



January 13, 2011

To: Contractors, Builders and Homeowners

Re: Plan Check and Inspection Fees for the Crested Butte Fire Protection District

To Whom It May Concern:

Due to the increased volume of construction within the Crested Butte Fire Protection District (CBFPD), we have employed additional resources to help with Subdivision Evaluations, Plan Checks and Fire Inspections. To help offset these increased costs, the CBFPD Board of Directors has implemented a "Plan Check and Inspection Fee."

Please allow up to two to three weeks (14-21 days) to adequately review any submitted plans. The attached "Flow Chart of the Building Process" will help you to familiarize yourself with the steps that need to be taken.

After the CBFPD completes a Plan Check and the appropriate deposit has been paid, a formal letter will be issued to the applicant regarding the CBFPD requirements for that project. This letter should accompany the building plans that are submitted to the proper building department or building official. After the building department has determined the cost of the Building Permit, the appropriate fee for the CBFPD can be applied. (Please see the attached "Plan Review and Inspection Fee" policy.)

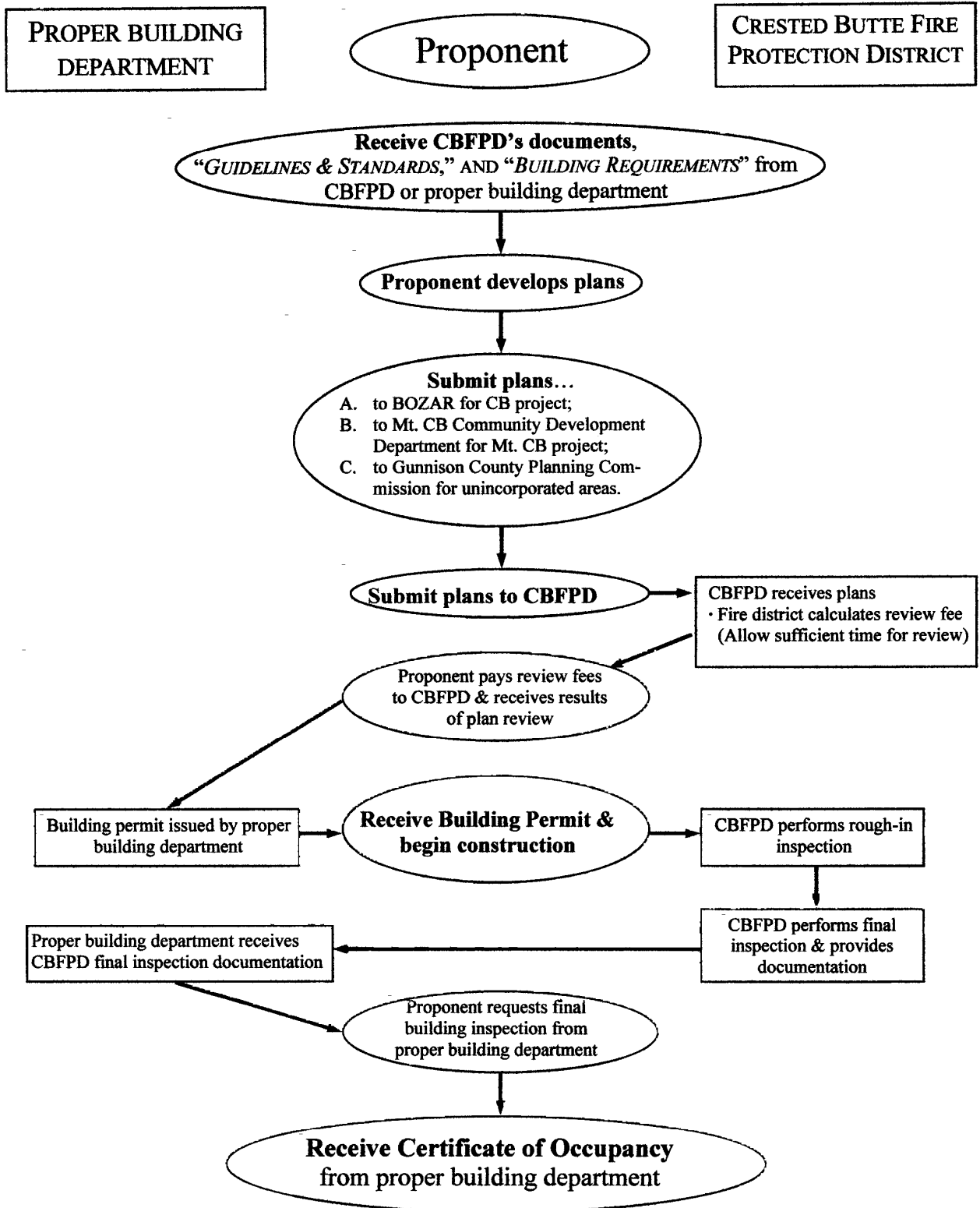
Upon payment of the "Plan Check and Inspection Fee" the CBFPD will provide you with a receipt. The CBFPD Fire Division will not perform Fire Inspections until payment has been received in full. Once the "Plan Check and Inspection Fee" has been paid, please allow up to 5 days from the time you request a Fire Inspection until the Fire Inspection is completed and documented. (Please see the attached "Plan Check and Fire Inspection Checklist.")

To request building information or to schedule a Plan Check or Fire Inspection, please contact CBFPD Fire Inspector Chris Davis at (970) 349-5333, ext. 4. If you have questions regarding payment of the "Plan Review and Inspection Fee Policy," please contact CBFPD District Manager Sean Caffrey at (970) 349-5333, ext. 1. For general fire-related questions, please contact CBFPD Fire Marshal Ric Ems at (970) 349-5333, ext. 2.

