rent                          | 6,850.00              |
| 2300 Cash Due Vol Pension Fund             | 0.00                  |
| <b>    Total Other Current Liabilities</b> | <b>\$14,250.06</b>    |
| <b>    Total Current Liabilities</b>       | <b>\$27,578.53</b>    |
| Long-Term Liabilities                      |                       |
| 2210 Deferred Property Tax                 | 5,272,725.52          |
| 2500 Rental Unit Security Deposits         | 2,800.00              |
| 2500.1 Triplex Lease - Purchase            | 0.00                  |
| <b>    Total Long-Term Liabilities</b>     | <b>\$5,275,525.52</b> |
| <b>Total Liabilities</b>                   | <b>\$5,303,104.05</b> |
| Equity                                     |                       |
| 3000 Opening Balance Equity                | 0.00                  |
| 3050 TABOR Reserve                         | 124,000.00            |
| 3100 Operating Reserve                     | 1,421,189.00          |
| 3150 Restricted for Spann Note Payable     | 0.00                  |
| 3200 Major Incident Reserve                | 100,000.00            |
| 3250 Down Payment Assistance Fund          | 80,000.00             |
| 3300 Impact Fee (Capital) Reserve          | 389,815.38            |
| 3310 Mt. CB Impact Fee Reserve             | 0.00                  |
| 3320 CB Impact Fee Reserve                 | 0.00                  |
| 3330 County Impact Fee Reserve             | 0.00                  |
| 3350 Committed Subs Years Budget           | 521,021.00            |
| 3400 Unrestricted Reserve                  | 578,955.11            |

# Crested Butte Fire Protection District

## Statement of Financial Position

As of February 29, 2024

|                                     | TOTAL                 |
|-------------------------------------|-----------------------|
| Net Revenue                         | -511,883.73           |
| <b>Total Equity</b>                 | <b>\$2,703,096.76</b> |
| <b>TOTAL LIABILITIES AND EQUITY</b> | <b>\$8,006,200.81</b> |

# Crested Butte Fire Protection District

## Expenditures by Vendor Summary

February 2024

|   | TOTAL     |
|---|-----------|
| 1000Bulbs   | 152.99    |
| Adolf Ems   | 275.00    |
| ADP   | 877.60    |
| Airpro, Inc.  | 3,730.00  |
| Alerus  | 965.51    |
| Amazon  | 466.14    |
| Amazon Web Services                                       | 10.17     |
| Ambulance Medical Billing                                 | 1,061.31  |
| Apple   | 0.99      |
| AT&T  | 760.83    |
| ATMOS Energy  | 2,088.64  |
| Autumn Accounting   | 1,475.00  |
| BMO   | 225.75    |
| Bound Tree Medical  | 1,758.06  |
| Braun Industries, Inc.                                    | 247.26    |
| Brown Palace  | 92.78     |
| Camp 4 Coffee   | 227.25    |
| CEBT  | 29,938.86 |
| Center for Public Safety Excellence                       | 325.00    |
| CenturyLink   | 219.00    |
| Chris Carver  | 450.00    |
| Chris McCann  | 100.00    |
| City Market   | 77.87     |
| City of Gunnison  | 275.93    |
| CoDFPC - Colorado Division of Fire Prevention and Control | 410.00    |
| Colorado State Fire Chiefs                                | 1,475.00  |
| Complete Wireless Technologies                            | 50.26     |
| Consumer Reports  | 40.00     |
| Crested Butte Ace Hardware                                | 350.89    |
| Crested Butte Electrical                                  | 4,378.15  |
| Crested Butte Search and Rescue                           | 239.99    |
| Crested Butte South Metro District                        | 577.13    |
| DoubleTree Hotels   | -221.14   |
| Eagle Engraving   | 470.95    |
| Elevate Outdoor Collective                                | 922.58    |
| Embroidered Sportswear Company                            | 1,445.60  |
| Exxon Mobil   | 3,920.19  |
| Fire Marshal's Association of Colorado                    | 60.00     |
| Galls   | 663.90    |
| GBtronics LLC   | 995.00    |
| Gobin's, Inc.   | 120.27    |
| Gunnison County Electric Association                      | 3,329.44  |
| Gunnison Real Estate & Rentals                            | 2,450.00  |
| Guru Importer   | 10.00     |
| Henry Schein  | 472.09    |

# Crested Butte Fire Protection District

## Expenditures by Vendor Summary

February 2024

|  | TOTAL    |
|--|----------|
| Hilton                                     | 2,553.36 |
| Home Depot                                 | 348.07   |
| International Code Council, Inc            | 240.00   |
| Jack Dietrich                              | 100.00   |
| Jayson Simons Jones                        | 2,500.00 |
| Joe Wonnacott                              | 275.00   |
| Kathleen Adalgais                          | 1,208.35 |
| Ken Lodovico                               | 100.00   |
| Kristina F Kempin                          | 100.00   |
| Lacy Construction                          | 250.00   |
| Land's End Business                        | 162.39   |
| Life Assist                                | 1,310.03 |
| Lucidchart                                 | 95.40    |
| Lyons Gaddis                               | 1,298.00 |
| MCI  | 6.15     |
| Montrose Water Factory                     | 178.50   |
| Monty's Auto Parts                         | 429.12   |
| Mt. Crested Butte Water& Sanitation        | 124.73   |
| NFPA                                       | 29.46    |
| Paper Clip                                 | 262.15   |
| Park Whiz                                  | 0.00     |
| Parking (Generic)                          | 25.00    |
| Pat's Screen Printing                      | 4,791.80 |
| paybyphone                                 | 12.00    |
| Quality Health Network                     | 162.00   |
| QuickBooks Payments                        | 202.72   |
| Radio Resource Inc.                        | 2,304.00 |
| Respond First Aid Systems                  | 123.80   |
| Restaurant (Generic)                       | 542.37   |
| Rocky Mountain Frames                      | 10.00    |
| SatCom Global                              | 115.08   |
| Shay Krier MD                              | 475.00   |
| SlingTV                                    | 55.00    |
| Spectrum                                   | 237.52   |
| Stanford Computer & Technical Services LLC | 1,684.46 |
| Stryker Medical                            | 93.52    |
| Super Vacuum Manufacturing                 | 163.93   |
| Terminal Supply                            | 90.49    |
| The Bubble Wrap                            | 237.42   |
| Town of Crested Butte                      | 1,283.46 |
| Town of Mt. Crested Butte.                 | 2,800.00 |
| UMR  | 6,934.89 |
| Verizon                                    | 200.19   |
| Visionary Broadband                        | 242.70   |
| W. Eric Tunkey                             | 100.00   |

# Crested Butte Fire Protection District

## Expenditures by Vendor Summary

February 2024

|                       | TOTAL               |
|-----------------------|---------------------|
| Wal-Mart              | 48.92               |
| Waste Management      | 453.68              |
| Zep Sales and Service | 447.92              |
| Not Specified         | 232,870.08          |
| <b>TOTAL</b>          | <b>\$336,240.90</b> |

# Crested Butte Fire Protection District

## Transaction Report

February 2024

| DATE       | TRANSACTION TYPE | NUM   | NAME                | MEMO/DESCRIPTION                  | ACCOUNT                            | SPLIT                   | AMOUNT    | BALANCE    |
|------------|------------------|-------|---------------------|-----------------------------------|------------------------------------|-------------------------|-----------|------------|
| 02/06/2024 | Journal Entry    | 0593  |                     | CO FAMILI - ER                    | 6140 (O) Social Security Tax       | -Split-                 | 114.70    | 114.70     |
| 02/06/2024 | Journal Entry    | 0593  |                     | CO FAMILI - ER                    | 6130 (O) Medicare Tax              | -Split-                 | 26.83     | 141.53     |
| 02/06/2024 | Journal Entry    | 0593  |                     | Regular Earnings                  | 6090 (O) Volunteer Stipends        | -Split-                 | 1,850.00  | 1,991.53   |
| 02/06/2024 | Journal Entry    | 0593  |                     | CO FAMILI - ER                    | 6160 (O) FAMILI Premium - ER       | -Split-                 | 8.33      | 1,999.86   |
| 02/07/2024 | Check            | 36934 | Randy Felix         | 2/3-2/4 2024 Per Diem             | 6760 (O) Travel                    | 1000 Operating Checking | 100.00    | 2,099.86   |
| 02/07/2024 | Check            | 36935 | Jeremy McDonnell.   | Per Diem 2/3-2/4 2024             | 6760 (O) Travel                    | 1000 Operating Checking | 100.00    | 2,199.86   |
| 02/07/2024 | Check            | 36932 | Luke Danek.         | Training 2/3-2/7 2024 Per Diem    | 6760 (O) Travel                    | 1000 Operating Checking | 463.06    | 2,662.92   |
| 02/07/2024 | Check            | 36933 | Taylor Reeves       | Training 2/3-2/4 2024 Per Diem    | 6760 (O) Travel                    | 1000 Operating Checking | 100.00    | 2,762.92   |
| 02/07/2024 | Check            | 36936 | Joseph Blunn        | Per Diem 2/3-2/4 2024             | 6760 (O) Travel                    | 1000 Operating Checking | 100.00    | 2,862.92   |
| 02/13/2024 | Journal Entry    | 0596  |                     | Voluntary Life Contribution       | 5200 (A) Health Benefits           | -Split-                 | -60.57    | 2,802.35   |
| 02/13/2024 | Journal Entry    | 0596  |                     | Overtime Earnings                 | 6010 (O) Wages - Ops FT            | -Split-                 | 4,595.43  | 7,397.78   |
| 02/13/2024 | Journal Entry    | 0596  |                     | Regular Earnings                  | 6010 (O) Wages - Ops FT            | -Split-                 | 55,368.18 | 62,765.96  |
| 02/13/2024 | Journal Entry    | 0596  |                     | SICK                              | 6010 (O) Wages - Ops FT            | -Split-                 | 921.46    | 63,687.42  |
| 02/13/2024 | Journal Entry    | 0596  |                     | VACATION                          | 6010 (O) Wages - Ops FT            | -Split-                 | 5,063.46  | 68,750.88  |
| 02/13/2024 | Journal Entry    | 0596  |                     | Overtime Earnings                 | 6020 (O) Wages - Ops PT            | -Split-                 | 2,016.12  | 70,767.00  |
| 02/13/2024 | Journal Entry    | 0596  |                     | Regular Earnings                  | 6020 (O) Wages - Ops PT            | -Split-                 | 10,376.56 | 81,143.56  |
| 02/13/2024 | Journal Entry    | 0596  |                     | Housing1                          | 6040 (O) Housing Stipend           | -Split-                 | 300.00    | 81,443.56  |
| 02/13/2024 | Journal Entry    | 0596  |                     | Housing2                          | 6040 (O) Housing Stipend           | -Split-                 | 450.00    | 81,893.56  |
| 02/13/2024 | Journal Entry    | 0596  |                     | Housing3                          | 6040 (O) Housing Stipend           | -Split-                 | 1,600.00  | 83,493.56  |
| 02/13/2024 | Journal Entry    | 0596  |                     | OVERTIME UNSCH                    | 6060 (O) Unscheduled Overtime      | -Split-                 | 1,921.11  | 85,414.67  |
| 02/13/2024 | Journal Entry    | 0596  |                     | Employer Medicare Tax             | 6130 (O) Medicare Tax              | -Split-                 | 1,065.90  | 86,480.57  |
| 02/13/2024 | Journal Entry    | 0596  |                     | Employer Social Security Tax      | 6140 (O) Social Security Tax       | -Split-                 | 780.75    | 87,261.32  |
| 02/13/2024 | Journal Entry    | 0596  |                     | ER AD&D CORRECT                   | 6150 (O) FPPA Pension - ER         | -Split-                 | 1,187.08  | 88,448.40  |
| 02/13/2024 | Journal Entry    | 0596  |                     | ER PENSION CONT                   | 6150 (O) FPPA Pension - ER         | -Split-                 | 6,747.00  | 95,195.40  |
| 02/13/2024 | Journal Entry    | 0596  |                     | CO FAMILI - ER                    | 5160 (A) FAMILI Premium - ER       | -Split-                 | 85.37     | 95,280.77  |
| 02/13/2024 | Journal Entry    | 0596  |                     | CO FAMILI - ER                    | 6160 (O) FAMILI Premium - ER       | -Split-                 | 330.81    | 95,611.58  |
| 02/13/2024 | Journal Entry    | 0596  |                     | ER AD&D CORRECT                   | 5150 (A) FPPA Pension - ER         | -Split-                 | 205.48    | 95,817.06  |
| 02/13/2024 | Journal Entry    | 0596  |                     | Employer Social Security Tax      | 5140 (A) Social Security Tax       | -Split-                 | 267.68    | 96,084.74  |
| 02/13/2024 | Journal Entry    | 0596  |                     | Employer Medicare Tax             | 5130 (A) Medicare Tax              | -Split-                 | 275.06    | 96,359.80  |
| 02/13/2024 | Journal Entry    | 0596  |                     | Housing3                          | 5040 (A) Housing Stipend           | -Split-                 | 1,000.00  | 97,359.80  |
| 02/13/2024 | Journal Entry    | 0596  |                     | Housing2                          | 5040 (A) Housing Stipend           | -Split-                 | 150.00    | 97,509.80  |
| 02/13/2024 | Journal Entry    | 0596  |                     | Fire Prevention                   | 5020 (A) Wages - Fire Prevention   | -Split-                 | 12,231.88 | 109,741.68 |
| 02/13/2024 | Journal Entry    | 0596  |                     | Regular Earnings                  | 5010 (A) Wages - Administration    | -Split-                 | 7,716.86  | 117,458.54 |
| 02/13/2024 | Journal Entry    | 0596  |                     | ER PENSION CONT                   | 5150 (A) FPPA Pension - ER         | -Split-                 | 1,533.34  | 118,991.88 |
| 02/14/2024 | Journal Entry    | 0597  |                     |                                   | 5010 (A) Wages - Administration    | -Split-                 | 0.00      | 118,991.88 |
| 02/14/2024 | Journal Entry    | 0597  |                     |                                   | 5030 (A) Part-Time / Temp Salaries | -Split-                 | 0.00      | 118,991.88 |
| 02/14/2024 | Journal Entry    | 0597  |                     |                                   | 5050 (A) Overtime                  | -Split-                 | 0.00      | 118,991.88 |
| 02/14/2024 | Journal Entry    | 0597  |                     |                                   | 5130 (A) Medicare Tax              | -Split-                 | 0.00      | 118,991.88 |
| 02/14/2024 | Journal Entry    | 0597  |                     |                                   | 5140 (A) Social Security Tax       | -Split-                 | 0.00      | 118,991.88 |
| 02/14/2024 | Journal Entry    | 0597  |                     |                                   | 5150 (A) FPPA Pension - ER         | -Split-                 | 0.00      | 118,991.88 |
| 02/14/2024 | Journal Entry    | 0597  |                     |                                   | 6010 (O) Wages - Ops FT            | -Split-                 | 0.00      | 118,991.88 |
| 02/14/2024 | Journal Entry    | 0597  |                     |                                   | 6020 (O) Wages - Ops PT            | -Split-                 | 0.00      | 118,991.88 |
| 02/14/2024 | Journal Entry    | 0597  |                     |                                   | 6030 (O) On-Call Pay               | -Split-                 | 0.00      | 118,991.88 |
| 02/14/2024 | Journal Entry    | 0597  |                     |                                   | 6060 (O) Unscheduled Overtime      | -Split-                 | 0.00      | 118,991.88 |
| 02/14/2024 | Journal Entry    | 0597  |                     |                                   | 6070 (O) Training Pay              | -Split-                 | 0.00      | 118,991.88 |
| 02/14/2024 | Journal Entry    | 0597  |                     |                                   | 6080 (O) Special Event Pay         | -Split-                 | 0.00      | 118,991.88 |
| 02/14/2024 | Journal Entry    | 0597  |                     |                                   | 6130 (O) Medicare Tax              | -Split-                 | 0.00      | 118,991.88 |
| 02/14/2024 | Journal Entry    | 0597  |                     |                                   | 6140 (O) Social Security Tax       | -Split-                 | 0.00      | 118,991.88 |
| 02/14/2024 | Journal Entry    | 0597  |                     |                                   | 6150 (O) FPPA Pension - ER         | -Split-                 | 0.00      | 118,991.88 |
| 02/22/2024 | Check            | 36943 | Joseph Blunn        | Hotel Reimbursement Feb 3-4, 2024 | 6760 (O) Travel                    | 1000 Operating Checking | 122.69    | 119,114.57 |
| 02/27/2024 | Check            | 36947 | Veronica Jarolimek. | uniform                           | 6800 (O) Uniforms                  | 1000 Operating Checking | 178.02    | 119,292.59 |
| 02/27/2024 | Journal Entry    | 0598  |                     | OVERTIME UNSCH                    | 6060 (O) Unscheduled Overtime      | -Split-                 | 1,200.84  | 120,493.43 |
| 02/27/2024 | Journal Entry    | 0598  |                     | Housing3                          | 6040 (O) Housing Stipend           | -Split-                 | 1,600.00  | 122,093.43 |
| 02/27/2024 | Journal Entry    | 0598  |                     | Housing2                          | 6040 (O) Housing Stipend           | -Split-                 | 450.00    | 122,543.43 |
| 02/27/2024 | Journal Entry    | 0598  |                     | Housing1                          | 6040 (O) Housing Stipend           | -Split-                 | 300.00    | 122,843.43 |
| 02/27/2024 | Journal Entry    | 0598  |                     | Regular Earnings                  | 6020 (O) Wages - Ops PT            | -Split-                 | 8,093.92  | 130,937.35 |
| 02/27/2024 | Journal Entry    | 0598  |                     | Overtime Earnings                 | 6020 (O) Wages - Ops PT            | -Split-                 | 336.00    | 131,273.35 |
| 02/27/2024 | Journal Entry    | 0598  |                     | VACATION                          | 6010 (O) Wages - Ops FT            | -Split-                 | 2,194.04  | 133,467.39 |
| 02/27/2024 | Journal Entry    | 0598  |                     | SICK                              | 6010 (O) Wages - Ops FT            | -Split-                 | 1,736.86  | 135,204.25 |
| 02/27/2024 | Journal Entry    | 0598  |                     | Regular Earnings                  | 6010 (O) Wages - Ops FT            | -Split-                 | 54,627.52 | 189,831.77 |
| 02/27/2024 | Journal Entry    | 0598  |                     | Overtime Earnings                 | 6010 (O) Wages - Ops FT            | -Split-                 | 5,340.51  | 195,172.28 |
| 02/27/2024 | Journal Entry    | 0598  |                     | HOLIDAY                           | 6010 (O) Wages - Ops FT            | -Split-                 | 3,845.12  | 199,017.40 |
| 02/27/2024 | Journal Entry    | 0598  |                     | Voluntary Life Contribution       | 5200 (A) Health Benefits           | -Split-                 | -60.57    | 198,956.83 |
| 02/27/2024 | Journal Entry    | 0598  |                     | CO FAMILI - ER                    | 5160 (A) FAMILI Premium - ER       | -Split-                 | 85.96     | 199,042.79 |
| 02/27/2024 | Journal Entry    | 0598  |                     | Regular Earnings                  | 5010 (A) Wages - Administration    | -Split-                 | 7,491.48  | 206,534.27 |
| 02/27/2024 | Check            | 36948 | Dale Hoots          | Per Diem ICC Loveland             | 5420 (A) Education & Training      | 1000 Operating Checking | 275.00    | 206,809.27 |
| 02/27/2024 | Journal Entry    | 0598  |                     | Employer Medicare Tax             | 5130 (A) Medicare Tax              | -Split-                 | 276.95    | 207,086.22 |



# Crested Butte Fire Protection District

## Transaction Report

February 2024

| DATE         | TRANSACTION TYPE | NUM  | NAME | MEMO/DESCRIPTION             | ACCOUNT                            | SPLIT   | AMOUNT              | BALANCE    |
|--------------|------------------|------|------|------------------------------|------------------------------------|---------|---------------------|------------|
| 02/27/2024   | Journal Entry    | 0598 |      | Employer Social Security Tax | 5140 (A) Social Security Tax       | -Split- | 275.79              | 207,362.01 |
| 02/27/2024   | Journal Entry    | 0598 |      | ER AD&D CORRECT              | 5150 (A) FPPA Pension - ER         | -Split- | 205.48              | 207,567.49 |
| 02/27/2024   | Journal Entry    | 0598 |      | ER PENSION CONT              | 5150 (A) FPPA Pension - ER         | -Split- | 1,546.42            | 209,113.91 |
| 02/27/2024   | Journal Entry    | 0598 |      | Employer Medicare Tax        | 6130 (O) Medicare Tax              | -Split- | 1,020.45            | 210,134.36 |
| 02/27/2024   | Journal Entry    | 0598 |      | Employer Social Security Tax | 6140 (O) Social Security Tax       | -Split- | 535.06              | 210,669.42 |
| 02/27/2024   | Journal Entry    | 0598 |      | ER AD&D CORRECT              | 6150 (O) FPPA Pension - ER         | -Split- | 1,219.39            | 211,888.81 |
| 02/27/2024   | Journal Entry    | 0598 |      | ER PENSION CONT              | 6150 (O) FPPA Pension - ER         | -Split- | 6,926.51            | 218,815.32 |
| 02/27/2024   | Journal Entry    | 0598 |      | CO FAMILI - ER               | 6160 (O) FAMILI Premium - ER       | -Split- | 316.70              | 219,132.02 |
| 02/27/2024   | Journal Entry    | 0598 |      | Fire Prevention              | 5020 (A) Wages - Fire Prevention   | -Split- | 12,357.28           | 231,489.30 |
| 02/27/2024   | Journal Entry    | 0598 |      | Housing2                     | 5040 (A) Housing Stipend           | -Split- | 150.00              | 231,639.30 |
| 02/27/2024   | Journal Entry    | 0598 |      | Housing3                     | 5040 (A) Housing Stipend           | -Split- | 1,000.00            | 232,639.30 |
| 02/27/2024   | Journal Entry    | 0598 |      | HOLIDAY                      | 5010 (A) Wages - Administration    | -Split- | 230.78              | 232,870.08 |
| 02/28/2024   | Journal Entry    | 0599 |      |                              | 6140 (O) Social Security Tax       | -Split- | 0.00                | 232,870.08 |
| 02/28/2024   | Journal Entry    | 0599 |      |                              | 6150 (O) FPPA Pension - ER         | -Split- | 0.00                | 232,870.08 |
| 02/28/2024   | Journal Entry    | 0599 |      |                              | 6020 (O) Wages - Ops PT            | -Split- | 0.00                | 232,870.08 |
| 02/28/2024   | Journal Entry    | 0599 |      |                              | 6080 (O) Special Event Pay         | -Split- | 0.00                | 232,870.08 |
| 02/28/2024   | Journal Entry    | 0599 |      |                              | 6070 (O) Training Pay              | -Split- | 0.00                | 232,870.08 |
| 02/28/2024   | Journal Entry    | 0599 |      |                              | 6060 (O) Unscheduled Overtime      | -Split- | 0.00                | 232,870.08 |
| 02/28/2024   | Journal Entry    | 0599 |      |                              | 6030 (O) On-Call Pay               | -Split- | 0.00                | 232,870.08 |
| 02/28/2024   | Journal Entry    | 0599 |      |                              | 6010 (O) Wages - Ops FT            | -Split- | 0.00                | 232,870.08 |
| 02/28/2024   | Journal Entry    | 0599 |      |                              | 5150 (A) FPPA Pension - ER         | -Split- | 0.00                | 232,870.08 |
| 02/28/2024   | Journal Entry    | 0599 |      |                              | 5140 (A) Social Security Tax       | -Split- | 0.00                | 232,870.08 |
| 02/28/2024   | Journal Entry    | 0599 |      |                              | 5130 (A) Medicare Tax              | -Split- | 0.00                | 232,870.08 |
| 02/28/2024   | Journal Entry    | 0599 |      |                              | 5050 (A) Overtime                  | -Split- | 0.00                | 232,870.08 |
| 02/28/2024   | Journal Entry    | 0599 |      |                              | 5030 (A) Part-Time / Temp Salaries | -Split- | 0.00                | 232,870.08 |
| 02/28/2024   | Journal Entry    | 0599 |      |                              | 5010 (A) Wages - Administration    | -Split- | 0.00                | 232,870.08 |
| 02/28/2024   | Journal Entry    | 0599 |      |                              | 6130 (O) Medicare Tax              | -Split- | 0.00                | 232,870.08 |
| <b>TOTAL</b> |                  |      |      |                              |                                    |         | <b>\$232,870.08</b> |            |

# Crested Butte Fire Protection District Capital Funds Project

## Balance Sheet

As of February 29, 2024

|  | TOTAL                  |
|--|------------------------|
| <b>ASSETS</b>                                    |                        |
| Current Assets                                   |                        |
| Bank Accounts                                    |                        |
| 1000 Checking                                    | 311,022.94             |
| 1010 Money Market                                | 59,823.19              |
| 1050 CSIP Investment Account - Bond Payment      | 216,232.19             |
| 1051 Colotrust Account- Multi-Year Land Purchase | 1,721,234.01           |
| 1100 CSIP Investment Account - Proceeds          | 26,545,488.57          |
| <b>Total Bank Accounts</b>                       | <b>\$28,853,800.90</b> |
| Accounts Receivable                              |                        |
| 1211 Mill Levy Property Tax Receivable           | 1,667,125.39           |
| <b>Total Accounts Receivable</b>                 | <b>\$1,667,125.39</b>  |
| Other Current Assets                             |                        |
| 1260 Capital Accrued Interest- CSIP              | 42,438.52              |
| 1520 Bond Cash with County Treasurer             | 0.00                   |
| 2010 Due to CBFPD Operating Account              | 0.00                   |
| <b>Total Other Current Assets</b>                | <b>\$42,438.52</b>     |
| <b>Total Current Assets</b>                      | <b>\$30,563,364.81</b> |
| <b>TOTAL ASSETS</b>                              | <b>\$30,563,364.81</b> |
| <b>LIABILITIES AND EQUITY</b>                    |                        |
| Liabilities                                      |                        |
| Long-Term Liabilities                            |                        |
| 2210 Deferred Property Tax                       | 1,667,125.39           |
| <b>Total Long-Term Liabilities</b>               | <b>\$1,667,125.39</b>  |
| <b>Total Liabilities</b>                         | <b>\$1,667,125.39</b>  |
| Equity   |                        |
| 3100 Restricted for Debt Service                 | -2,605,747.00          |
| 3150 Restricted Spann Note Payable               | 2,605,747.00           |
| Retained Earnings                                | 29,313,414.02          |
| Net Income                                       | -417,174.60            |
| <b>Total Equity</b>                              | <b>\$28,896,239.42</b> |
| <b>TOTAL LIABILITIES AND EQUITY</b>              | <b>\$30,563,364.81</b> |

# Crested Butte Fire Protection District Capital Funds Project

## Profit and Loss

January - February, 2024

|                                  | TOTAL                 |
|----------------------------------|-----------------------|
| Income                           |                       |
| 4010 Property Tax - Capital Fund | 12,574.61             |
| 4020 Specific Ownership Tax      | 7,433.01              |
| 4100.2 Interest Income (Capital) | 8,143.31              |
| 4100.3 Interest Income (Bond)    | 2.27                  |
| <b>Total Income</b>              | <b>\$28,153.20</b>    |
| GROSS PROFIT                     | <b>\$28,153.20</b>    |
| Expenses                         |                       |
| 5000 Cost of Issuance            | 500.00                |
| 5300 Land                        | 208,148.31            |
| 5400 Soft Costs                  | 236,255.04            |
| 5780 Treasure's Fee - CF         | 377.24                |
| 5790.2 Bank Charges (Capital)    | 47.21                 |
| <b>Total Expenses</b>            | <b>\$445,327.80</b>   |
| NET OPERATING INCOME             | <b>\$ -417,174.60</b> |
| NET INCOME                       | <b>\$ -417,174.60</b> |

# Crested Butte Fire Protection District Capital Funds Project

## Expenses by Vendor Summary

January - February, 2024

---

|                                 | TOTAL               |
|---------------------------------|---------------------|
| Blythe Group + co               | 217,380.92          |
| BOK Financial                   | 500.00              |
| Cesare, Inc.                    | 30.60               |
| Goulding Development Advisors   | 2,392.50            |
| Panterra Energy, LLC            | 16,451.02           |
| Virgil & Lee Spann Ranches, Inc | 208,148.31          |
| Not Specified                   | 424.45              |
| <b>TOTAL</b>                    | <b>\$445,327.80</b> |

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# Crested Butte Fire Protection District Capital Funds Project

## Transaction Report January - February, 2024

| DATE         | TRANSACTION TYPE | NUM | NAME             | MEMO/DESCRIPTION                            | ACCOUNT                       | SPLIT         | AMOUNT          | BALANCE |
|--------------|------------------|-----|------------------|---|-------------------------------|---------------|-----------------|---------|
| 01/23/2024   | Expense          |     | Bank of the West | ACCOUNT ANALYSIS FEE ACCT ANALYSIS SERV CHG | 5790.2 Bank Charges (Capital) | 1000 Checking | 19.31           | 19.31   |
| 01/31/2024   | Journal Entry    | 89  |                  |   | 5780 Treasure's Fee - CF      | -Split-       | 377.24          | 396.55  |
| 02/22/2024   | Expense          |     | Bank of the West | ACCOUNT ANALYSIS FEE ACCT ANALYSIS SERV CHG | 5790.2 Bank Charges (Capital) | 1000 Checking | 27.90           | 424.45  |
| <b>TOTAL</b> |                  |     |                  |   |                               |               | <b>\$424.45</b> |         |



Customer Service  
PO Box 11813  
Harrisburg, PA 17108-1813

## ACCOUNT STATEMENT

### Crested Butte Fire Protection District

For the Month Ending  
**February 29, 2024**

#### Client Management Team

**Stefani VonHoltum-Niesent**

Senior Managing Consultant  
950 17th Street  
Denver, CO 80202  
720-990-3408

#### Contents

- Cover/Disclosures
- Summary Statement
- Individual Accounts

#### Accounts included in Statement

|            |  |
|------------|--|
| 2210106001 | Crested Butte Fire Protection District |
| 2210106002 | Operating Account Fund                 |
| 2210106003 | Bond Payment Fund                      |

#### Important Messages

CSIP will be closed on 03/29/2024 for Good Friday.