Sincerely,

Ric Ems
CBFPD Fire Marshal

FLOW CHART OF THE BUILDING PROCESS





CBFPD FIRE DIVISION PLAN CHECK AND FIRE INSPECTION CHECKLIST

PLAN CHECK:

- Proponent submits plans to CBFPD
- CBFPD gives proponent results of Plan Check
- Proponent pays “Plan Check and Inspection Fee” to CBFPD
- Proponent receives letter of compliance from CBFPD & submits this letter to the appropriate building department
- Appropriate building department issues Building Permit to proponent

If at any time you have any questions concerning CBFPD regulations or requirements from the Plan Check, please contact the CBFPD Fire Division.

AT ROUGH-IN INSPECTION:

- CBFPD verifies that proponent has placed temporary premises identification
- Proponent, CBFPD and utility provider meet on-site and verify the location of natural gas meters and/or propane tanks, and complete the required “Location Agreements” while on-site
- CBFPD verifies the location of all smoke detectors, carbon monoxide detectors, heat detectors, explosive gas detectors and any other early-warning devices
- CBFPD verifies the proper installation of approved gas-fired or wood-burning fireplaces
- CBFPD verifies that exhaust venting has been properly installed for all gas-fired appliances
- CBFPD verifies that applicable fire suppression system installations are compliant with the Plan Check
- CBFPD verifies compliance with any other Plan Check requirements

AT FINAL INSPECTION:

- CBFPD verifies that proponent has placed permanent premises identification
- CBFPD verifies all natural gas meter and/or propane tank installations
- CBFPD verifies that all early-warning detection devices are operable, and if required by the Plan Check, that they are on a monitored system; CBFPD verifies that this monitoring system is operable and that it notifies all proper agencies in a timely manner
- CBFPD verifies that all gas-fired or wood-burning fireplaces are compliant and operable
- CBFPD verifies that all appliances are properly vented to the outside of the structure, as required
- CBFPD verifies that all gas-fired appliances have proper combustion air (AKA “make-up air”)
- CBFPD verifies that there’s access to gas shut-off valves of each and every gas-fired appliance
- CBFPD performs final fire suppression system inspection, if applicable
- CBFPD verifies that the fire suppression monitoring system is operable and that it notifies all proper agencies in a timely manner
- CBFPD verifies that all fire-resistive construction is complete
- CBFPD verifies that all self-closing fire doors are complete and operable
- CBFPD verifies all access, egress and final grade

CBFPD Fire Prevention Office can be reached at (970) 349-5333, to answer any questions you may have, or to schedule your fire inspection.

1001. New Construction and Alterations– (To include: Type I, II & III)

A. Plan Review Fees

Fees are based on 0.001 - 0.003 of valuation based on \$350 per square foot cost

<u>Gross Floor Area (New or Added)</u>	<u>Fee</u>
0 – 2,500	\$700
2,501 - 3,600	\$2,520
3,601 – 5,000	\$5,250
5,001 – 10,000	\$10,500
Greater than 10,001	\$10,500 + \$1.05 per sq. ft.

Includes up to:

- 30 minutes of pre-plan submittal consultation
- One initial plan review
- One rough-in inspection
- One fire final inspection
- One residential fire suppression underground inspection
- Alternate water supply (if required)
- Includes plan reviews or inspections for automatic fire suppression systems and/or monitored fire alarm systems (if required)

****NOT INCLUDED**** Commercial fire underground plan review and scheduling of inspections need to be submitted to the Colorado Division of Fire Prevention and Control

B. Impact Fees (where applicable)

Residential per dwelling unit (New Only)	\$388.79
Commercial	\$0.138 per sq. ft.

C. Independent Review and/or Inspection Fees

Site plan and access review only	\$350
Water supply / Alternate water supply review only	\$250
New gas utility review only	\$100
Photovoltaic plan review	\$150
Outside agency plan review or consulting	Actual cost plus 10%
Additional plan review or consultation for changes made after initial submission	\$200 per hour
Re-Inspection fee for residential	
First occurrence	\$250
Additional occurrences	\$500

Re-Inspection fee for commercial

First occurrence	\$500
Additional occurrences	\$1,000
Inspections outside of normal business hours	\$200 per hour
Required fire code inspections not otherwise specified	\$200 per hour
New Subdivision / PUD Review - Initial	\$2,500 initial
Additional review after initial submission	\$100 per hour
Wildland Urban Interface (WUI) plan review inspection	
In District	No charge
Out-Of-District	\$200

ALL PLAN FEES PAID INCLUDES ONE COMPLIANT FIELD INSPECTION
(Non-compliant Re-inspections not included)

Minimum fee for additional hourly work	\$100
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D. Special Fees or Inspections

Waiver request to Board of Directors	\$1,500
Additional outside review or inspection of special purpose or complex occupancies	Actual cost plus 10%

1002. Annual Inspections

Commercial fire and life safety inspections	No charge
Courtesy home fire and life safety inspection	No charge

1003. Administrative Penalties and Fines

Cancellation of a scheduled inspection within 24 hours	
First occurrence	No charge
Additional occurrences	\$250
No Contractor or representative on site for a scheduled inspection (per occurrence)	\$250
Work initiated without plan review or inspection	Applicable fees x 2
Failure to correct a Notice of Violation or removal of Stop Work Order	\$500 per violation