CRESTED BUTTE FIRE PROTECTION DISTRICT  
SEAN CAFFREY  
P.O. BOX 1009  
CRESTED BUTTE, CO 81224

**Online Access** [www.csipinvest.com](http://www.csipinvest.com)

**Customer Service** 1-855-274-7468



Important Disclosures

Important Disclosures

This statement is for general information purposes only and is not intended to provide specific advice or recommendations. PFM Asset Management LLC ("PFMAM") is an investment adviser registered with the U.S. Securities and Exchange Commission and a subsidiary of U.S. Bancorp Asset Management, Inc. ("USBAM"). USBAM is a subsidiary of U.S. Bank National Association ("U.S. Bank"). U.S. Bank is a separate entity and subsidiary of U.S. Bancorp. U.S. Bank is not responsible for and does not guarantee the products, services or performance of PFMAM. PFMAM maintains a written disclosure statement of our background and business experience. If you would like to receive a copy of our current disclosure statement, please contact Service Operations at the address below.

**Proxy Voting** PFMAM does not normally receive proxies to vote on behalf of its clients. However, it does on occasion receive consent requests. In the event a consent request is received the portfolio manager contacts the client and then proceeds according to their instructions. PFMAM's Proxy Voting Policy is available upon request by contacting Service Operations at the address below.

**Questions About an Account** PFMAM's monthly statement is intended to detail our investment advisory activity as well as the activity of any accounts held by clients in pools that are managed by PFMAM. The custodian bank maintains the control of assets and executes (i.e., settles) all investment transactions. The custodian statement is the official record of security and cash holdings and transactions. PFMAM recognizes that clients may use these reports to facilitate record keeping and that the custodian bank statement and the PFMAM statement should be reconciled and differences resolved. Many custodians use a settlement date basis which may result in the need to reconcile due to a timing difference.

**Account Control** PFMAM does not have the authority to withdraw funds from or deposit funds to the custodian outside the scope of services provided by PFMAM. Our clients retain responsibility for their internal accounting policies; implementing and enforcing internal controls and generating ledger entries or otherwise recording transactions.

**Market Value** Generally, PFMAM's market prices are derived from closing bid prices as of the last business day of the month as supplied by Refinitiv or Bloomberg. For certain short-term investments or where prices are not available from generally recognized sources the securities are priced using a yield-based matrix system to arrive at an estimated market value. Prices that fall between data points are interpolated. Non-negotiable FDIC-insured bank certificates of deposit are priced at par. Although PFMAM believes the prices to be reliable, the values of the securities may not represent the prices at which the securities could have been bought or sold. Explanation of the valuation methods for a registered investment company or local government investment program is contained in the appropriate fund offering documentation or information statement.

**Amortized Cost** The original cost of the principal of the security is adjusted for the amount of the periodic reduction of any discount or premium from the purchase date until the date of the report. Discount or premium with respect to short term securities (those with less than one year to maturity at time of issuance) is amortized on a straightline basis. Such discount or premium with respect to longer term securities is amortized using the constant yield basis.

**Tax Reporting** Cost data and realized gains / losses are provided for informational purposes only. Please review for accuracy and consult your tax advisor to determine the tax consequences of your security transactions. PFMAM does not report such information to the IRS or other taxing authorities and is not responsible for the accuracy of such information that may be required to be reported to federal, state or other taxing authorities.

**Financial Situation** In order to better serve you, PFMAM should be promptly notified of any material change in your investment objective or financial situation.

**Callable Securities** Securities subject to redemption prior to maturity may be redeemed in whole or in part before maturity, which could affect the yield represented.

**Portfolio** The securities in this portfolio, including shares of mutual funds, are not guaranteed or otherwise protected by PFMAM, the FDIC (except for certain non-negotiable certificates of deposit) or any government agency. Investment in securities involves risks, including the possible loss of the amount invested. Actual settlement values, accrued interest, and amortized cost amounts may vary for securities subject to an adjustable interest rate or subject to principal paydowns. Any changes to the values shown may be reflected within the next monthly statement's beginning values.

**Rating** Information provided for ratings is based upon a good faith inquiry of selected sources, but its accuracy and completeness cannot be guaranteed.

Shares of some local government investment programs and TERM funds are marketed through representatives of PFMAM's affiliate, PFM Fund Distributors, Inc. which is registered with the SEC as a broker/dealer and is a member of the Financial Industry Regulatory Authority ("FINRA") and the Municipal Securities Rulemaking Board ("MSRB"). You may reach the FINRA by calling the FINRA Hotline at 1-800-289-9999 or at the FINRA website address <https://www.finra.org/investors/investor-contacts>. A brochure describing the FINRA Regulation Public Disclosure Program is also available from FINRA upon request.

**Key Terms and Definitions**

**Dividends** on local government investment program funds consist of interest earned, plus any discount ratably amortized to the date of maturity, plus all realized gains and losses on the sale of securities prior to maturity, less ratably amortization of any premium and all accrued expenses to the fund. Dividends are accrued daily and may be paid either monthly or quarterly. The monthly earnings on this statement represent the estimated dividend accrued for the month for any program that distributes earnings on a quarterly basis. There is no guarantee that the estimated amount will be paid on the actual distribution date.

**Current Yield** is the net change, exclusive of capital changes and income other than investment income, in the value of a hypothetical fund account with a balance of one share over the seven-day base period including the statement date, expressed as a percentage of the value of one share (normally \$1.00 per share) at the beginning of the seven-day period. This resulting net change in account value is then annualized by multiplying it by

365 and dividing the result by 7. The yields quoted should not be considered a representation of the yield of the fund in the future, since the yield is not fixed. **Average maturity** represents the average maturity of all securities and investments of a portfolio, determined by multiplying the par or principal value of each security or investment by its maturity (days or years), summing the products, and dividing the sum by the total principal value of the portfolio. The stated maturity date of mortgage backed or callable securities are used in this statement. However the actual maturity of these securities could vary depending on the level or prepayments on the underlying mortgages or whether a callable security has or is still able to be called.

**Monthly distribution yield** represents the net change in the value of one share (normally \$1.00 per share) resulting from all dividends declared during the month by a fund expressed as a percentage of the value of one share at the beginning of the month. This resulting net change is then annualized by multiplying it by 365 and dividing it by the number of calendar days in the month.

**YTM at Cost** The yield to maturity at cost is the expected rate of return, based on the original cost, the annual interest receipts, maturity value and the time period from purchase date to maturity, stated as a percentage, on an annualized basis.

**YTM at Market** The yield to maturity at market is the rate of return, based on the current market value, the annual interest receipts, maturity value and the time period remaining until maturity, stated as a percentage, on an annualized basis.

**Managed Account** A portfolio of investments managed discretely by PFMAM according to the client's specific investment policy and requirements. The investments are directly owned by the client and held by the client's custodian.

**Unsettled Trade** A trade which has been executed however the final consummation of the security transaction and payment has not yet taken place.

Please review the detail pages of this statement carefully. If you think your statement is wrong, missing account information, or if you need more information about a transaction, please contact PFMAM within 60 days of receipt. If you have other concerns or questions regarding your account, or to request an updated copy of PFMAM's current disclosure statement, please contact a member of your client management team at PFMAM Service Operations at the address below.

PFM Asset Management LLC  
Attn: Service Operations  
213 Market Street  
Harrisburg, PA 17101

NOT FDIC INSURED      NO BANK GUARANTEE      MAY LOSE VALUE



## Consolidated Summary Statement

**Account Statement**  
For the Month Ending **February 29, 2024**

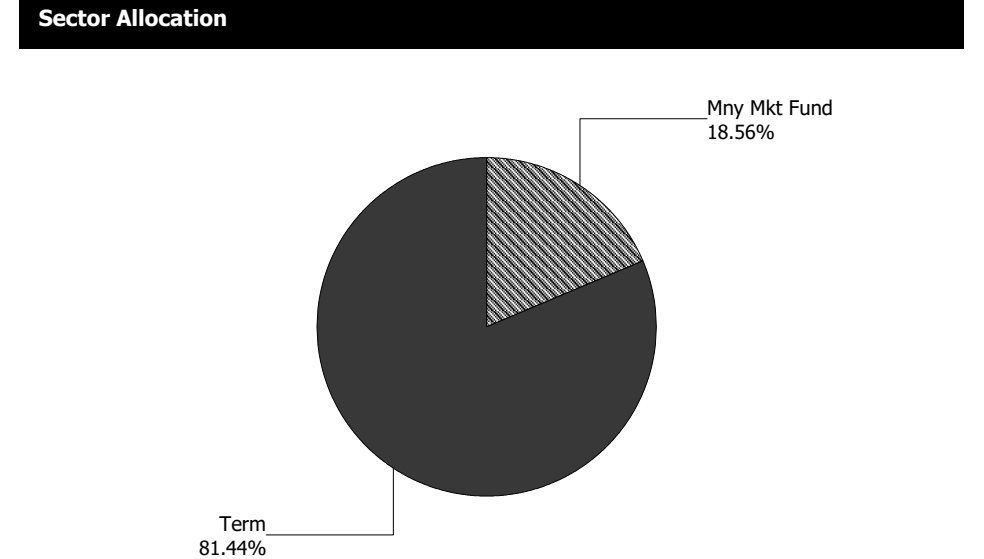
Crested Butte Fire Protection District

| Portfolio Summary  |                           |                        |               |
|--------------------|---------------------------|------------------------|---------------|
| Portfolio Holdings | Cash Dividends and Income | Closing Market Value   | Current Yield |
| CSIP LGIP          | 19,152.52                 | 5,128,233.98           | 5.45 %        |
| CSIP TERM          | 200,053.15                | 22,500,000.00          | * N/A         |
| <b>Total</b>       | <b>\$219,205.67</b>       | <b>\$27,628,233.98</b> |               |

\* Not Applicable

| Investment Allocation    |                        |                |
|--------------------------|------------------------|----------------|
| Investment Type          | Closing Market Value   | Percent        |
| Money Market Mutual Fund | 5,128,233.98           | 18.56          |
| Term Investment          | 22,500,000.00          | 81.44          |
| <b>Total</b>             | <b>\$27,628,233.98</b> | <b>100.00%</b> |

| Maturity Distribution (Fixed Income Holdings) |                        |                |
|---|------------------------|----------------|
| Portfolio Holdings                            | Closing Market Value   | Percent        |
| Under 30 days                                 | 5,128,233.98           | 18.56          |
| 31 to 60 days                                 | 2,000,000.00           | 7.24           |
| 61 to 90 days                                 | 2,000,000.00           | 7.24           |
| 91 to 180 days                                | 10,500,000.00          | 38.00          |
| 181 days to 1 year                            | 8,000,000.00           | 28.96          |
| 1 to 2 years                                  | 0.00                   | 0.00           |
| 2 to 3 years                                  | 0.00                   | 0.00           |
| 3 to 4 years                                  | 0.00                   | 0.00           |
| 4 to 5 years                                  | 0.00                   | 0.00           |
| Over 5 years                                  | 0.00                   | 0.00           |
| <b>Total</b>                                  | <b>\$27,628,233.98</b> | <b>100.00%</b> |
| <b>Weighted Average Days to Maturity</b>      | <b>131</b>             |                |







**Account Statement**

For the Month Ending **February 29, 2024**

**Consolidated Summary Statement**

**Crested Butte Fire Protection District**

| <b>Account Number</b> | <b>Account Name</b>                    | <b>Opening Market Value</b> | <b>Purchases / Deposits</b> | <b>Redemptions / Sales/ Maturities</b> | <b>Unsettled Trades</b> | <b>Change in Value</b> | <b>Closing Market Value</b> | <b>Cash Dividends and Income</b> |
|-----------------------|--|-----------------------------|-----------------------------|--|-------------------------|------------------------|-----------------------------|----------------------------------|
| 2210106001            | Crested Butte Fire Protection District | 27,155,596.16               | 4,215,945.21                | (4,500,291.67)                         | 0.00                    | 0.00                   | 26,871,249.70               | 215,945.21                       |
| 2210106002            | Operating Account Fund                 | 536,480.75                  | 2,320.71                    | 0.00                                   | 0.00                    | 0.00                   | 538,801.46                  | 2,320.71                         |
| 2210106003            | Bond Payment Fund                      | 217,243.07                  | 939.75                      | 0.00                                   | 0.00                    | 0.00                   | 218,182.82                  | 939.75                           |
| <b>Total</b>          |  | <b>\$27,909,319.98</b>      | <b>\$4,219,205.67</b>       | <b>(\$4,500,291.67)</b>                | <b>\$0.00</b>           | <b>\$0.00</b>          | <b>\$27,628,233.98</b>      | <b>\$219,205.67</b>              |



## Account Statement - Transaction Summary

For the Month Ending **February 29, 2024**

Crested Butte Fire Protection District - Crested Butte Fire Protection District - 2210106001

| CSIP LGIP            |              |
|----------------------|--------------|
| Opening Market Value | 655,596.16   |
| Purchases            | 4,215,945.21 |
| Redemptions          | (500,291.67) |
| Unsettled Trades     | 0.00         |
| Change in Value      | 0.00         |

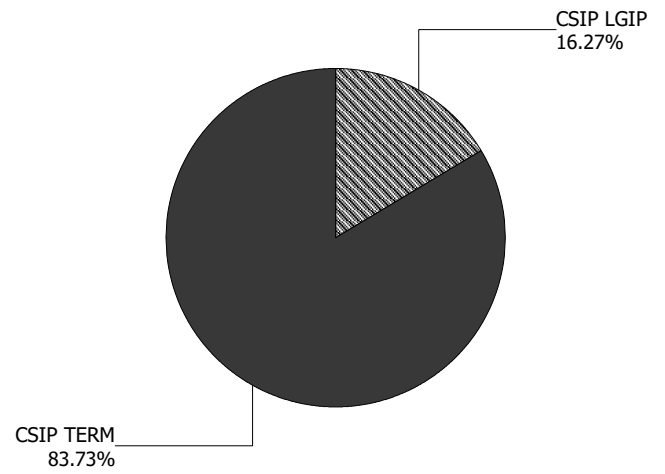
|                             |                       |
|-----------------------------|-----------------------|
| <b>Closing Market Value</b> | <b>\$4,371,249.70</b> |
| Cash Dividends and Income   | 15,892.06             |

| CSIP TERM            |                |
|----------------------|----------------|
| Opening Market Value | 26,500,000.00  |
| Purchases            | 0.00           |
| Redemptions          | (4,000,000.00) |
| Unsettled Trades     | 0.00           |
| Change in Value      | 0.00           |

|                             |                        |
|-----------------------------|------------------------|
| <b>Closing Market Value</b> | <b>\$22,500,000.00</b> |
| Cash Dividends and Income   | 200,053.15             |

| Asset Summary    |                        |                        |
|------------------|------------------------|------------------------|
|                  | February 29, 2024      | January 31, 2024       |
| <b>CSIP LGIP</b> | 4,371,249.70           | 655,596.16             |
| <b>CSIP TERM</b> | 22,500,000.00          | 26,500,000.00          |
| <b>Total</b>     | <b>\$26,871,249.70</b> | <b>\$27,155,596.16</b> |

### Asset Allocation





## Investment Holdings

For the Month Ending **February 29, 2024**

Crested Butte Fire Protection District - Crested Butte Fire Protection District - 2210106001

| Trade Date       | Settlement Date | Security Description                                  | Maturity Date | Rate   | Investment Amount      | Estimated Earnings  | Est. Value at Maturity |
|------------------|-----------------|---|---------------|--------|------------------------|---------------------|------------------------|
| <b>CSIP TERM</b> |                 |   |               |        |                        |                     |                        |
| 04/18/23         | 04/19/23        | TERM - Colorado Statewide Investment Pool Term Dec 24 | 04/16/24      | 5.2400 | 2,000,000.00           | 90,769.40           | 2,103,940.98           |
| 05/22/23         | 05/23/23        | TERM - Colorado Statewide Investment Pool Term Dec 24 | 05/20/24      | 5.2400 | 2,000,000.00           | 81,033.88           | 2,103,940.98           |
| 06/15/23         | 06/16/23        | TERM - Colorado Statewide Investment Pool Term Dec 24 | 06/11/24      | 5.8200 | 3,500,000.00           | 144,148.36          | 3,700,917.21           |
| 01/05/24         | 01/08/24        | TERM - Colorado Statewide Investment Pool Term Dec 24 | 07/03/24      | 5.3400 | 2,000,000.00           | 15,465.57           | 2,051,649.18           |
| 07/18/23         | 07/19/23        | TERM - Colorado Statewide Investment Pool Term Dec 24 | 07/17/24      | 5.8900 | 2,000,000.00           | 72,739.89           | 2,117,156.28           |
| 08/24/23         | 08/25/23        | TERM - Colorado Statewide Investment Pool Term Dec 24 | 08/23/24      | 5.9000 | 3,000,000.00           | 91,401.64           | 3,176,032.79           |
| 09/21/23         | 09/22/23        | TERM - Colorado Statewide Investment Pool Term Dec 24 | 09/20/24      | 5.8900 | 2,000,000.00           | 51,819.12           | 2,117,156.28           |
| 10/17/23         | 10/17/23        | TERM - Colorado Statewide Investment Pool Term Dec 24 | 10/16/24      | 5.8900 | 2,000,000.00           | 43,772.68           | 2,117,478.14           |
| 11/08/23         | 11/09/23        | TERM - Colorado Statewide Investment Pool Term Dec 24 | 11/06/24      | 5.7900 | 2,000,000.00           | 35,752.46           | 2,114,850.82           |
| 12/20/23         | 12/21/23        | TERM - Colorado Statewide Investment Pool Term Dec 24 | 12/16/24      | 5.0900 | 2,000,000.00           | 19,748.09           | 2,100,409.29           |
| <b>Total</b>     |                 |   |               |        | <b>\$22,500,000.00</b> | <b>\$646,651.09</b> | <b>\$23,703,531.95</b> |



## Account Statement

For the Month Ending **February 29, 2024**

Crested Butte Fire Protection District - Crested Butte Fire Protection District - 2210106001

| Trade Date             | Settlement Date | Transaction Description                         | Share or Unit Price | Dollar Amount of Transaction | Total Shares Owned  |
|------------------------|-----------------|---|---------------------|------------------------------|---------------------|
| <b>CSIP LGIP</b>       |                 |   |                     |                              |                     |
| <b>Opening Balance</b> |                 |   |                     |                              | <b>655,596.16</b>   |
| 02/01/24               | 02/01/24        | Purchase - TERM Maturity                        | 1.00                | 2,099,253.15                 | 2,754,849.31        |
| 02/12/24               | 02/12/24        | Redemption - ACH Redemption                     | 1.00                | (500,000.00)                 | 2,254,849.31        |
| 02/13/24               | 02/13/24        | Purchase - TERM Maturity                        | 1.00                | 2,100,800.00                 | 4,355,649.31        |
| 02/26/24               | 02/26/24        | U.S. Bank Fees December 2023                    | 1.00                | (291.67)                     | 4,355,357.64        |
| 02/29/24               | 03/01/24        | Accrual Income Div Reinvestment - Distributions | 1.00                | 15,892.06                    | 4,371,249.70        |
| <b>Closing Balance</b> |                 |   |                     |                              | <b>4,371,249.70</b> |

|                                   | Month of February   | Fiscal YTD January-February |                                   |              |
|-----------------------------------|---------------------|-----------------------------|-----------------------------------|--------------|
| <b>Opening Balance</b>            | 655,596.16          | 2,900,457.33                | <b>Closing Balance</b>            | 4,371,249.70 |
| <b>Purchases</b>                  | 4,215,945.21        | 4,221,375.71                | <b>Average Monthly Balance</b>    | 3,676,515.70 |
| <b>Redemptions (Excl. Checks)</b> | (500,291.67)        | (2,750,583.34)              | <b>Monthly Distribution Yield</b> | 5.46%        |
| <b>Check Disbursements</b>        | 0.00                | 0.00                        |                                   |              |
| <b>Closing Balance</b>            | <b>4,371,249.70</b> | <b>4,371,249.70</b>         |                                   |              |
| <b>Cash Dividends and Income</b>  | 15,892.06           | 21,322.56                   |                                   |              |

| Trade Date       | Settlement Date | Transaction Description    | Maturity Date | Stated Yield | Dollar Amount of Transaction |
|------------------|-----------------|----------------------------|---------------|--------------|------------------------------|
| <b>CSIP TERM</b> |                 |                            |               |              |                              |
| 02/01/24         | 02/01/24        | Redemption - TERM Maturity |               |              | (2,099,253.15)               |
| 02/13/24         | 02/13/24        | Redemption - TERM Maturity |               |              | (2,100,800.00)               |



## Account Statement - Transaction Summary

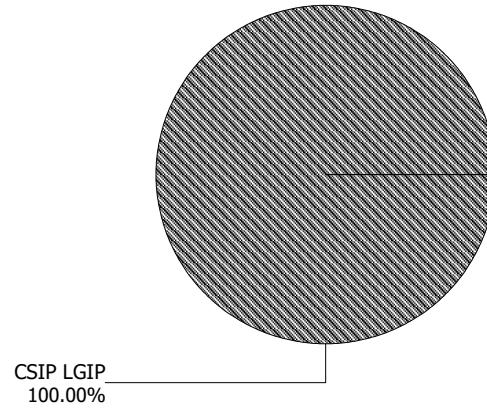
For the Month Ending **February 29, 2024**

Crested Butte Fire Protection District - Operating Account Fund - 2210106002

| CSIP LGIP                   |                     |
|-----------------------------|---------------------|
| Opening Market Value        | 536,480.75          |
| Purchases                   | 2,320.71            |
| Redemptions                 | 0.00                |
| Unsettled Trades            | 0.00                |
| Change in Value             | 0.00                |
| <b>Closing Market Value</b> | <b>\$538,801.46</b> |
| Cash Dividends and Income   | 2,320.71            |

| Asset Summary    |                     |                     |
|------------------|---------------------|---------------------|
|                  | February 29, 2024   | January 31, 2024    |
| <b>CSIP LGIP</b> | 538,801.46          | 536,480.75          |
| <b>Total</b>     | <b>\$538,801.46</b> | <b>\$536,480.75</b> |

### Asset Allocation





**Account Statement**

For the Month Ending **February 29, 2024**

Crested Butte Fire Protection District - Operating Account Fund - 2210106002

| Trade Date             | Settlement Date | Transaction Description                         | Share or Unit Price | Dollar Amount of Transaction | Total Shares Owned |
|------------------------|-----------------|---|---------------------|------------------------------|--------------------|
| <b>CSIP LGIP</b>       |                 |   |                     |                              |                    |
| <b>Opening Balance</b> |                 |   |                     |                              | <b>536,480.75</b>  |
| 02/29/24               | 03/01/24        | Accrual Income Div Reinvestment - Distributions | 1.00                | 2,320.71                     | 538,801.46         |
| <b>Closing Balance</b> |                 |   |                     |                              | <b>538,801.46</b>  |

|                                   | Month of February | Fiscal YTD January-February |
|-----------------------------------|-------------------|-----------------------------|
| <b>Opening Balance</b>            | 536,480.75        | 533,984.39                  |
| <b>Purchases</b>                  | 2,320.71          | 4,817.07                    |
| <b>Redemptions (Excl. Checks)</b> | 0.00              | 0.00                        |
| <b>Check Disbursements</b>        | 0.00              | 0.00                        |
| <b>Closing Balance</b>            | <b>538,801.46</b> | <b>538,801.46</b>           |
| <b>Cash Dividends and Income</b>  | 2,320.71          | 4,817.07                    |

|                                   |            |
|-----------------------------------|------------|
| <b>Closing Balance</b>            | 538,801.46 |
| <b>Average Monthly Balance</b>    | 536,560.77 |
| <b>Monthly Distribution Yield</b> | 5.46%      |



## Account Statement - Transaction Summary

For the Month Ending **February 29, 2024**

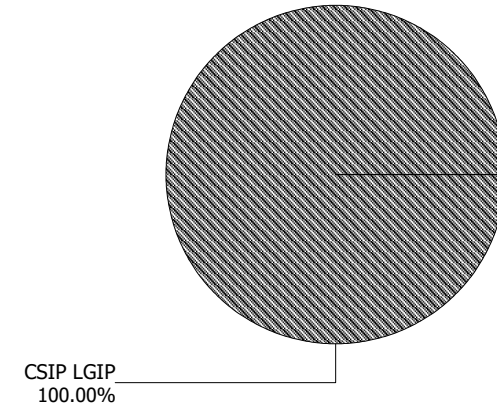
Crested Butte Fire Protection District - Bond Payment Fund - 2210106003

| CSIP LGIP                   |                     |
|-----------------------------|---------------------|
| Opening Market Value        | 217,243.07          |
| Purchases                   | 939.75              |
| Redemptions                 | 0.00                |
| Unsettled Trades            | 0.00                |
| Change in Value             | 0.00                |
| <b>Closing Market Value</b> | <b>\$218,182.82</b> |
| Cash Dividends and Income   | 939.75              |

| Asset Summary    |                     |                     |
|------------------|---------------------|---------------------|
|                  | February 29, 2024   | January 31, 2024    |
| <b>CSIP LGIP</b> | 218,182.82          | 217,243.07          |
| <b>Total</b>     | <b>\$218,182.82</b> | <b>\$217,243.07</b> |

| Asset Allocation |         |
|------------------|---------|
| CSIP LGIP        | 100.00% |





**Account Statement**

For the Month Ending **February 29, 2024**

Crested Butte Fire Protection District - Bond Payment Fund - 2210106003

| Trade Date             | Settlement Date | Transaction Description                         | Share or Unit Price | Dollar Amount of Transaction | Total Shares Owned |
|------------------------|-----------------|---|---------------------|------------------------------|--------------------|
| <b>CSIP LGIP</b>       |                 |   |                     |                              |                    |
| <b>Opening Balance</b> |                 |   |                     |                              | <b>217,243.07</b>  |
| 02/29/24               | 03/01/24        | Accrual Income Div Reinvestment - Distributions | 1.00                | 939.75                       | 218,182.82         |
| <b>Closing Balance</b> |                 |   |                     |                              | <b>218,182.82</b>  |

|                                   | Month of February | Fiscal YTD January-February |
|-----------------------------------|-------------------|-----------------------------|
| <b>Opening Balance</b>            | 217,243.07        | 216,232.19                  |
| <b>Purchases</b>                  | 939.75            | 1,950.63                    |
| <b>Redemptions (Excl. Checks)</b> | 0.00              | 0.00                        |
| <b>Check Disbursements</b>        | 0.00              | 0.00                        |
| <b>Closing Balance</b>            | <b>218,182.82</b> | <b>218,182.82</b>           |
| <b>Cash Dividends and Income</b>  | 939.75            | 1,950.63                    |

|                                   |            |
|-----------------------------------|------------|
| <b>Closing Balance</b>            | 218,182.82 |
| <b>Average Monthly Balance</b>    | 217,275.48 |
| <b>Monthly Distribution Yield</b> | 5.46%      |



| CBFPD NEW STATION | IGMP Budget 10/23/23 | Budget Revisions | Current Budget | Commitments | Previously Billed to date | Draw No 33 February 2024 | Cost to Date | Percent Complete | Cost to Complete | NOTES |
|-------------------|----------------------|------------------|----------------|-------------|---------------------------|--------------------------|--------------|------------------|------------------|-------|
|-------------------|----------------------|------------------|----------------|-------------|---------------------------|--------------------------|--------------|------------------|------------------|-------|

**SOFT COSTS**

|                            |                                     |                    |             |                    |             |                    |                    |                    |            |  |  |
|----------------------------|-------------------------------------|--------------------|-------------|--------------------|-------------|--------------------|--------------------|--------------------|------------|--|--|
| 12                         | Water/Sewer Fees                    | \$250,000          | \$250,000   |                    | \$0         |                    | \$0                | 0%                 | \$250,000  | Sewer Tap, Legal Water, FCI carries water        |  |
| 13                         | Gas Fees                            | \$50,000           | \$50,000    |                    | \$0         |                    | \$0                | 0%                 | \$50,000   | Atmos (pipe, boring, trench/backfill)            |  |
| 14                         | Electric Fees                       | \$150,000          | \$150,000   |                    | \$0         |                    | \$0                | 0%                 | \$150,000  | new 3-phase, 1-phase loop                        |  |
| 15                         | Comcast/CenturyLink Connection Fees | \$15,000           | \$15,000    |                    | \$0         |                    | \$0                | 0%                 | \$15,000   | Visionary/Spectrum                               |  |
| 16                         | ROW & CDOT fees                     | \$20,000           | \$20,000    |                    | \$0         |                    | \$0                | 0%                 | \$20,000   | CDOT   |  |
| 17                         | Bldg Permits & Fire Impact Fee      | \$200,000          | \$200,000   |                    | \$3,788     |                    | \$3,788            | 2%                 | \$196,212  | County   |  |
| 18                         | Traffic Study                       | \$13,000           | \$13,000    |                    | \$12,920    |                    | \$12,920           | 99%                | \$80       | McDowell Eng                                     |  |
| 19                         | Soils/Geotechnical/Geothermal       | \$40,000           | \$40,000    |                    | \$37,019    |                    | \$37,019           | 93%                | \$2,981    | Cesare/Panterra                                  |  |
| 20                         | Surveying                           | \$5,000            | \$5,000     |                    | \$0         |                    | \$0                | 0%                 | \$5,000    | JVA  |  |
| 21                         | Planning/Entitlements               | \$85,000           | \$85,000    |                    | \$83,461    |                    | \$83,461           | 98%                | \$1,539    | BG/TCA   |  |
| 22                         | Design (Arch, Struct, MEP)          | \$1,600,000        | \$1,600,000 |                    | \$1,282,292 | \$42,364.00        | \$1,324,656        | 83%                | \$275,344  | BG/TCA   |  |
| 22a                        | Modular Study                       | \$0                | \$0         |                    | \$0         |                    | \$0                | #DIV/0!            | \$0        | N/A  |  |
| 23                         | Civil Engineering                   | \$0                | \$0         |                    | \$0         |                    | \$0                | 0%                 | \$0        | JVA  |  |
| 24                         | Wetlands Consultant                 | \$15,000           | \$15,000    |                    | \$1,680     |                    | \$1,680            | 11%                | \$13,320   | Bio-Environs                                     |  |
| 25                         | 3rd Party Insp/Material Testing     | \$100,000          | \$100,000   |                    | \$0         |                    | \$0                | 0%                 | \$100,000  | Cesare   |  |
| 26                         | Commissioning                       | \$50,000           | \$50,000    |                    | \$0         |                    | \$0                | 0%                 | \$50,000   | Typ testing, blower door                         |  |
| 27                         | Monument Signage                    | \$0                | \$0         |                    | \$0         |                    | \$0                | 0%                 | \$0        | By FCI   |  |
| 28                         | IT/Low Voltage                      | \$400,000          | \$400,000   |                    | \$0         |                    | \$0                | 0%                 | \$400,000  | Alerting, Access, control, cameras, cabling, etc |  |
| 29                         | CMGC                                | \$20,000           | \$20,000    |                    | \$20,000    |                    | \$20,000           | 100%               | \$0        | FCI  |  |
| 30                         | Project Mgmt                        | \$300,000          | \$300,000   |                    | \$86,785    | \$345.00           | \$87,130           | 29%                | \$212,870  | GDA  |  |
| 31                         | Condo Map                           | \$25,000           | \$25,000    |                    | \$0         |                    | \$0                | 0%                 | \$25,000   |  |  |
| 32                         | Legal Costs                         | \$20,000           | \$20,000    |                    | \$3,327     |                    | \$3,327            | 17%                | \$16,673   |  |  |
| 33                         | Financing Costs                     | \$0                | \$0         |                    | \$0         |                    | \$0                | 0%                 | \$0        | net of bond proceeds                             |  |
| 34                         | Insurance/PP Bond                   | \$50,000           | \$50,000    |                    | \$0         |                    | \$0                | 0%                 | \$50,000   | 1.20%  |  |
| 35                         | Reimbursables                       | \$92,900           | \$92,900    |                    | \$5,018     | \$7.04             | \$5,025            | 5%                 | \$87,875   | 4%   |  |
| 36                         | Soft Cost Contingency               | \$390,732          | \$390,732   |                    | \$0         |                    | \$0                | 0%                 | \$390,732  | 8%   |  |
| <b>Subtotal Soft Costs</b> |                                     | <b>\$3,891,632</b> | <b>\$0</b>  | <b>\$3,891,632</b> | <b>\$0</b>  | <b>\$1,536,290</b> | <b>\$42,716.04</b> | <b>\$1,579,006</b> | <b>41%</b> | <b>\$2,312,626</b>                               |  |

**HARD COSTS**

|                                    |                                  |                     |              |                     |            |                    |                     |                    |              |                                |                                   |
|------------------------------------|----------------------------------|---------------------|--------------|---------------------|------------|--------------------|---------------------|--------------------|--------------|--------------------------------|-----------------------------------|
| 37                                 | Hard Construction Fire/EMS       | \$17,251,755        | \$17,251,755 |                     | \$191,494  | \$71,051.71        | \$262,546           | 2%                 | \$16,989,209 | 10/23/23 FCI IGMP Estimate     |                                   |
| 38                                 | Hard Construction SAR            | \$3,634,536         | \$3,634,536  |                     | \$28,573   | \$3,648.64         | \$32,222            | 1%                 | \$3,602,314  | 10/23/23 FCI IGMP Estimate     |                                   |
|                                    | Temp Construction Utilities      | \$45,000            | \$45,000     |                     | \$0        |                    | \$0                 | 0%                 | \$45,000     | Elec/Water (temp gas by FCI)   |                                   |
| 39                                 | SAR Climbing Wall                | \$0                 | \$0          |                     | \$0        |                    | \$0                 | 0%                 | \$0          | Not Included                   |                                   |
| 40                                 | Sitework                         | \$2,918,423         | \$2,918,423  |                     | \$0        | \$2,918.91         | \$2,919             | 0%                 | \$2,915,504  | 10/23/23 FCI IGMP Estimate     |                                   |
| 41                                 | Housing                          | \$1,200,000         | \$1,200,000  |                     | \$0        |                    | \$0                 | 0%                 | \$1,200,000  | Placeholder                    |                                   |
| 42                                 | Fitness Equipment                | \$75,000            | \$75,000     |                     | \$0        |                    | \$0                 | 0%                 | \$75,000     | By Owner                       |                                   |
| 43                                 | Electrical Car Charging Stations | \$25,000            | \$25,000     |                     | \$0        |                    | \$0                 | 0%                 | \$25,000     | Placeholder                    |                                   |
| 44                                 | FF&E                             | \$300,000           | \$300,000    |                     | \$0        |                    | \$0                 | 0%                 | \$300,000    | TBD                            |                                   |
| 45                                 | Window Coverings                 | \$35,000            | \$35,000     |                     | \$0        |                    | \$0                 | 0%                 | \$35,000     | By Owner                       |                                   |
| 46                                 | OSE                              | \$125,000           | \$125,000    |                     | \$0        |                    | \$0                 | 0%                 | \$125,000    | Operating Supplies & Equipment |                                   |
| 47                                 | Hard Contingency                 | \$2,304,874         | \$2,304,874  |                     | \$0        |                    | \$0                 | 0%                 | \$2,304,874  | 9.00%                          |                                   |
| <b>Subtotal Hard Costs</b>         |                                  | <b>\$27,914,588</b> | <b>\$0</b>   | <b>\$27,914,588</b> | <b>\$0</b> | <b>\$220,067</b>   | <b>\$77,619.26</b>  | <b>\$297,686</b>   | <b>1%</b>    | <b>\$27,616,902</b>            |                                   |
| <b>Total Soft &amp; Hard Costs</b> |                                  | <b>\$31,806,220</b> | <b>\$0</b>   | <b>\$31,806,220</b> | <b>\$0</b> | <b>\$1,756,357</b> | <b>\$120,335.30</b> | <b>\$1,876,692</b> | <b>6%</b>    | <b>\$29,929,528</b>            | Does not include Spann Land Costs |



# CRESTED BUTTE FIRE PROTECTION DISTRICT

306 MAROON AVENUE  
P.O. BOX 1009  
CRESTED BUTTE, CO 81224  
(970) 349-5333 FAX: (970) 349-3420  
WEBSITE: WWW.CBFPD.ORG

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March 1, 2024

CBFPD Board of Directors (BOD)

RE: Fire Prevention Division work summary for February 2024

Dear Board of Directors,

The list below are some of the larger projects in the plan development and review stages:

**Major Projects:** (planning, fire requirements & pre application meetings) ON GOING

Mount Crested Butte

- Prospect II-on going
- North Village-on going
- Redesigned Homestead Housing
- CB Ridge (old Nevada Ridge)
- Bear Crossing
- NEW Nordic Inn

Crested Butte

- Academy Place Multifamily
- Mineral Point
- New Town WWTP
- Fire Campus
- 48 affordable housing
- Bruhaus
- CBCS-new addition
- 21 Elk

County

- County Whetstone Housing (256 units)
- New subdivision at Cement Creek & Hwy, 135 (75 homes)
- changing commercial district in CBS to One-Way traffic
- Solar Farm on Hwy 135

**Approved Plan Reviews/Letters:** completed in February- (7 total)

Mount Crested Butte:

- Gothic Rd.
- Paradise Rd.
- Treasury Rd.
- North Village (access)

Crested Butte:

County:

- Buckhorn
- Red Mountain Ranch
- Hidden River Ranch

**Inspections & Meetings:** 56

Mount Crested Butte:

11

Crested Butte:

29

County:

16

**Company Level Annual Life Safety Inspections:** 0 performed in the month of February

**Fire Prevention Division summary:**

1. We have been having several pre planning commission meeting with proponents on large subdivisions in Mount Crested Butte. (Prospect Filing #2, North Village, Homestead Affordable Housing)
2. We have a meeting scheduled with First Due to evaluate their software now that we have been utilizing it for over a year.
3. The Fire Prevention Division is attending the International Code Counsel's classes in Loveland, March 4<sup>th</sup> thru 8<sup>th</sup>, 2024.
4. Chris Carver just attended an ICC Fire Inspector II class in Fort Lupton, CO.
5. Gunnison County's Special Event, The Ice Driving Event at the Lacy Ranch, was a success, no real issues.

**Updates & Enforcement issues:**

1. The Big Al's addition's fire underground issues still exist. Plans have been submitted to the State for Review. It has been approximately 2 ½ years since the Town of Crested Butte issued them a building permit.
2. The fire underground issues at 502 Whiterock Avenue still remain. The State has not signed off as of this report.
3. In the last Board meeting we discussed the Gunnison County's Resolution regarding them withdrawing our authority to enforce any type of Water Supply requirement within the boundaries of Riverland Industrial Park. Due to the fact that there are approximately only 3 lots remaining, within Riverland, for new construction, I don't feel we should pursue addressing the Resolution. I would suggest we bring the water situation to the County's attention in hopes they work with Riverland HOA with a short term solution to increase their water supply. (Dry Hydrants etc.) The County should also engage to ensure a long term solution. (Town water to Whetstone).
4. In doing research our new signage program is a requirement per the LUR and Gunnison County's Adoption of the WUIC codes. It is a requirement for all new construction within Gunnison County. More to follow.
5. The Fire Prevention team is in the process of making an informational flyer in regards to the types/use of smoke detectors. There are 2 types "photoelectric" and "ionization". Ionization smoke detectors do not operate properly above 3,000 feet due to the density of the air. These flyer are going out for new construction and to retailers/electrical suppliers who serve our Fire District.

**Action request to the Board of Directors:**

-none as of this packet submittal



## 2024 February EMS & Fire Chief Board Report

February remained a busy month. We answered 103 calls for service. We had 15 concurrent incidents. I want to extend thanks to our team as we have received multiple notes/compliments from community members regarding the professionalism in our responses. These are a testament to our team living by the values we chose to adopt as an organization. Keep up the good work and thank you. These first 2 months have been difficult with high acuity calls and multiple cardiac arrests. We recognize the potential toll these types of incidents can have on individual people. We consistently remind our team of the resources available if needed; such as our EAP and the Chaplain, etc. We are committed to providing the tools needed and available to help maintain or improve overall health and wellness of our team.

I'd like to thank Dr. Krier and Dr. Adelgais for their time reviewing our clinical practice guidelines (CPGs). I will be making revisions to them over the next month for a new roll out of an updated version. As a progressive agency, we study closely what is happening in prehospital emergency medicine so that we can recognize data driven best practices in medicine. We are grateful to have supporting physicians that align with this.

Thanks to the fire prevention team as we continue to discuss the importance of home hardening strategies for our WUI environment. We are currently reviewing documents submitted by the West Region Wildfire Council so that we can sign a joint letter of endorsement in support of their efforts. The program is called the Wildfire ready home.

Lastly, Sean and I had the pleasure of visiting the State Capitol for EMS at the Capitol.

Attendance was good amongst agency leaders and this provided networking opportunities with our district representatives.

## **Personnel/Volunteers**

Tonight, we recognize Doug Collin (Volunteer Firefighter) for his 10 years of service. Doug is focusing on family life and we wish him and his family great joy and health.

Congratulations to Matt Evans who successfully passed his Flight Paramedic Certification (FP-C). This is no easy feat and is this is 1 step closer to our paramedics achieving this certification.

The following also passed recent certification exams:

Rick Ball – Firefighter II

Joe Blunn – Fire Instructor I

Sean Caffrey – Fire Instructor I

Joe Mirza – Firefighter II

I will have one employee who will be going on FAML I leave for his allotted 12 weeks. He will be using this collective time off consecutively. We have a healthy work force and should have minimal issues with coverage. In addition to this, we are still with a couple members out on medical leave. We wish them a speedy recovery.

## **Training**

We continue to focus on online EMS learning with daily shifts conducted by the on duty staff. Our paramedics are making good progress on their critical care online course as we prepare for the online in person 4 day class just after the ski area closes. I commend their efforts as this curriculum is challenging and requires a lot of work to accomplish. We continue to work on identifying dates for weekend Firefighter JPR skills. Relying on other facilities at the moment have caused delay in choosing specific dates but we will remain persistent. In the meantime, JPRs can be accomplished on shift at any time.

There is an opportunity to host a FREE EMT course due to Chief Bruce Evans of Upper Pine Fire. I will be reaching out to the high school and community members to gauge interest. We would require a minimum of 12 students but ideally have more. Feel free to spread the word. Details are unknown until I can confirm we have enough students.

As wildfire season begins to approach, we are beginning to prepare ourselves with additional training.

### **Vehicles**

Our new EMTS grant funded ambulance has a final inspection date of May 1. I will be traveling to the factory with Captain Voegeli for delivery of the truck. I thank Mark for assisting me with driving the ambulance back to Crested Butte.

We have fully executed the contract for the purchase of our new Rosenbauer 109' Viper Quint truck.

### **Maintenance**

AirPro made a site visit for some much needed maintenance to our Plymovent system (direct source capture) on our apparatus exhaust. No other major repairs or maintenance projects to report.





# MONTH IN REVIEW: 2024

**911**

**103**  
total incidents



**EMS calls**  
82  
76% transported  
11% non-transport  
2% other dispositions



**Fire calls**  
66  
36% Fire calls  
64% EMS calls  
Fire - 0  
Service calls/false alarm - 25



**Avg. Chute time –**  
02:15  
**Avg. Response time –**  
8:59



**Calls by zone**  
Town of CB – 26 Mt. CB – 64 CB South – 1 County – 12



CRESTED BUTTE FIRE PROTECTION DISTRICT  
Chief Executive's Report

March 12, 2024

1. Consent Agenda

- a) February 13th Regular Meeting Minutes
- b) Monthly Financial Reports
- c) Construction Project Reports

2. Chief Executive's Comments

Since we last met in February our team members have been involved in a number of high profile incidents that have made the news and have involved the unfortunate deaths of both local residents and visitors. These events serve as a reminder of the emotional toll of our work and I am grateful to Chief Weisbaum and others for continuing to keep the physical and mental wellness of our team members at the forefront. We are also fortunate to have Chaplain Mark Ewing, access to a comprehensive Employee Assistance Program (EAP) through the Triad Group, a flexible health spending card that can be used for wellness expenses, and an annual recreation benefit. To add to these resources, we are also in the process of implementing a comprehensive physical exam program according to the National Fire Protection Association (NFPA) 1582 standard that will roll out in a few months. Lastly on the wellness front, we were pleased to have a District-wide service visit recently from Airpro in Denver to ensure our Plymovent exhaust handling systems are working effectively to minimize member exposure to vehicle exhaust fumes.

Looking at the District's finances, we are off to a good start with ambulance fees, housing rents, interest income and fire prevention fees. Both fee categories will likely be strong this year with our ambulance call volume so far and I further expect our fire prevention team to be busy with plan reviews and inspections. Significant revenue from property tax payments will begin to arrive this month with the bulk of our revenues for the year to be received April – July. Looking to the fall we are expecting one or more ballot measures addressing property taxes this year. I have also been working with the EMS Association of Colorado on legislation related to ambulance billing rates that may or may not advance this session. In the meantime, most of our expenses are on target for the year so far and we are expecting an earlier than expected delivery of the new ambulance in April.

We are excited to recognize Doug Collin this month for 10 years of volunteer service. We appreciate Doug's service as a firefighter over the past decade and wish him all the best with his growing family!

Related to the fire prevention report and following our Riverland Industrial Park conversation last month it does not appear that any work related to the current water supply resolution is required considering only a few developable lots remain. I have asked Fire Marshal Ems, however, to strategize regarding what would be a good approach to improving fire suppression water supplies in that area over time. As I was having a conversation with our friends at Roaring Fork Fire last week about a large fire they had in a multi-unit building in Snowmass Village last Tuesday utilizing over 1 million gallons of water, it seems our best approach might be to advocate for the continued maintenance of the existing water system while working on potential supplemental water supplies from dry hydrants and/or the Whetstone housing development as it comes together.

Chief Weisbaum will update the group on current operational activities and the imminent completion of the new ambulance.

In old business this month we have a number of items. Todd Goulding will provide a high level update of the project which is currently under review for building permit while FCI is putting together the final pricing and selecting the final batch of subcontractors. In addition to the project update we will be working with Todd to identify a special meeting date in the next few weeks to review and finalize our

CRESTED BUTTE FIRE PROTECTION DISTRICT  
Chief Executive's Report

numbers and selections with FCI. Additionally, I have reserved the funds necessary to satisfy our current bond arbitrage liability amount and moved those funds over to our ColoTrust account.

Following our conversation last month regarding duplex design and construction in Larkspur we have taken your advice to abandon the request for qualifications (RFQ) approach for a modular builder. With Chief Duke's help we have identified a local architect, Ben White, who can help us with some preliminary design and site plan work that can be used for bidding by either modular or conventional builders. Ben's total scope of services will be up to \$7,500 based on how far we proceed with him. The contract is attached for your information and we should have some designs for your consideration later this spring.

Concluding old business this month, I believe we have reached the point where we can approve the policy manual related to the updated reserve program that will encompass both the volunteer and part-time reserve members moving forward. I suspect most of you have read the article on the program that ran in the Crested Butte News last week and I continue to be grateful to Assistant Chief Reily for his assistance as we have moved through this project. In addition to the finalized manual, we have updated the "Join Us" section of the website as requested last month and will be holding the program as full at 30 members for the time being. Chief Weisbaum and I are continuing to work on EMT course and firefighter academy options for the future and we will continue to recruiting efforts into the reserve program as openings require. Once the new station comes online, we will also be able to revisit adding to our training staff and increasing our capacity for reserve members.

In new business this month we will review our efforts and plan to provide accessibility for people with disabilities to our website. The State of Colorado has recently updated their guidelines in this area and we have utilized their templates to craft our plan for initial compliance by July. Annie has also spoken with multiple vendors who can provide us website resources to improve our accessibility and we will be proceeding with Civic Plus which is currently in use by Gunnison County among others and is within our budget parameters. Information on all of those items is contained in the packet and Annie and I will be pleased to take questions.

### 3. Action Items

- a) Approve consent agenda
- b) Schedule special meeting to review FCI GMP and final subcontracts
- c) Review and approve reserve program guidelines
- d) Comment on website accessibility plan

## AGREEMENT FOR SERVICES

01

February 26, 2024

Crested Butte Fire Protection District  
Jeff Duke, Assistant Chief  
PO Box 1009  
Crested Butte, CO 81224

### **Re: Agreement for Architectural Services for a New Duplex**

Dear Mr. Duke,

I am delighted to offer this Agreement for Architectural Services (“Agreement”) for the design of a new duplex at 30 Nicky Court in the Larkspur Subdivision, hereafter referenced as the “Project.” I understand that you would like to build a 2,400 square foot duplex with two attached two-car garages. This Agreement includes architectural and structural design, assistance with the Larkspur Subdivision design review process, and stamped Construction Drawings to permit and build the residences.

### ***Scope of Work***

Here are the specific services Ben White Architecture, LLC will provide, hereafter referenced as “I” or “Architect,” for you, hereafter referenced as “you” or “Owner”:

### ***Schematic Design***

1. Visit the site and take photographs and bearings of the view corridors.
2. Collaborate with you to create a Program Plan including a list of rooms and sizes and assist with a Room Arrangement Diagram.
3. Provide a Preliminary Design Option for consideration. Deliverables will include hand sketched Site Plan, Floor Plans, and Elevations.
4. Meet with you to go over the Preliminary Design Option.
5. Refine the design option and/or explore additional concepts. Deliverables will include a Site Plan, Floor Plans, Elevations, and Sketches.
6. Meet with you as necessary to modify the Schematic Design.
7. Schedule and attend a Preliminary Meeting with the Larkspur DRC.

***Estimated Hours & Fee, Architect***

***18 Hours, \$1,950***

***Design Development***

- 1. Refine the Schematic Design and format drawing sheets.
- 2. Add additional exterior details, materials, and dimensions.
- 3. Provide preliminary foundation and framing plans.
- 4. Deliverables will include draft Site Plan with Landscaping, Floor Plans, Elevations, Building Sections, 3D images, and preliminary structural plans.
- 5. Meet with you as necessary to refine the design.
- 6. Format and submit Pricing Drawings to distribute to pre-qualified General Contractors for preliminary pricing.

***Estimated Hours & Fee, Architect***                      ***30 Hours, \$3,450***

***Construction Drawings***

- 1. Meet with you to review preliminary cost estimates.
- 2. Make any revisions as a result of the preliminary costs.
- 3. Submit drawings to the Larkspur DRC. Represent the project on your behalf.
- 4. Provide architectural, landscape, and structural drawings to apply for a Gunnison County Building Permit and to construct the residences.
- 5. Deliverables will include Site Plan with Landscaping, Erosion Control Plan, Wildfire Mitigation Plan, Floor Plans, Roof Plan, Elevations, Building Sections, Window and Door Schedules, Ceiling Plans, Construction Details, Foundation Plan, Framing Plans, and Energy Code Compliance Information.
- 6. Meet with you and your General Contractor to review the Construction Drawings.
- 7. Provide stamped drawings to submit to the Gunnison County Building Department, Gunnison County Public Works, and the Crested Butte Fire Protection District. I will provide an electronic PDF set of stamped drawings to you for printing and distribution.

***Estimated Hours & Fee, Architect***                      ***18 Hours, \$2,100***

***Fee Structure & Billing***

The total fee is based on the assumption that the Scope of Work can be completed in **66 hours**. The project will be billed hourly according to the attached Rate Schedule against an **Estimated Lump Sum of \$7,500**. The Lump Sum fee will not be exceeded except with written authorization from you, the Owner.

Should you add substantially to the Scope of Work, request changes to the design after the Construction Drawings are complete, or request Additional Services beyond the Scope of Work, I will provide an estimate of the hours and associated fees, and gain your approval prior to proceeding. Such services will be billed as an Additional Service per the attached Rate Schedule.

Total reimbursable expenses for this project are estimated to be **\$250** which includes review drawings and two sets of stamped Construction Drawings. The types and rates of reimbursable expenses are included in the attached Rate Schedule. Reimbursable expenses will be billed as a separate line item plus 15% of the expense incurred. I will provide paperless services for as much work as possible via email and PDF documents.

A bill for my services, consultant services, and reimbursable expenses will be sent to you monthly via email. Payment shall be made in full within 30 days of the date of billing. All balances due 45 days from the date of billing shall incur interest at the rate of 1.5% per month. Use of the drawings for construction is granted only when full payment for services rendered is received.

***Time Schedule***

I am available to begin work on April 22, 2024. I recommend that we allocate three weeks for the Schematic Design phase and four weeks for the Design Development phase. We can then pause the design process and solicit preliminary pricing from mutually agreed upon General Contractors. With your approval to proceed, the Larkspur Design Review process may take four weeks. I will then need approximately three weeks to complete the Construction Drawings. The intent of the schedule is to complete the Construction Drawings in August, 2024.



This schedule is anticipated and may be modified by the Owner or Architect. This may be due to review periods, a third-party design approval process, consultant and subcontractor work, or other events outside the control of the Owner or Architect.

***Exclusions & Additional Services***

The Scope of Work does not include a topographical survey or a Geotechnical Investigation and assumes that the site conditions are suitable for construction. Unstable soils may require a specialized foundation design by a structural engineer.

This Agreement assumes that there are no extensive revisions or variance requests during the Design Review process. The Scope does not include an open bid, bid solicitation, or contract negotiation with the General Contractor.

The Scope of Work does not include interior design, casework or cabinet design, lighting or plumbing fixture selections, or irrigation systems. The Scope of Work does not include mechanical, electrical, or plumbing engineering and assumes that those systems will be design-build by the General Contractor.

This Proposal does not include continued architectural services during the course of construction. Additional Services during construction can be performed as requested per the attached Rate Schedule under Construction Administration Services.

***Standard of Care & Termination***

The Architect shall perform services consistent with the professional skill and care ordinarily provided by architects practicing in the same or similar locality under the same or similar circumstances. The Architect shall perform services as expeditiously as is consistent with such professional skill and care and the orderly progress of the Project.

This Agreement may be terminated by the Owner or the Architect upon not less than seven days written notice for convenience or for cause, including and without limitation, for nonperformance or nonpayment. In the event of termination, the Architect shall be paid for services performed prior to the termination notice date. Relationships and obligations created by this Agreement will be terminated upon completion of all applicable requirements of this Agreement. This Agreement expires if not signed by Owner and returned to Architect within thirty calendar days of Owner's receipt of this Agreement.

***Additional Information***

Architect will maintain general and professional liability insurance in the amount of \$1,000,000 per claim and \$2,000,000 aggregate.

This Agreement is governed by the laws of the State of Colorado and any action related to this Agreement shall be brought in the state courts in Gunnison County, Colorado. In the event legal action is brought to enforce, interpret, or determine the rights and duties of the parties hereto, the prevailing party shall be awarded reasonable attorneys' fees and costs incurred in connection therewith.

Any dispute arising out of this Agreement shall first be submitted to mediation prior to any legal proceeding taking place. If the parties cannot mutually agree upon a mediator, they shall submit the mediation process to the Judicial Arbitrator Group in Denver, Colorado and instruct JAG to choose a mediator. The cost of mediation shall be divided equally between the parties.

Limitation of Liability: The parties understand and agree that Architect is acting as an architect and not as a contractor hereunder and nothing shall be construed as imposing on Architect any duty or obligation over work done by Owner's contractors, subcontractors, or consultants, nor shall Architect have authority over, or responsibility for, the means, methods, techniques, sequences or procedures of construction selected by Owner's contractors, subcontractors, or consultants, or for safety precautions and programs incident to such work or for any failure of Owner's contractors, subcontractors, or consultants to comply with laws, rules, regulations, ordinances, codes, or documents provided by Architect.

This Agreement represents the entire and integrated agreement between the Owner and the Architect and supersedes all prior negotiations, representations, or agreements, either written or



**RATE SCHEDULE**

**2024**

---

**Professional Services**

|                                 |                   |
|---------------------------------|-------------------|
| Architectural Services          | \$125.00 per hour |
| Project Coordination & Drafting | \$100.00 per hour |
| Construction Administration     | \$125.00 per hour |
| Additional Services             | \$150.00 per hour |

**Reimbursable Expenses**

|                                |                  |
|--------------------------------|------------------|
| Mileage (or current IRS rate)  | \$0.67 per mile  |
| Mileage to Site                | No Cost          |
| 8.5" x 11"                     | \$0.25 per sheet |
| 11" x 17"                      | \$0.35 per sheet |
| 24" x 36" Black & White Prints | \$3.50 per sheet |
| 24" x 36" Color Prints         | \$9.25 per sheet |



## **SECTION 4 – VOLUNTEER AND PART-TIME RESERVE MANUAL**

### **401. OVERVIEW**

The Crested Butte area has a long and distinguished history of volunteer firefighters serving our community dating back to the 1880s. This tradition of community service continued through the formation of the District in 1973 and expanded to include EMS providers beginning 1975. The District continues to benefit from the participation of dedicated and well-trained community members in partnership with our full-time response force. The District will continue to maintain an active reserve force, however, volunteer membership will likely decrease over time as we increase the use of paid part-time reserve members. This transition will maintain the community service aspects of our volunteer history, while recognizing the need to better compensate individuals wishing to serve the community in what has become high-cost resort area with high standards for emergency responders. An employment relationship will also allow the District to better determine and execute eligibility, training and participation standards in order to ensure the delivery of safe, integrated and high-quality emergency services.

Active volunteer members are welcome to continue their service, however, new members as of 2024 will be hired into the updated part-time reserve program unless there is a compelling reason to bring them on as volunteers. All members, both volunteer and paid in the reserve program moving forward will be collectively referred to as reserve members. Reserve program standards will be substantially equivalent regardless of employment classification.

The District recognizes that volunteer members are generously lending their free time to the organization. Volunteer members recognize they are expected to meet certain requirements upon joining and on an ongoing basis. Volunteer members further recognize that volunteering for the District is a community service and/or humanitarian activity that does not create an employment relationship and that volunteer service is provided to the District without any expectation of compensation or benefits. Active volunteer members, however, may apply for employment as part-time reserve members at any time.

### **402. COMPOSITION OF THE RESERVE FORCE**

Reserve members may serve in the following capacities:

- Operational Reserve Member – Fire
- Operational Reserve Member – EMS
- Operational Reserve Member – Fire & EMS
- Support Volunteer

The District will strive to maintain an operational reserve force of up to 30 individuals of which up to 20 may be trained and equipped as firefighters. Up to 10 additional operational members may serve as EMS-only members. Ideally, 50% or more of the reserve force will reside within or near the fire district boundaries to facilitate timely response to a major emergency.

#### **403. SUPPORT VOLUNTEERS**

Support volunteers may include individuals with specific skills that are complementary to District operations or administration who are not directly involved in emergency response. Support volunteers may be appointed at the discretion of District management at any time.

#### **404. ELIGIBILITY**

- Reserve members must be at least 18 years of age, have a high school diploma or equivalent.
- Reserve members must hold one of the following current certifications to be eligible for employment or continued volunteer service:
  - NWCG Basic Wildland Firefighter Type 2
  - Colorado Division of Fire Prevention & Control Firefighter I
  - Colorado EMS Provider Certification or License
- All reserve members are in a position of substantial public trust and will be subject to a criminal background check and lack a criminal record suitable for a member of a public safety organization as determined by the District.
- Reserve members must have a valid Colorado driver's license and meet driving record and insurability standards as determined by the District and/or the District's insurance carrier.
- Operational Reserve Members must reside in, or live within a reasonable distance of, the Fire District. Individuals that reside outside of the District boundaries will be considered for new or ongoing membership on a case-by-case basis based on distance, qualifications and/or experience.
- Operational reserve members are required to complete a baseline physical assessment, receive all required vaccinations, and have medical clearance from a primary care provider to participate in emergency response activities.

#### **405. RECRUITMENT**

The District will recruit for new reserve members on an ongoing basis as positions are available. Interested individuals may submit an application for membership at any time. Members will be selected as new recruits based on positions available, eligibility, residency, qualifications, previous experience, and an interview. Applicants may be rejected for any non-discriminatory reason. If no positions are available, qualified applicants may be offered an opportunity to be placed on a waiting list for future openings.

The District may consider promising local candidates who do not otherwise meet the eligibility requirements noted above. Those individuals may be offered a scholarship to attend EMT and/or firefighter training followed by a conditional offer of employment following the successful completion of training.

New reserve members will be paid at the Recruit / Probationary pay grade.

#### **406. TRAINING PHASES**

Training of operational reserve members will consist of the following phases:

- Phase 1: Classroom training
- Phase 2: Completion of the Red Book (Firefighting) or Blue Book (EMS) task books in a classroom or training shift setting
- Phase 3: At least 10 supervised training shifts with daily observation reports (DORs).

Applicants must successfully complete each phase with a summary evaluation before proceeding to the next phase or graduating to active reserve status.

#### **407. LEVELS OF OPERATIONAL RESERVE MEMBERSHIP / RANK**

The reserve rank structure is designed to address and recognize the knowledge, skills experience and training of reserve members. To accomplish this, a tiered rank structure is used to allow reserve members with the skills, accomplishments, and desire to move up in the organization, to do so.

Candidate – an interested individual in the reserve member application process

Recruit – an individual selected for reserve membership undergoing phase 1 or 2 of the initial training process. Recruits may only participate in training activities and daytime training shifts only. Daytime training shifts will be from 0900 – 1800.

- Helmet – Black with Orange “P”
- Collar Device – None
- Badge – Recruit Badge

Probationary - reserve member who has completed phases 1 & 2 of the training program and is cleared to sign up for regular shifts and respond to all-calls. Probationary reserve members will be subject to daily evaluation reports (Phase 3).

- Helmet – Black with Orange “P”
- Collar Device – None
- Badge – Recruit Badge

Active Volunteer or Reserve Member – A reserve member who has successfully completed all 3 phases of the training program, has served for at least 6 months, has met the ongoing training and attendance requirements, and has been approved for active service by the EMS and Fire Chief

- Helmet – Black with Black Shield
- Collar Device – Firefighter Scramble or Star of Life
- Badge – Standard Silver

Senior Volunteer or Reserve Member – An Active Volunteer with 10 or more years of active volunteer service.

- Helmet – Black with Yellow Shield
- Collar Device – Firefighter Scramble or Star of Life
- Badge – Standard Silver with Senior Volunteer Designation

Reserve Lieutenant – An active volunteer or reserve member who has met the qualifications as a Fire and/or EMS Lieutenant as specified by the District and who has been appointed to that rank by the EMS and Fire Chief.

- Helmet – Red with Black Shield
- Collar Device – 1 Bugle or EMS Lieutenant Bars
- Badge – Standard Silver with Lieutenant Designation

Chief of Reserves – An active reserve member appointed to lead the CBFPD Reserve force by the EMS and Fire Chief with the rank of Assistant Chief and reporting to the EMS and Fire Chief.

- Helmet – White with White Shield
- Collar Device – 3 Crossed Bugles
- Badge – Gold with Assistant Chief Designation

#### **408. CHAIN OF COMMAND**

Recruit and Probationary members will be supervised by the Reserve Coordinator

Reserve Active, Senior and Lieutenant members will be assigned to a Captain as their direct supervisor. The Reserve Coordinator and Chief of Reserves may also serve as additional points of contact for reserve members.

Reserve members should work directly with their Captain on any issues or concerns. If communication with the immediate supervisor is not feasible, issues or concerns should be directed to the Chief of Reserves.

#### **409. REQUIRED CERTIFICATIONS**

All operational reserve members must maintain a current CPR certification.

Members serving as operational Reserve Members – EMS or Fire & EMS must also maintain a current Colorado EMS Provider certification or license.

Members serving as operational Reserve Members – Fire must maintain one of the following:

- NWCG Firefighter Type 2 qualification or higher or
- Colorado Firefighter I certification or higher

#### **410. TRAINING REQUIREMENTS**

All operational Reserve Members must complete a minimum of 36 hours of training per year. Regular fire training will be conducted during regular day shifts in conjunction with on-duty personnel. Additionally, EMS qualified members will be provided access to online distributive education at their convenience. Alternate arrangements to satisfy training requirements may be approved by the EMS and Fire for members who are actively serving with other fire and/or EMS organizations.

All reserve members will be required to attend either the spring firefighter refresher or the fall EMS refresher that will be held over 3 days and will provide at least 20 hours of required training. The District will cover pay and expenses as needed for attendance at refresher training. Reserve members unable attend annual refreshers are subject to termination from the reserve program unless excused by the EMS & Fire Chief. If excused, members will be required to make up the annual refresher content through alternate means approved by the EMS & Fire Chief. Reserve Members - Fire & EMS must attend both annual refreshers.

#### **411. SHIFT DESCRIPTIONS**

Participation in shifts is a major component of reserve participation in addition to refresher training and all-call response. Shift types are as follows:

- **Daytime Duty Shift:** Where the member reports to a station and participates as a regular member of the duty crew generally between 0800 – 1800.
- **Nighttime Duty Shift:** Where the member reports to a station for an overnight shift at the station along with the duty crew generally between 1800 – 0800.

Note that shift times are approximate and do not preclude alternate shift times or partial shifts. A "Shift" however must be at least 10 hours in duration to qualify for volunteer stipend tracking purposes.

#### **412. SHIFT REQUIREMENTS**

Reserve members are required to participate in at least 288 hours of shifts annually which equates to twenty-four (24) 12-hour shifts per year or two shifts per month on average.

Of the 288 required hours, at least 144 hours must be during daytime duty shifts in conjunction with the full-time staff.

Operational volunteers who meet the required certification, training and shift requirements for active status in a calendar year will receive a pension credit.

#### **413. ALL-CALL RESPONSE**

Response to all-call requests is an essential function of all responders at CBFPD.

Reserve members are required to respond to all-call requests whenever possible, however, there is no specific requirement beyond "as many as possible."

Reserve members may be asked to complete surveys documenting why they were unable to respond to an all-call request in order to help the District better understand and improve all-call responses.

#### **414. FAILURE TO MEET REQUIREMENTS**

Volunteer members who fail to meet eligibility, training and/or shift requirements may be immediately removed from the reserve program. Reasonable efforts may be made to improve performance and participation for up to 1 year at the District's discretion.

#### **415. SQUAD & ASSOCIATION PARTICIPATION**

Reserve members are considered members of the CB Fire and EMS Volunteer Squad & Association. The Volunteer Squad & Association raises funds throughout the year for the Fallen Firefighter Fund, which was established to assist reserve and regular staff members and/or their families in a time of injury or illness. The Crested Butte Fire & EMS Volunteer Squad & Association also facilitates cooperation between the CBFPD and its reserve members. Annual requirements for the Squad & Association include:

- Attend at least two events per year to include agenda-based meetings and/or social events. Meetings are generally held on months with a 5th Thursday.
- Assist with the 4th of July Pancake Breakfast, the Squad & Associations largest fundraiser of the year. Day-of help is preferred; however, help before and after the event can also be substituted.

#### **416. UNIFORMS AND EQUIPMENT**

Reserve members may be issued uniforms and equipment commensurate with their responsibilities. Reserve members shall comply with uniform and grooming requirements when working scheduled shifts. Reserve members are expected to maintain their uniforms and equipment in a serviceable condition and to report to their supervisor any items needing repair or replacement. All issued uniforms and equipment remain property of the District and must be returned upon request or the member may be held responsible for the replacement cost.

#### **417. BENEFITS AND PROMOTION**

Part-Time Reserve members will be compensated in accordance with District policies.

The District will maintain a stipend schedule to reward volunteer participation and to offset expenses. Stipends will be subject to withholding taxes as required by law.

The District may also provide a recreation benefit, tuition reimbursement or other benefits for reserve members as funding allows.

#### **418. WORKER'S COMPENSATION**

Any member injured while performing his/her duties while serving the district is entitled to worker's compensation benefits. Additional benefits may be available from the Crested Butte Fire and EMS Squad if needed.

#### **419. PERSONAL, INJURY, MEDICAL, AND FAMILY LEAVE OF ABSENCE**

Reserve members may request a leave of absence for a period of more than 90 but less than 365 days. Members on leave are asked to submit written request to the District for approval indicating the circumstances and anticipated dates of leave. Members on an approved leave will not be removed during the course of an approved leave regardless of activity level.

#### **420. RETURN FROM INJURY**

A medical clearance will be required before a member can return from injury or medical leave.

#### **421. ADMINISTRATIVE LEAVE**

Reserve members may be placed on administrative leave during the investigation of alleged improper act(s) that may result in formal disciplinary action when the retention of the member on an active duty status may be detrimental to the interests of the District, his or her fellow members, or the general public. The determination of the duration of the leave, will be at the discretion of the Chief Executive Officer.

#### **422. DISCIPLINE**

All reserve members are subject applicable rules, policies and standards and may be disciplined, suspended or removed from membership.

#### **423. SEPARATION**

Reserve members may resign at any time for any reason. Correspondingly, the District may dismiss a reserve member at any time for any reason. Reserve members must return issued equipment upon resignation or termination including, but not limited to pagers, protective equipment, badges, uniform items and vehicle placards.



## **APPENDIX – VOLUNTEER STIPEND AND BENEFITS SCHEDULE**

### Regular Stipends

All Call Response Stipend (up to 4 hours) - \$100

Extended Response Stipend (4 – 24 hours) - \$200

Scheduled Event or Standby - \$50

### Monthly Stipends

2 or more Scheduled Shifts and attendance at 2 hours of training - \$300

### Refresher Stipend

Attendance at 16 hours or more of refresher training - \$500

### Annual Ski Pass / Recreation Benefit

An annual recreation benefit will be issued in August or September for all operational reserve members who qualified for active status in the previous calendar year. The benefit amount will be determined as part of the District budget.

### Tuition Benefit

Reserve members who after 1 year of active status who successfully complete any of the following courses are eligible for tuition reimbursement in accordance with the following schedule:

- Emergency Medical Technician
  - 100% upon successful completion of NREMT certification
- EMT – IV Therapy
  - 100% upon successful completion of clinical rotations
- Advanced EMT (AEMT)
  - 50% upon successful completion of NREMT certification
  - 25% after year 1 of active status as an AEMT
  - 25% after year 2 of active status as an AEMT
- Paramedic
  - 25% may be requested for enrollment,
  - 25% after year 1 of active status as a paramedic
  - 50% after year 2 of active status as a paramedic

## Out of District Fire and EMS Trainings

Reserve members may request to attend conferences such as EMSAC, FDIC, EMS World, FRI, etc. or other out-of-district training events. If approved registration fees, travel, lodging and meals will be reimbursed in accordance with District policy. Reference Article 3: Section 15: Education, testing, and travel.

Tuition and or training shall be requested in writing to the EMS & Fire Chief requesting reimbursement or scholarship awards. Reimbursements may be drawn from the Gunnison Valley Health Foundation Scholarship fund or District training funds so long as funds are available. Requests will be evaluated on a case-by-case basis.

Notes:

1. Courses and estimated fees must be approved in advance by the EMS & Fire Chief or Designee
2. Copies of tuition invoices and receipts for books must be submitted to qualify for a tax-free Internal Revenue Service "Educational Assistance" fringe benefit
3. Total reimbursements for any member for any combination of qualifying coursework may not exceed \$12,000.

## Payment of Benefits

Stipend and benefit payments are subject to withholding taxes per I.R.S. guidelines and are only available to current volunteers or part-time reserve members who maintain active status. Reserve members who are on leave or who have resigned from the reserve program at the time of payment are not eligible to receive any payments.



## ***CRESTED BUTTE FIRE PROTECTION DISTRICT***

306 MAROON AVENUE • P.O. BOX 1009

CRESTED BUTTE, CO 81224

(970) 349-5333

WEBSITE: [WWW.CBFPD.ORG](http://WWW.CBFPD.ORG)

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### MEMO:

To: CBFPD Board of Directors

From: Annie Tunkey Executive Assistant

Date: 03/14/2024

Subject: Web Accessibility Update

Colorado government entities are required to be in compliance with the Governor's Office of Information Technology (OIT) accessibility standards by July 1, 2024. As such, I have reached out to several vendors and spoken with our legal counsel in an effort to ensure CBFPD will comply with HB21-1110. My recommendation is to approve the accessibility transition plan and accessibility policy, designate Annie Tunkey as the accessibility officer, and approve the contract with Monsido/Civic Plus.

Annie Tunkey



# Colorado 2024 Web Accessibility Checklist [[download latest](#)]

Congratulations on your commitment to ensuring that your district's website is accessible to your entire community, including those with disabilities. This checklist will help you ensure compliance with **HB21-1110** and **8 CCR 1501-11** by the **July 1, 2024 deadline**.

## Before you begin

- Review the latest [Technology Accessibility Rules](#) from Colorado's Office of Information Technology
- Perform an initial scan to check for known issues using [checkmydistrict.org](#) or another tool
- Have your website provider's contact information to report any issues

## One-time actions - examples available at <https://getstreamline.com/accessibility-policy>

1. **Designate an accessibility officer** - We have designated one staff member to be the accessibility officer who will be the go-to contact for accessibility issues.
2. **Approve an accessibility policy/transition plan<sup>1</sup>** - Our board has approved an accessibility policy that includes the level of accessibility you are adhering to (WCAG 2.1 AA)
3. **Create and post an accessibility page** - We have created a dedicated accessibility website page to house all accessibility-related content.
4. **Create a process for community concerns** - We have a process in place where a community member can submit a concern via form, phone number, and/or email address
5. **Enable closed captions on your videos** - Our videos all have closed captions, and we have a process for including closed captions in future videos. YouTube includes this for free, when enabled. [Learn how](#).

## Ongoing actions - recommended once per month

6. **Scan your website pages each month** - We have scanned every page of our website, every page has a score and list of issues to remediate. Free tools include [checkmydistrict.org](#), Google Chrome Lighthouse (F12 will activate), and [achecker.com](#). Demand your web developer address any issues that arise.
7. **Check your attachments** - We have checked all of our attachments and written a disclaimer for any third-party attachments that we do not have the ability to remediate. Note: 8 CCR 1501-11 provides an "undue burden" clause that could apply for archived PDFs, although we recommend fixing popular PDFs
8. **Perform remediations** - if issues are detected by a scan or reported by your community, take action to fix

## Other actions to consider

- Third-party ADA audit - larger districts should consider hiring an outside firm to conduct an audit. Manual testing by users with disabilities is the gold standard to ensure access.
- Choosing a platform or insurance that indemnifies or insures you against the risk of fines

Updated Jan 23, 2024, for the latest recommendations to comply with the Americans with Disabilities Act (ADA) / WCAG 2.1 AA / Section 508 / HB 21-1110 (CO) and 8 CCR 1501-11. Learn more about accessibility for special districts at <https://www.nationalspecialdistricts.org/ada>

[www.getstreamline.com/accessibility](http://www.getstreamline.com/accessibility)

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<sup>1</sup> Stay tuned for more information and a special district template for the required [technology accessibility transition plan](#)

## About the planning template

The accessibility plan template is based on an accessibility maturity matrix framework tool for CBFPD to integrate accessibility holistically throughout their

- **Launch:** Formal policies, processes or procedures are acknowledged

- **Integrate:** Formal policies, processes or procedures are defined, integrated

- **Optimize:** Resources are committed and/or staff are trained to implement policies, performed; results are measured and tracked

| Core Criteria  |  | Point Person |
|--|--|--------------|
| <p><b>Governance, Roles &amp; Responsibilities</b><br/>Ensures that IT accessibility is positioned appropriately within your agency, and that accessibility related roles and responsibilities across the agency are defined, including the designation of an accountable party.</p> |  |              |
| Check when completed:  | <b>Launch:</b><br><b>Develop an agency wide governance system</b>  |              |
| TRUE   | My agency is investigating opportunities to improve organization wide governance (accountability and responsibility) for IT accessibility. | Annie        |
|  | My agency is finalizing plans that will result in an organization wide governance system.  |              |
|  | My agency has approved plans for an organization wide governance system.   |              |
| Check when completed:  | <b>Integrate:</b><br><b>Designate one or more individuals responsible for implementation</b>   |              |
|  | My agency has identified key individuals in the implementation process.  |              |
|  | My agency has assigned implementation duties and responsibilities to appropriate individuals.  |              |
| Check when completed:  | <b>Optimize:</b><br><b>Implement reporting/decision mechanism and maintain records</b>   |              |

|  |  |  |
|--|--|--|
|  | My agency is developing tools and procedures for tracking IT accessibility issues.     |  |
|  | My agency is tracking and keeping records of IT accessibility reporting and decisions. |  |
|  | My agency uses reports to make organizational changes to improve IT accessibility.     |  |

|   |   |  |
|---|---|--|
| <b>Evaluation &amp; Remediation</b>   |   |  |
| Ensures that your agency conducts testing and validation of standards conformance and that plans are developed to address accessibility issues once identified. Examples include, corrective actions in project plans, procurement of more accessible technology, and providing alternate means of access to the technology product or service. |   |  |
| Check when completed:   | <b>Launch:<br/>Create an inventory IT touchpoints (websites, PDFs, databases, etc.) and a plan for testing.</b>                   |  |
|   | My agency is creating an inventory of IT touchpoints (websites, applications, PDFs) to be prioritized for testing.                |  |
|   | My agency has added all internal and external facing websites to the sheet.   |  |
|   | My agency has approved plans for testing approaches that include third-party testing and assistive technology.                    |  |
|   | My agency has included proposed budget requests in this plan for how the agency will pay for testing and remediation of websites. |  |
| Check when completed:   | <b>Integrate:<br/>Implement testing and plan for remediation</b>  |  |
|   | My agency has assigned testing and remediation implementation duties and responsibilities to appropriate individuals.             |  |
| Check when completed:   | <b>Optimize:<br/>Integrate fully into all key processes</b>   |  |
|   | My agency is developing tools and procedures for tracking IT accessibility issues.  |  |
|   | My agency is tracking and keeping records of IT accessibility reporting and decisions.  |  |

|  |  |  |
|--|--|--|
|  | My agency uses reports to make organizational changes to improve IT accessibility. |  |
|--|--|--|

|   |  |  |
|---|--|--|
| <b>Communication &amp; Support Process</b>  |  |  |
| Ensures that your agency tracks and resolves incoming accessibility complaints and that there are clear and well-tended channels for receiving feedback on IT accessibility issues. This core criteria includes internal communications regarding accessibility process improvement, resources and training as well as public statements of compliance and public representations of the digital accessibility program. |  |  |
| Check when completed:   | <b>Launch:<br/>Include state accessibility statement and an accessibility contact on all state websites and applications</b>             |  |
|   | 100% of agency websites have the CBFPD accessibility statement with contact information added to the website.                            |  |
|   | Accessibility roles and responsibilities across the communications teams are defined, including the designation of an accountable party. |  |
| Check when completed:   | <b>Integrate:<br/>Identify a plan for tracking and resolving accessibility complaints and feedback</b>                                   |  |
|   | My agency has a communications plan regarding accessibility as a priority and requirements for compliance within the agency.             |  |
|   | My agency has a plan in place for tracking and keeping records of IT accessibility complaints and feedback.                              |  |
| Check when completed:   | <b>Optimize:<br/>Integrate accessibility content into agency communication plans</b>   |  |
|   | My agency regularly shares messaging regarding accessibility as a priority and requirements for compliance within the agency.            |  |
|   | My agency is tracking and keeping records of IT accessibility complaints and feedback.   |  |

# Website Accessibility Policy

This accessibility policy was approved by the Crested Butte Fire Protection District board of directors on March 12, 2024.

The Crested Butte Fire Protection District is fully committed to providing accessible facilities, elements, and channels of communication to all members of the public. As part of this commitment, Crested Butte Fire Protection District has a policy of providing an accessible website compatible with the Web Content Accessibility Guidelines (WCAG 2.1) and commercial screen reading software. All features of the website are coded to allow individuals with vision and other impairments to understand and use the website to the same degree as someone without disabilities. We welcome feedback and can often resolve issues in a timely manner if they arise.

If you need any special assistance or accommodations, please contact our accessibility officer or call us at 970-349-5333.

## Ongoing Compliance Information

### Compliance Officer

Crested Butte Fire Protection District has designated Annie Tunkey as its compliance officer for website disability-related accommodations. The compliance officer has received training in website accessibility and updates the site in accordance with those best practices. Contact our accessibility officer to report an issue.

### Compliance Procedures and Reports

Crested Butte Fire Protection District regularly scans its website to ensure ongoing compliance, and makes timely changes to any inaccessible changes, if any are found. In our ongoing commitment to transparency, we make the last three months' reports available to the public.

*(insert reports when available)*

## Linked Documents and Third Parties

Please note that this site may link out to third-party websites, such as state or federal agencies, that do not have accessible content. This site may also include documents provided by third parties included in our agenda packets, for example. While we cannot control the accessibility of content provided by third parties, we are happy to assist any member of the public with reading and accessing content on our site.



## Report an Accessibility Issue

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*(uploaded to website with contact form once approved by the CBFPD Board)*



**CivicPlus**

302 South 4th St. Suite 500  
Manhattan, KS 66502  
US

**Quote #:**  
**Date:**  
**Expires On:**

Statement of Work  
Q-62235-1  
1/25/2024 11:40 AM  
2/29/2024

**Client:**

**Bill To:**

| SALESPERSON   | Phone | EMAIL                       | DELIVERY METHOD | PAYMENT METHOD |
|---------------|-------|-----------------------------|-----------------|----------------|
| Austin Timsit |       | austin.timsit@civicplus.com |                 | Net 30         |

| QTY  | PRODUCT NAME  | DESCRIPTION   | PRODUCT TYPE | TOTAL        |
|------|---|---|--------------|--------------|
| 1.00 | Monsido Standard Package - 500 Pages, 250 PDF Accessibility Checks & 25 Heat Maps | Monsido Standard Package - 500 Pages, 250 PDF Accessibility Checks & 25 Heat Maps | Renewable    | USD 5,200.00 |
| 1.00 | Monsido Provisioning Fee  | Monsido Account Activation and Setup  | One-time     | USD 500.00   |

|                                    |              |
|------------------------------------|--------------|
| Total Investment - Initial Term    | USD 5,700.00 |
| Annual Recurring Services - Year 2 | USD 5,460.00 |

|                               |                                   |
|-------------------------------|-----------------------------------|
| Initial Term & Renewal Date   | 12 Months                         |
| Initial Term Invoice Schedule | 100% Invoiced upon Signature Date |

|                          |   |
|--------------------------|---|
| Renewal Procedure        | Automatic 1 year renewal term, unless 60 days notice provided prior to renewal date |
| Renewal Invoice Schedule | Annually on date of signing   |
| Annual Uplift            | 5% starting in Year 2   |

This Statement of Work ("SOW") shall be subject to the terms and conditions of the CivicPlus Master Services Agreement and the applicable Solution and Services terms and conditions located at <https://www.civicplus.help/hc/en-us/p/legal-stuff> (collectively, the "Binding Terms"), By signing this SOW, Client expressly agrees to the terms and conditions of the Binding Terms throughout the term of this SOW.

**Acceptance**

The undersigned has read and agrees to the following Binding Terms, which are incorporated into this SOW, and have caused this SOW to be executed as of the date signed by the Customer which will be the Effective Date:

For CivicPlus Billing Information, please visit <https://www.civicplus.com/verify/>

Authorized Client Signature

CivicPlus

By:

By:

\_\_\_\_\_  
Name:

\_\_\_\_\_  
Name:

\_\_\_\_\_  
Title:

\_\_\_\_\_  
Title:

\_\_\_\_\_  
Date:

\_\_\_\_\_  
Date:

Organization Legal Name:

\_\_\_\_\_  
Billing Contact:

\_\_\_\_\_  
Title:

\_\_\_\_\_  
Billing Phone Number:

\_\_\_\_\_  
Billing Email:

\_\_\_\_\_  
Billing Address:

\_\_\_\_\_  
Mailing Address: (If different from above)

\_\_\_\_\_  
PO Number: (Info needed on Invoice (PO or Job#) if required)